



Hampstead Heath, Highgate Wood and Queen's Park Committee

Date: WEDNESDAY, 9 FEBRUARY 2022
Time: 4.00 pm
Venue: HYBRID – VIRTUAL AND COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Anne Fairweather (Chair)
William Upton QC (Deputy Chairman)
Deputy David Bradshaw
Alderman Prem Goyal
Michael Hudson
Alderman Gregory Jones QC
Wendy Mead
Jason Pritchard
Deputy John Tomlinson
Caroline Haines (Ex-Officio Member)
Oliver Sells QC (Ex-Officio Member)
Yianni Andrews (Royal Society for the Protection of Birds)
John Beyer (Heath & Hampstead Society)
Councillor Marcus Boyland (London Borough of Camden)
Councillor Richard Cornelius (London Borough of Barnet)
Pam Hampshire (Ramblers' Association)
Emily Hills (English Heritage)

Enquiries: Richard Holt
Richard.Holt@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

<https://www.youtube.com/watch?v=1PbzfZROqXw>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

3. **MINUTES**

To agree the public minutes of the last meeting of the Hampstead Heath, Highgate Wood and Queen's Park Committee held on the 1st of December 2021.

For Decision
(Pages 5 - 10)

4. **OPEN SPACES BUSINESS PLAN FOR 2022/23**

Report of the Executive Director Environment.

For Information
(Pages 11 - 22)

5. **OPEN SPACES BUSINESS PLAN 2021/22 - SIX MONTH PERFORMANCE UPDATE: APRIL TO SEPT 2021**

Report of the Executive Director Environment.

For Information
(Pages 23 - 36)

6. **TOM UPDATE**

The Executive Director Environment to be heard.

For Information

7. **SUPERINTENDENT'S UPDATE**

Report of the Executive Director Environment.

For Information
(Pages 37 - 60)

8. **2022 SWIMMING SEASON**

Report of the Executive Director Environment.

For Decision
(Pages 61 - 68)

9. **HAMPSTEAD HEATH SWIMMING FACILITIES - SAFETY, ACCESS AND SECURITY IMPROVEMENTS**

Joint report of the Executive Director Environment and the City Surveyor.

For Decision
(Pages 69 - 84)

10. **GOLDERS HILL PARK ACCESSIBLE CAR PARK OPTIONS APPRAISAL**

Report of the Executive Director Environment.

For Decision
(Pages 85 - 106)

11. **ANNUAL WORK PROGRAMME PROJECTS 2022-23**

Report of the Executive Director Environment.

For Decision
(Pages 107 - 122)

12. **FEES AND CHARGES 2022-23 & 2023-24**

Report of the Executive Director Environment.

For Decision
(Pages 123 - 144)

13. **DRAFT MINUTES OF THE HAMPSTEAD HEATH CONSULTATIVE COMMITTEE**

To note the draft minutes of the Hampstead Heath Consultative Committee meeting held on the 24th of January.

For Information
(Pages 145 - 152)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

16. **EXCLUSION OF THE PUBLIC**

MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act as follows:-

For Decision

Part 2 - Non-Public Agenda

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
18. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

19. **CONFIDENTIAL**
CONFIDENTIAL REPORT OF ACTION TAKEN
Report of the Town Clerk.

To be circulated separately.

For Information

HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE **Wednesday, 1 December 2021**

Minutes of the meeting of the Hampstead Heath, Highgate Wood and Queen's Park Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 1 December 2021 at 3.00 pm

Present

Members:

Anne Fairweather (Chair)
William Upton QC (Deputy Chairman)
Deputy David Bradshaw
Alderman Prem Goyal
Michael Hudson
Alderman Gregory Jones QC
Wendy Mead
Deputy John Tomlinson
Yianni Andrews
John Beyer
Councillor Marcus Boyland
Richard Cornelius
Emily Hills
Oliver Sells QC (Ex-Officio Member)

Officers:

Beth West	- Interim Director of Open Spaces
Richard Gentry	- Acting Superintendent of Hampstead Heath
Jonathan Meares	- Highgate Wood, Conservation & Trees Manager
Declan Gallagher	- Operational Service Manager
Yvette Hughes	- Business Manager, Open Spaces Department
Katherine Radusin	- PA to Superintendent of Hampstead Heath
Paul Maskell	- Leisure and Events Manager
Leanne Murphy	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Caroline Haines, Pam Hampshire and Jason Pritchard.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations.

3. MINUTES

The public minutes of the meeting held on 29 September 2021 were approved as an accurate record.

4. **OTHER MINUTES**

The following minutes were noted:

4.1 **Hampstead Heath Consultative Committee**

The draft public minutes of the Hampstead Heath Consultative Committee meeting held on 1 November 2021 were received.

4.2 **Queen's Park Consultative Group**

The draft public minutes of the Queen's Park Consultative Group meeting held on 6 October 2021 were received.

4.3 **Highgate Wood Consultative Group**

The draft public minutes of the Highgate Wood Consultative Group meeting held on 6 October 2021 were received.

5. **FRONT LINE WORK UPDATE**

Members were informed that a member of staff was unable to attend on this occasion and an update would be provided at the next meeting.

6. **DEPARTMENTAL AND SERVICE COMMITTEE BUDGET ESTIMATES 2022/23**

The Committee considered a joint report of the Chamberlain and Executive Director of Environment concerning Departmental and Service Committee Budget Estimates 2022/23.

Members were very pleased that the bids for the Athletics Track and Queen's Park Sandpit and Toilet Project had been approved by RASC to proceed.

RESOLVED, that Members:

- Review and approve the Hampstead Heath, Highgate Wood and Queen's Park Committee's proposed revenue budget for 2022/23 for submission to Finance Committee;
- Review and approve the Hampstead Heath, Highgate Wood and Queen's Park Committee's capital and supplementary revenue projects budgets for 2022/23 for submission to Finance Committee;
- Authorise the Chamberlain in consultation with the Executive Director Environment to revise these budgets to allow for any further implications arising from Corporate Projects, the Target Operating Model, and changes to the Cyclical Works Programme following the funding decision on bids for works in 2022/23;
- Agree that minor amendments for 2021/22 and 2022/23 from changes to recharges arising during budget setting be delegated to the Chamberlain

7. **REVIEW OF THE 2021 EVENTS PROGRAMME & PROVISIONAL EVENTS PLANNED FOR THE 2022 PROGRAMME**

The Committee received a report of the Executive Director of Environment regarding the Review of the 2021 Events Programme & Provisional Events Planned for the 2022 Programme.

Members were impressed by the events that were able to take place in 2021 and hoped the Affordable Art Fair would be able to come back in 2022.

RESOLVED, that Members approve the Large and Major events proposed as part of the provisional 2022 Events Programme for Hampstead Heath and Queen's Park, as set out at appendix 1.

8. **SUPERINTENDENT'S UPDATE**

Members considered a report of the Executive Director of Environment and received a verbal update from the Acting Superintendent concerning matters relating to Hampstead Heath, Highgate Wood and Queen's Park. The following points were made:

COVID

- Members were advised that Officers continued to monitor and implement Government updates and recommendations, notably concerning the wearing of masks in closed areas and leisure facilities.
- A Member requested an overview of the Covid experience and what progress had been made concerning repairs.
- Officers confirmed that all of the City Corporation's Open Spaces saw a huge increase in the number of visitors last year, but usage had gone down since other leisure venues have been able to open. The open spaces were now experiencing compaction and erosion requiring works over a number of years. Covid recovery works were ongoing including recovery repairs on damaged grassland exasperated by wet weather. Some veteran trees had also been fenced off to aid recovery.
- In terms of climate change, compaction remained a major concern and soil and grass recovery was needed to assist the carbon removal project to reduce existing carbon drawdowns across Open Spaces and for carbon storage. It was confirmed that consultants had been appointed to direct a five-year plan.
- A bid to the Heritage Lottery Fund was being considered to support regeneration at Queen's Park and Officers were looking at costs.

Drone guidance

- Members were advised that Officers were finalising the updated guidance and a request form in relation to drones use on the Heath. In parallel with the guidance, a Byelaw Working Group had been set up

and was reviewing the byelaws which were outdated. It was hoped the byelaws would strengthen the Corporation's position in the future.

- Some Members voiced complete opposition against the use of drones at the Heath by individuals or for commercial use. Officers confirmed there was no desire to encourage drone use outside of health and safety need and commercial filming with permission.

Professional Dog Walking Licence Scheme

- Members voiced disappointment that the panel consisting of a committee of three magistrates to review revoked or rejected applications had not been set up. The Committee were advised that the panel would be used for all Open Spaces licensable activities which required more work than originally anticipated and a professional pool of magistrates.
- A Member enquired if the established appeals process used by the Licensing Committee could be used. The Town Clerk confirmed that the Licensing Committee acted in accordance with the Corporation's statutory function of Licensing Authority which did not include this scheme. The Comptroller was providing advice on what was required in the new committee as per the City of London Corporation (Open Spaces) Act 2018.
- The Chair highlighted the need to move forward with the licensing scheme and requested an update on progress from Officers to the Committee within a week.

RESOLVED, that the report be noted.

9. REDEVELOPMENT OF HAMPSTEAD HEATH ADVENTURE PLAYGROUND - GATEWAY 6: OUTCOME REPORT

The Committee considered a Gateway 6 outcome report of the Executive Director of Environment concerning the Redevelopment of Hampstead Heath Adventure Playground.

RESOLVED, that Members:

- Note the report;
- Note the lessons learnt;
- Authorise the closure of the project

10. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The Chair noted the following business:

- Members were advised that Karina Dostalova had stepped down from the City Corporation due to a conflict with her new job. A Vote of Thanks would be given in her honour at the Committee Dinner.
- The Chair welcomed Councillor Marcus Boyland, the new representative of London Borough of Camden, and Beth West, Interim Director of Open Spaces.
- The Chair gave extensive thanks to Yvette Hughes who would be leaving the City Corporation in January 2022 after over 20 years working at Hampstead Heath. These thanks were echoed by Members and Officers.
- Thanks was given to Richard Gentry in his last meeting as Interim Superintendent of Hampstead Heath. These thanks were also echoed by the Committee.

The meeting ended at 3.55 pm

Chair

Contact Officer: Leanne Murphy
leanne.murphy@cityoflondon.gov.uk

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Committee:	Date:
Open Spaces and City Gardens Committee – For decision	7 December 2021
West Ham Park Committee – For information	7 December 2021
Epping Forest & Commons Committee – For information	17 January 2022
Hampstead Heath, Highgate Wood and Queen's Park Committee – For information	9 February 2022
Subject:	Public
Open Spaces Business Plan for 2022/23	
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1, 2, 3, 4, 5, 8, 10, 11, 12
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Juliemma McLoughlin, Executive Director Environment	
Report author: Gerry Kiefer, Open Spaces Directorate Business Manager, Environment Department	

Summary

This report presents for approval the high-level Business Plan for the current Open Spaces divisions within the Environment Department, for 2022/23. The Plan identifies five key areas of work for the forthcoming year and shows how open spaces contributes to the delivery of the Corporate Plan and priority corporate strategies. The report also attaches as appendix 2, the additional key areas of work for the various open spaces divisions. During 2022 an Environment Department Business Plan and performance measures will be developed.

Recommendation

The **Open Spaces and City Gardens Committee** is recommended to:

- Approve, subject to the incorporation of any changes sought by this Committee, the high-level Business Plan for Open Spaces, Environment Department for 2022/23 attached as Appendix 1.

West Ham Park Committee, Epping Forest and the Commons Committee, Hampstead Heath, Highgate Woods and Queens Park Committee are asked to:

- note this report

Main Report

Background

1. Officers have been advised to present Business Plans for 2022/23 based on former departmental structures. For 2022-2023 Business Plans, the same templates and approach from 2020-2021 have been adopted
2. Business Planning will be reviewed as part of the Target Operating Model (TOM). Any proposed changes will be shared and agreed prior to implementation in future planning cycles.

Current Position

3. The new Environment Department which brings together Open Spaces, Built Environment and Port Health & Public Protection, was formed in August 2021 with the commencement of the Executive Director, Environment.
4. The Environment Department is currently in phase three, 'design and consult' of the TOM, with the intention of progressing through the Design Advisory Board in December 2021 and Committee approval January 2022. As such the new department is not yet in a position to present an Environment Department Business plan and therefore this Committee receives a plan specifically for the Open Spaces within the Environment Department. #
5. An 'all encompassing' Environment Business Plan will be developed during 2022/23 and presented to the relevant Committees for approval.

Proposal

6. The draft high-level summary Business Plan for the Open Spaces element of the Environment Department is presented at **Appendix 1**.
7. The high-level business plan identifies the 5 main areas of work over the next year for the open spaces. It also details, in **Appendix 2**, the *additional* key areas of work of the different open spaces divisions over the next year whilst we fully integrate into the Environment Department.

Corporate & Strategic Implications

8. Strategic implications – Strategic priorities and commitments are expressed in Appendix 1, sides 1 and 2.
9. Financial implications – A separate departmental and service budget estimates report will be presented to this Committee on 7 December by the Chamberlains Department. Three capital funding requests are being considered by Policy & Resources Committee on 16 December as part of the annual capital bidding process.
10. Risk implications – Red and Amber risks managed by the department which were agreed by this Committee are included in the Business Plan.

11. Resource implications – Any changes to resources will be identified and proposed as part of the Target Operating Model report which is due to be considered by Establishment Committee on 19 January 2022.
12. Equalities implications – Where we develop new policies, strategies, service provision and capital projects we will undertake ‘tests of relevance’ and where appropriate a full equalities analysis.
13. Climate Implications – Open Spaces is undertaking research and developing projects to identify opportunities for carbon sequestration through land management and innovative working which will contribute to the Climate Action Strategy targets.
14. Security implications – there are no security implications arising from this report

Conclusion

15. This report presents the Open Spaces high-level Business Plan for 2022/23. This plan acts as an interim until an Environment Department Business Plan is produced in 2022. At a local level each division has a number of additional priorities supplementary to the five main actions specified within the Business Plan.

Appendices

- Appendix 1 – Open Spaces Department Draft High-level Business Plan 2022/23
- Appendix 2 – Additional priorities for 2022/23 for
 - City Gardens,
 - West Ham Park,
 - The Commons
 - Epping Forest,
 - North London Open Spaces
 - The Directorate & Learning team

Gerry Kiefer

Open Spaces Directorate Business Manager, Environment Department

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THE CURRENT OPEN SPACES VISION IS:

We enrich people's lives by enhancing and providing access to ecologically diverse open spaces and outstanding heritage assets across London and beyond.

Our overarching objectives are:

- Open spaces and historic sites are thriving and accessible.
- Spaces enrich people's lives.
- Business practices are responsible and sustainable.

Our major workstreams this year will be...

- Implement the approved recommendations of the Target Operating Model report and embed the new Environment Department.
- Finalise the new open spaces vision and 5-year plan and progress its implementation.
- Progress the landscaping of Finsbury Circus, access and security improvements at the Heath's swimming facilities, the replacement playground at West Ham Park, and all other RASC approved capital projects.
- Progress the Carbon removal projects to deliver the open spaces element of the Climate Action Strategy.
- Actively engage in the review of Chilterns and Surrey Hills Areas Of Outstanding Natural Beauty (AONB) boundaries with potential inclusion of Burnham Beeches and Stoke Common in the former, Ashted Common and South London Downs NNR in the latter.

The Corporate Plan outcomes we have a direct impact on are...

- Outcome 2 - People enjoy good health and wellbeing**
- Outcome 3 - People have equal opportunities to enrich their lives and reach their full potential**
- Outcome 5 - Businesses are trusted and socially and environmentally responsible**
- Outcome 10 - We inspire enterprise, excellence, creativity and collaboration**
- Outcome 11 - We have clean air, land and water and a thriving and sustainable natural environment.**
- Outcome 12 - Our spaces are secure, resilient and well-maintained.**

What's changed during 2021

- Open Spaces are now part of the new Environment Department with a new Executive Director and the retirement of the Director of Open Spaces.*
- Significant long lasting 'wear and tear' on our sites due to increased visitor numbers during 2020.*
- More staff adopting a hybrid pattern of work.*
- Effectiveness of MS Teams has increased efficiency by reducing need for 'travel time' between sites for meetings.*
- More public realm enhancements installed to encourage workers back to the City with arising changes to working methods to maintain these scattered assets.*
- Progress of projects has been delayed due to the impacts of COVID and availability of materials.*
- Online booking and payment continues and reflected by improved visitor experience*
- Covid and long Covid continues to affect staffing levels*

Plans under consideration	Time Scale
<i>Offices unlikely to return to full capacity– long term use of office accommodation to be considered</i>	2022/23
<i>Visitor attractions, may require re-setting of business models</i>	2021/23
<i>Prioritising high priority select bids for Capital that meet the precise capital funding criteria</i>	2021 onwards



Our Strategic Commitments

Below are some of the Corporate Strategy Actions we will help deliver

Apprenticeship Strategy

- Deliver apprenticeships within the organisation from levels 2 to 7, in terms of placements and training, which generate positive feedback from those involved in completing and delivering them and achieve target retention rates

Climate Action Strategy

- Introduce new land management practices across our open spaces aiming to maximise their ability to remove carbon, and optimise their biodiversity and resilience value
- Advocate the importance of green spaces and urban greening as natural carbon sinks, and their contribution to biodiversity and overall wellbeing

Cultural Strategy

- Support cultural excellence in a range of fields and champion an ethos of innovation, creative risktaking and artistic citizenship
- Support the delivery of the City of London's Education Strategy by nurturing an exemplary Cultural Education Partnership

Responsible Business Strategy

- Contribute to delivering the various strategy actions, particularly under the strategy outcome: *The planet is healthier*

Social Mobility Strategy

- Remove barriers, overcome gaps and improve access and participation in order to improve attainment.

Sport & Physical Activity Strategy

- Contribute to delivering the various strategy actions, particularly under the strategy outcome: *People enjoy good health and wellbeing and health inequalities are reduced*

Volunteering Strategy

- Promote volunteering opportunities and benefits to drive more and better volunteering.

Red & Amber Open Spaces Departmental and Corporate Risks

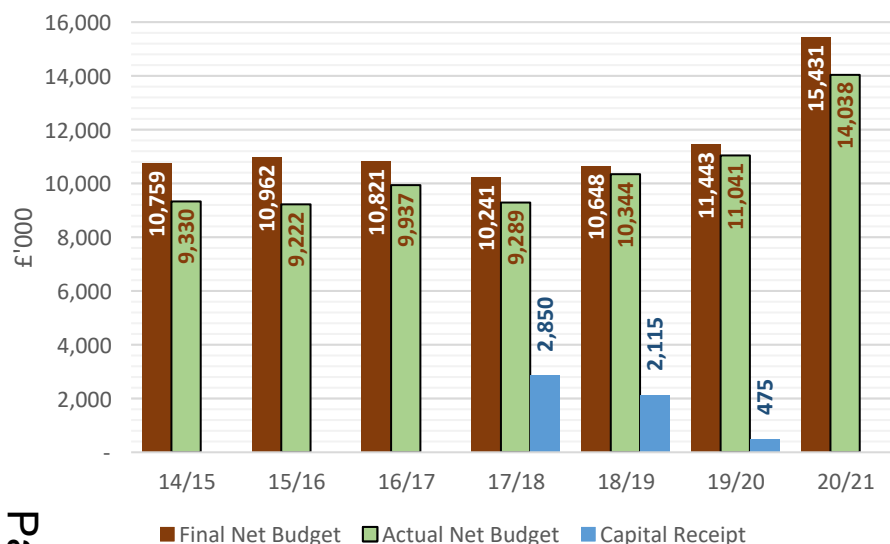
Open Spaces Risk Title	Score
Wanstead Park reservoirs	24
Repair and maintenance of buildings and structural assets	16
Maintaining the City's water bodies	16
Accelerated Long-term Damage to Open Spaces Sites	16
Budget reduction and Income Loss	16
Impact of development	12
The effect of a major event in central London on the tourism business at Tower Bridge and Monument	12
Pests and diseases	12
Health and safety	8
Extreme weather and climate change	6
These are reported Departmentally apart from Wanstead Park Reservoirs which is a Corporate risk	

	0	4	5	Total = 9
Likely (4)			2	
Possible (3)		1	2	1
Unlikely (2)			1	2
Rare (1)				
	Minor (1)	Serious (2)	Major (4)	Extreme (8)
	Impact			

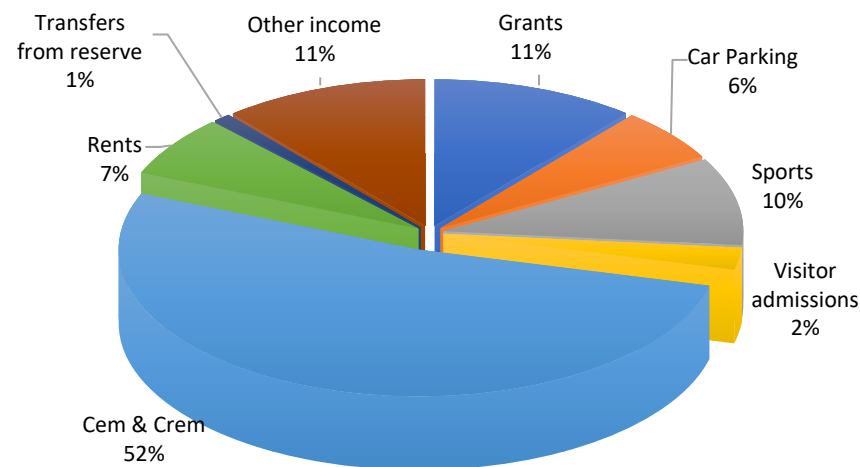
Performance Measures include	2021/22 Performance	2022/23 direction of travel or target
Green Heritage Accreditation	14 Awards	14 Awards
Green Flag Awards	15 Awards	15 Awards
Visits to Departments webpages	698,512 (at end Sept)	Increase above 2021/22 actual
Tennis court usage	42,368 (at end Sept)	Increase above 2021/22 actual
Our environmental footprint	Annual Measure	Reduce below 2021/22 actual
Department Net expenditure	£5.271M At end Sept	Achieve budget
Short term sickness	to date	Maintain
H&S accident investigations	91% to date	Achieve corporate target

2020/21 Directors local risk

Net budget, outturn net position and capital receipts



Where our income came from in 2020/21



Page

CoL Funded Capital Projects

Completed in 2020/21:

- Cremator replacement project

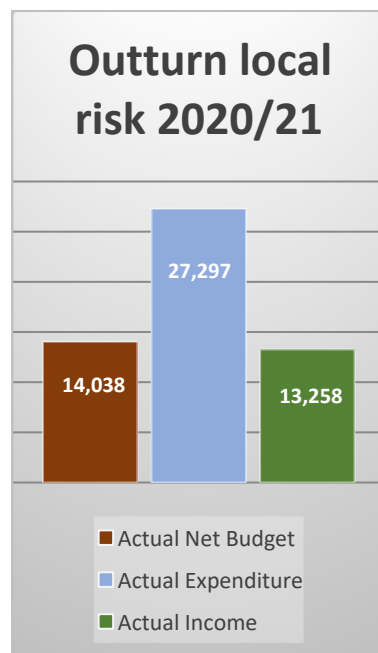
Live in 2021/22:

- Finsbury Circus
- West Ham Park playground
- Hampstead Heath ponds and lido
- Tower Hill playground
- East Heath car park
- ParkLife
- Carbon Removal (Climate Action Strategy)

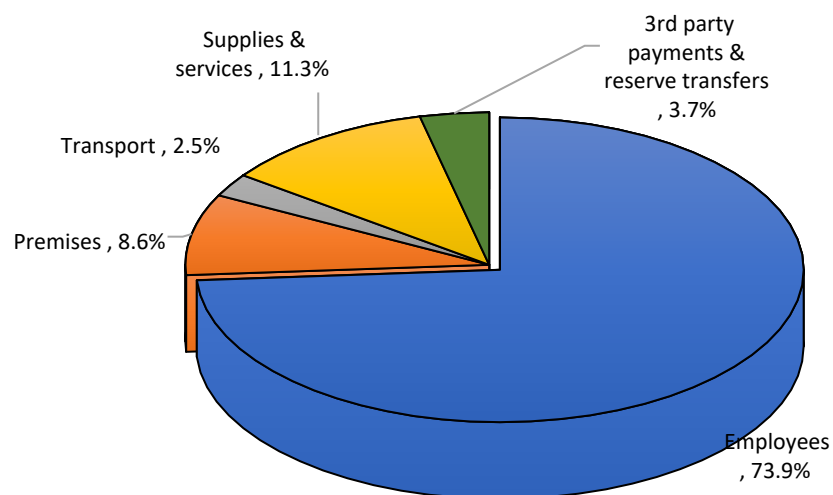
Requested in Nov 2021/22

- Hampstead Heath athletics track resurfacing
- Epping Forest path restoration
- Queens Park playground and sandpit refurbishment

Outturn local risk 2020/21



How we spent our local risk budget in 2020/21



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Appendix 2 – Open Space divisions **additional** local priorities

DIVISION	Our additional divisional priorities for 2022/23 will be...
Parks & Gardens (City Gardens)	<ul style="list-style-type: none"> • Work with colleagues across Environment Department and beyond to achieve collegiate approach to managing key workstreams, notably events, tree works, projects and enforcement. • Continue to Contribute to Climate Action Strategy workstreams including delivery of climate resilient species catalogue. • Complete programme to digitise paper systems and streamline and automate processes
Parks & Gardens (West Ham Park)	<ul style="list-style-type: none"> ▫ Work with colleagues across Environment Department and beyond to achieve collegiate approach to managing key workstreams, notably events, sports, tree works, projects. ▫ Revise and reissue Management Plan to reflect above points. ▫ Embed events programme to enhance user experience and increase income. ▫ Work with Friends Group and LWT to improve biodiversity status of the Park from local to borough importance.
The Commons	<ul style="list-style-type: none"> • Work with neighbouring authorities, partners and Natural England: <ul style="list-style-type: none"> * Protection of Burnham Beeches SAC through the Slough Borough Council's local planning process and Buckinghamshire Council's SAMMS, including appointment of S106 funded 'outreach rangers'. * Conclude agreement of 4 management plans at the Coulsdon Commons * Continue development of the larger landscape project around Burnham Beeches. Partnership project with local Authority, landowners and tenants. • Conclude the HLF funded Kenley Revival Project and associated reports; conclude consultation issues with the built heritage assets. • Achieve financial savings as required with a continuing emphasis on appropriate income generation activities according to the conservation status of the individual commons – this includes eco café at Burnham Beeches and potential café concession on Riddlesdown • Review and where appropriate, implement, use of invisible fencing across The Commons • Continue to work with partners to resolve water pollution issues – River Rye – Ashted Common.
Epping Forest	<ul style="list-style-type: none"> ▫ Embedding the introduction of car parking charges and diversifying income opportunities through the use of available assets. ▫ Protection of SAC and SSSI through the planning process, promoting avoidance, management and mitigation of harm through rising population pressures. ▫ Safety of Epping Forest staff, visitors, residents and neighbours with the implementation of Reservoir Safety plans across water bodies in Wanstead, Loughton and Theydon Bois. ▫ Pursue partnerships with other organisations to improve and enhance sport and recreation facilities in the Forest, particularly Football. ▫ Improve environmental efficiency of our operations, buildings and fleet, achieving compliance with next phases of ULEZ. ▫ Embed the Customer Relationship Management (CRM) software systems to enable efficient and compliant handling of contact data, work requests, fundraising and other customer contacts. ▫ Expand cattle grazing using GPS-driven invisible fencing ▫ Lead on finalising the Departmental wayleave and easement policy ▫ Progress other actions associated with the Epping Forest Management Plan and Strategy

DIVISION	Our <i>additional</i> divisional priorities for 2022/23 will be...
	<ul style="list-style-type: none"> Post-pandemic recovery, including embedding of new ways of working, and restoration of landscape elements that have suffered deterioration caused by additional visitor pressure during 2020
NLOS (including Keats House)	<ul style="list-style-type: none"> COVID-19 Restoration Programme; implementing interventions to address erosion, compaction, path maintenance, waymarking and signage improvements Tender 5 cafés and the additional offer at the Heath extension Obtain approval and implement new licensing schemes in line with the provision of the 2018 Open Spaces Act Implement playground improvements at the Heath Extension Playground. Develop volunteering opportunities at Highgate Wood Implement a divisional radio communications system Deliver access improvement projects at Keats House Develop a three year Management Plan for Keats House, to ensure the future sustainability of the Keats House Charity and its operating model
Directorate & Learning	<ul style="list-style-type: none"> Develop flexible learning in nature that addresses the restrictions and opportunities presented by recovery from the COVID19 pandemic Target schools with high pupil premiums and encourage and enable them to access the Learning offer Develop bespoke Learning programmes for young carers, young refugees and community groups Continue growth of school service following recovery from school closures/pandemic Target play provision at local families in need and increase opportunities for nature play Support the development of volunteer skills, networks and confidence, and improve volunteer wellbeing. Increase awareness of the charities donation campaigns and develop opportunities for regular giving and legacy. Support the divisions in the development of a new operating model for the management of weddings and ceremonies
Cem & Crem	<ul style="list-style-type: none"> Continue grave reclamation for reuse Fleet replacement Various in-house landscaping projects Review Tree Management Plan Work in partnership with the Royal Voluntary Service, the new café tenant, to improve the offer to visitors and the bereaved
Tower Bridge and Monument	<ul style="list-style-type: none"> Work towards the continued recovery of Tower Bridge's tourism business and education provision, including revised visitor figures and income targets, adapting an operational and strategic marketing model according to any future changes in central Gov advice, internal financial planning or wider UK/London visitor economy trends and developments. Explore travel trade opportunities for the business as the sector recovers and international travel and tourism resumes. Procure and implement a new ticketing, bookings, point of sale and back of house system as a business-critical development project for the Bridge, with emphasis on continuing 'here to stay' practices implemented following the pandemic (timed ticketing etc). Commence the first phase of a proposed restructure with a focus on the operational technical team and supporting resources, in alignment with the charity's primary object and the Target Operating Model.

DIVISION	Our <i>additional</i> divisional priorities for 2022/23 will be...
	<ul style="list-style-type: none"> ▫ Work with other CoL Depts to realise major projects, including the entire overhaul of the Bridge's High Voltage system, replacement of Bridge controls hardware, implement permanent solutions following the extensive Working at Heights review, and mitigate their potential negative effects on the tourism business and day-to-day operations. Collaborate in taking forward works and projects which arise out of the upcoming condition survey being carried out by the City Surveyor. ▫ Work closely with and support Tower Bridge's sole events management partner in the continued recovery of its venue hire business.

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Committee(s)	Dated:
Open Spaces and City Gardens Committee	7 December 2021
West Ham Park Committee	7 December 2021
Epping Forest and Commons Committee	17 January 2021
Hampstead Heath, Highgate Wood and Queens Park Committee	9 February 2022
Subject: Open Spaces Business Plan 2021/22 – Six month performance update: April to Sept 2021	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	Outcomes: 1, 2, 3, 4, 5, 8, 10, 11, 12
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Juliemma McLoughlin – Executive Director, Environment	For Information
Report author: Gerry Kiefer, Open Spaces Directorate Business Manager, Environment Department.	

Summary

This report provides Members with an update on progress and performance against the 2021/22 Business Plan. The Plan was agreed by Members in December 2020 and this report identifies the progress that has been made against the seven major workstreams. Where performance measures can be measured at six months these are listed in appendix 2 and show that none of those measures are behind their six month target. Financially the Department is forecasting a close to budget net position at year end.

Recommendation

Members are asked to:

- Note the report

Main Report

Background

1. The Open Spaces & City Gardens Committee approved the Departmental Business Plan 2021/22 (Appendix 1) on 2 December 2020.
2. The Open Spaces Vision is; *we enrich people's lives by enhancing and providing access to ecologically diverse open spaces and outstanding heritage assets across London and beyond.*

3. The Business Plan identified Open Space's three main objectives under which sit twelve outcomes which are set out on page one of the Business Plan. It also identified seven major workstreams to progress in 2021/22.

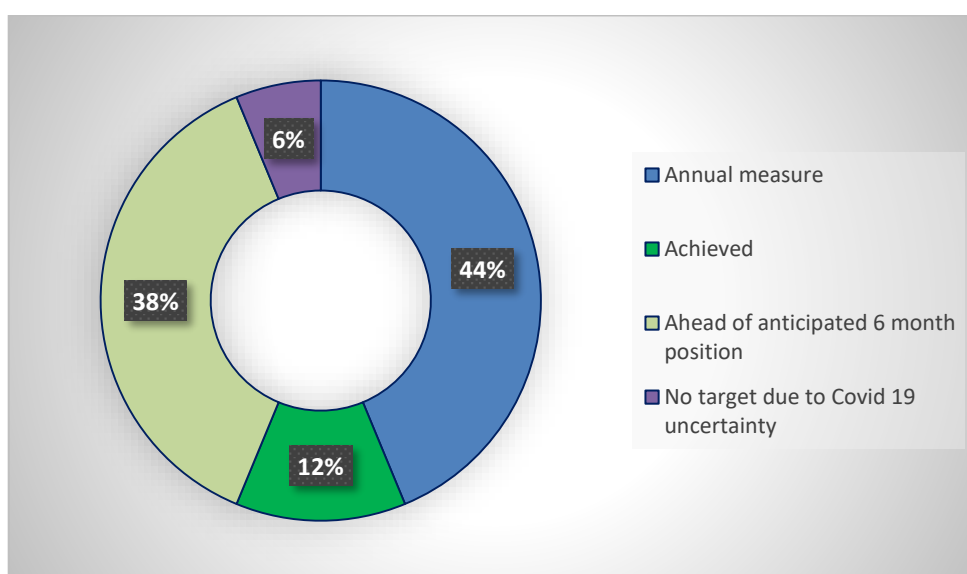
Current Position

4. Appendix 3 details the progress that has been made against the seven major workstreams of the Business Plan and identifies some areas of concern. The seven key workstreams are:
 - 1) Implement the required savings to deliver a balanced budget within the reduced core funding envelope through a combination of reducing expenditure, increasing income.
 - 2) Implement actions arising from the new Target Operating Model and provide open and early communication to all employees.
 - 3) Progress the landscaping of Finsbury Circus, the replacement playground at West Ham Park and all other RASC approved capital projects including the Climate Action Strategy.
 - 4) Work with other CoL Depts to commence the entire overhaul of Tower Bridge's High Voltage system, hydraulic pipework replacement and implementation of permanent solutions following the extensive Working at Heights review.
 - 5) Working with City Surveyors, progress future use of the nursery site at West Ham Park.
 - 6) Assess impact of expanded ULEZ on existing fleet, procurement and supplier capacity and available financial resources.
 - 7) Continue to cultivate the Burnham Beeches Gateway and biodiversity net gain project partnership with local landowners and make ready for grant/funding applications

Performance Measures

5. Open Spaces maintain sixteen performance measures. The majority of these are collated annually, but those where data is available at 6 months is attached as appendix 2.

Six month progress against annual performance measures



6. Of note is that Coulsdon Common achieved Green Heritage Site Accreditation for the first time this year on first submission, taking the total number of accreditations to 14 and also retaining 15 Green Flag Awards. Both are the benchmark international standard for publicly accessible parks and green spaces in the United Kingdom and around the world

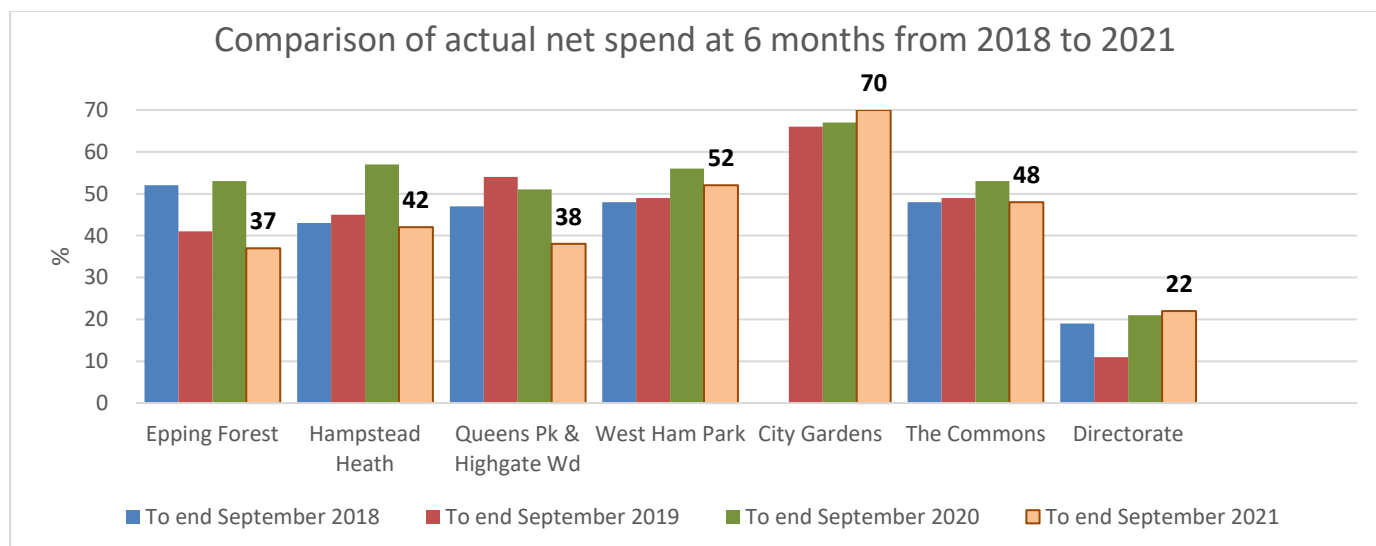
Corporate & Strategic Implications

The Corporate Plan

7. The Open Spaces Department actively contributes to all the Corporate Plan aims:
 - Contribute to a flourishing society
 - Support a thriving economy
 - Shape outstanding environments

Financial Implications – Financial Performance

8. Six months into the financial year and across the Divisions that report to the Open Spaces Committees, the full year outturn position is estimated to be broadly on budget.
9. The graph below compares the current 6 month percentage net spend position with the similar period over the last three years. The position is comparable with other years although 2020 shows as a slight anomaly for some sites due to different patterns of income and expenditure during Covid lockdowns.
10. The 70% net expenditure for City Gardens is comparable to previous years and recognises that a fair proportion of their income is from S106 contributions and rechargeable works which are applied towards the end of the financial year



Capital Funding Requests

11. The Chairs and Deputies of the various Open Spaces Committees prioritised three proposal for consideration by RASC and Policy & Resources Committee for capital funding. These are:

- i. Hampstead Heath Athletics Track
- ii. Epping Forest Path Restoration
- iii. Queens Park Playground and Sandpit.

Final approval for the 2022/23 allocation of funding to capital projects has not yet been made, but all three projects are listed as 'green' and recommended by officers for approval.

- 12. **Resource implications** – The Environment Department is progressing through the TOM.
- 13. **Legal implications** – None
- 14. **Risk implications** - Concerns associated with achieving the main workstreams are referenced in Appendix 3.
- 15. **Equalities implications** – None
- 16. **Climate implications** - A very brief update on the Carbon Removals project is included in Appendix 3.
- 17. **Security implications** - None

Open Space Charities

- 18. Many of the Open Spaces sites are registered charities. Officers have been asked to remind Members that decisions they take in relation to the relevant charity must be taken in the best interests of the charity.

Conclusion

- 19. The Open Spaces has progressed well in delivering its 2021/22 Business Plan. It is forecasting a close to budget year end position and many of the performance measures that can be measured at 6 months are on track.

Appendices

- Appendix 1 - High-level Business Plan 2021 -22
- Appendix 2 - Performance measures – position at 6 months, where available
- Appendix 3 - 21/22 Business Plan seven major workstreams: Progress and concerns

Background Reports

Final Departmental Business Plan 2021/22 – Open Spaces, December 2020.

Gerry Kiefer

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THE DEPARTMENT'S VISION IS:

We enrich people's lives by enhancing and providing access to ecologically diverse open spaces and outstanding heritage assets across London and beyond.

Our overarching objectives are:

- Open spaces and historic sites are thriving and accessible.
- Spaces enrich people's lives.
- Business practices are responsible and sustainable.

Our major workstreams this year will be...

- Implement the required savings to deliver a balanced budget within the reduced core funding envelope through a combination of reducing expenditure, increasing income.
- Implement actions arising from the new Target Operating Model and provide open and early communication to all employees.
- Progress the landscaping of Finsbury Circus, the replacement playground at West Ham Park and all other RASC approved capital projects including the Climate Action Strategy.
- Work with other CoL Depts to commence the entire overhaul of Tower Bridge's High Voltage system, hydraulic pipework replacement and implementation of permanent solutions following the extensive Working at Heights review.
- Working with City Surveyors, progress future use of the nursery site at West Ham Park.
- Assess impact of expanded ULEZ on existing fleet, procurement and supplier capacity and available financial resources.
- Continue to cultivate the Burnham Beeches Gateway and biodiversity net gain project partnership with local landowners and make ready for grant/funding applications.

The Corporate Plan outcomes we have a direct impact on are...

- Outcome 2 - People enjoy good health and wellbeing**
- Outcome 3 - People have equal opportunities to enrich their lives and reach their full potential**
- Outcome 5 - Businesses are trusted and socially and environmentally responsible**
- Outcome 10 - We inspire enterprise, excellence, creativity and collaboration**
- Outcome 11 - We have clean air, land and water and a thriving and sustainable natural environment.**
- Outcome 12 - Our spaces are secure, resilient and well-maintained.**

What's changed during 2020

- More staff working from home / remotely.*
- New ways of working for non office staff to comply with Government guidance*
- Increased use of online services for payment and bookings.*
- Increased use of cashless payment.*
- 'Took our services on-line', increasing the provision of digital content so 'digitally open while physically closed'.*
- The massive increase in visitor to the open spaces, due the pandemic, is having a negative long-term impact on the sites' biodiversity and infrastructure.*
- Greater focus on generating additional income e.g. through new lease arrangements, licencing, donations, car park charging.*

Plans under consideration	Time Scale
<i>Offices unlikely to return to full capacity— long term use of office accommodation to be considered</i>	2022/23
<i>COVID19 operating models will inform future service operations.</i>	2021/23
<i>Approach to cycling to be reviewed across a number of properties</i>	2022/23
<i>Visitor attractions, may require re-setting of business models</i>	2021/23
<i>Prioritising high priority select bids for Capital that meet the precise capital funding criteria</i>	2021 onwards

Our Strategic Commitments

Below are some of the Corporate Strategy Actions we will help deliver

Apprenticeship Strategy

- Deliver apprenticeships within the organisation from levels 2 to 7, in terms of placements and training, which generate positive feedback from those involved in completing and delivering them and achieve target retention rates

Climate Action Strategy

- Introduce new land management practices across our open spaces aiming to maximise their ability to remove carbon, and optimise their biodiversity and resilience value
- Advocate the importance of green spaces and urban greening as natural carbon sinks, and their contribution to biodiversity and overall wellbeing

Cultural Strategy

- Support cultural excellence in a range of fields and champion an ethos of innovation, creative risktaking and artistic citizenship
- Support the delivery of the City of London's Education Strategy by nurturing an exemplary Cultural Education Partnership

Responsible Business Strategy

- Contribute to delivering the various strategy actions, particularly under the strategy outcome: *The planet is healthier*

Social Mobility Strategy

- Remove barriers, overcome gaps and improve access and participation in order to improve attainment.

Sport & Physical Activity Strategy

- Contribute to delivering the various strategy actions, particularly under the strategy outcome: *People enjoy good health and wellbeing and health inequalities are reduced*

Volunteering Strategy

- Promote volunteering opportunities and benefits to drive more and better volunteering.

Key Departmental Risks

		0	6	3	Total = 9
	Likely (4)				
	Possible (3)		1	4	1
	Unlikely (2)			1	2
	Rare (1)				
		Minor (1)	Serious (2)	Major (4)	Extreme (8)
		Impact			

Departmental Risk Title	Score
Wanstead Park reservoirs	24
Repair and maintenance of buildings and structural assets	16
Maintaining the City's water bodies	16
Impact of development	12
Ultra Low Emission Zone (ULEZ) fleet purchase risk	12
The effect of a major event in central London on the tourism business at Tower Bridge and Monument	12
Pests and diseases	12
Health and safety	8
Extreme weather and climate change	6
These are reported Departmentally apart from Wanstead Park Reservoirs which is a Corporate risk	

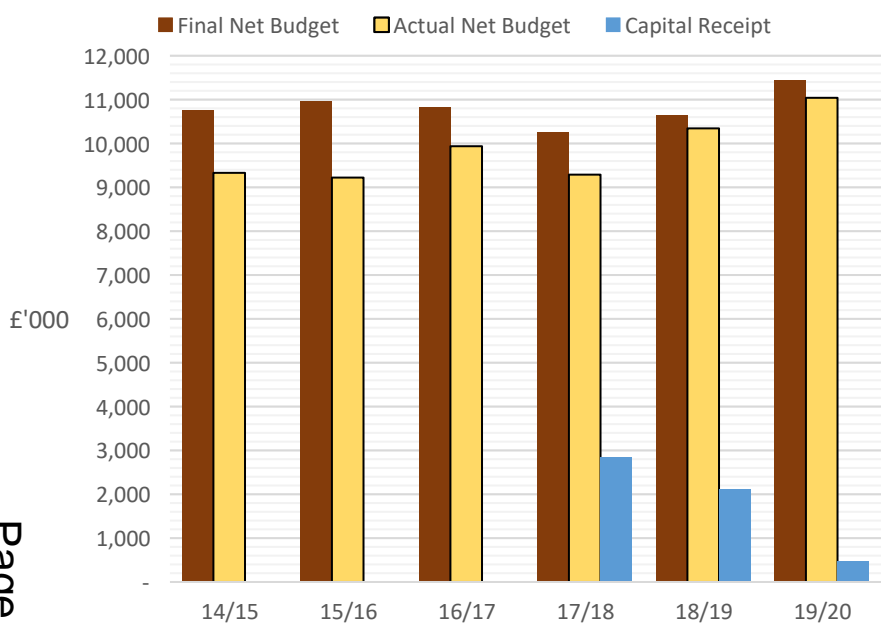
Open Spaces risks related to COVID-19

COVID-19 Risk Title	Score
Failure of Cemetery & Crematorium services	16
Income generation and financial management	16
Health and Safety of visitors and staff	12
Bridge lifts at Tower Bridge	6
Reopening services	4
Two additional risks are being considered for inclusion. The risks are: <ul style="list-style-type: none"> Accelerated long-term damage to sites Open Spaces workforce wellbeing 	
These risks are reported Corporately	

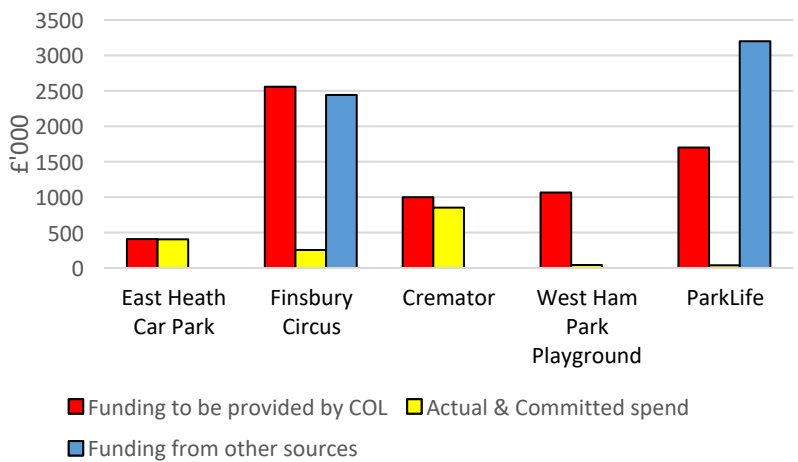
Equalities, Diversity and Inclusion Self Assessment	Score
Monitoring and use of data & information	4
Completing Equality Analysis and tackling discrimination and barriers to inclusion	3
Target setting and mainstreaming equalities into performance systems	N/A
Using procurement and commissioning to achieve equality and cohesion targets	N/A
Engagement and partnership	3
Employment and training	2
Where 4 is excellent and 2 is average	

Directors local risk

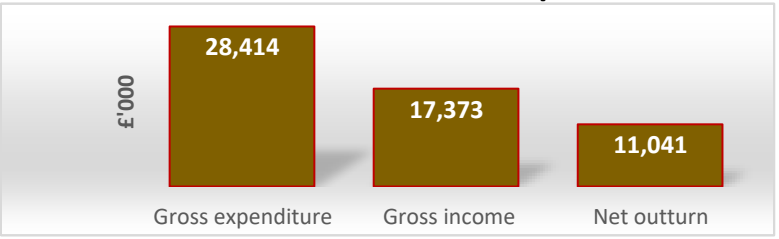
Net Budget vs Actual Net Budget and Capital Receipts



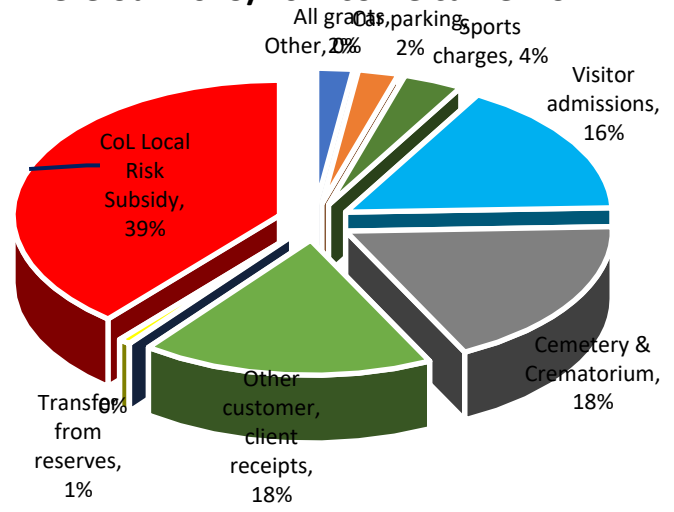
OSD Capital projects - showing anticipated COL and other funding plus spend to date



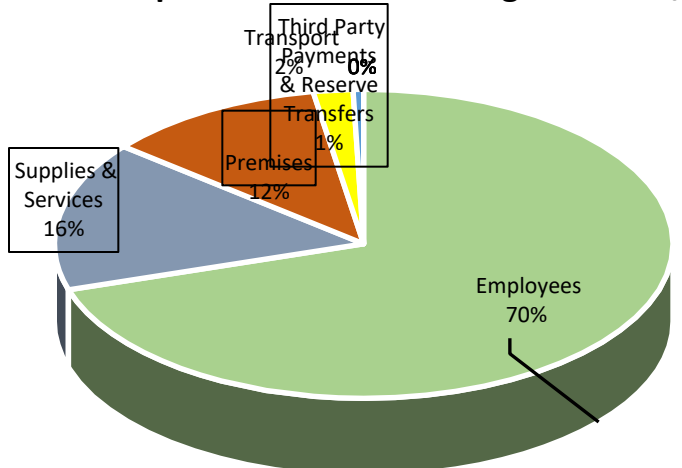
Actual Local Risk 2019/20



Where our 2019/20 income came from



How we spent our local risk budget in 2019/20



THE DEPARTMENT'S VISION IS:

We enrich people's lives by enhancing and providing access to ecologically diverse open spaces and outstanding heritage assets across London and beyond.

The Open Spaces Department's three top line objectives and twelve outcomes are:

A. Open spaces and historic sites are thriving and accessible

- ✓ Our open spaces, heritage and cultural assets are protected, conserved and enhanced (12)
- ✓ London has clean air and mitigates flood risk and climate change (11)
- ✓ Our spaces are accessible, inclusive and safe (1)
- ✓ Our habitats are flourishing, biodiverse and resilient to change (11)

B. Spaces enrich people's lives

- ✓ People enjoy good health and wellbeing (2)
- ✓ Nature, heritage and place are valued and understood (3)
- ✓ People feel welcome and included (4)
- ✓ People discover, learn and develop (3)

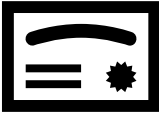








C. Business practices are responsible and sustainable








- ✓ Our practices are financially, socially and environmentally sustainable (5)
- ✓ London's natural capital and heritage assets are enhanced through our leadership, influence, investment, collaboration and innovation (10)
- ✓ Our staff and volunteers are motivated, empowered, engaged and supported (8)
- ✓ Everyone has the relevant skills to reach their full potential (8)

KEY: The numbers in brackets show how the Open Spaces Outcomes link to the twelve [Corporate Plan Outcomes 2018-2023](#).

Performance Measures	2020/21 Performance	2021/22 Direction of travel / target
Green Heritage Accreditation	13 Awards	13 Awards
Green Flag Awards	15 Awards	15 Awards
Active ancient tree management as part of the Stewardship Schemes at Epping Forest & Burnham Beeches.	As per Stewardship agreement - annual data not yet available	As per Stewardship agreement
The condition of our Sites of Special Scientific Interest	No new assessments in 2020 to enable any change to have been recorded	All re-assessed SSSI's are rated 'favourable' or 'unfavourable recovering'.
Number of visits to Open Spaces Departments webpages	647,457 to date	Increase
Tennis court usage	26,953 to date	Maintain
Customer satisfaction at Tower Bridge	New COVID19 related measure - annual	Maintain
Our environmental footprint	Annual data not yet available	Link to Climate Action Strategy
Net expenditure (OS local risk only)	Achieve readjusted budget	Achieve budget
Income generated (OS local risk)	Achieve budget	Achieve budget
Learning & volunteer programme - various measures	Annual data not yet available	Increase
Apprentice performance – various measures	Annual data not yet available	Maintain
Short term sickness	1.21 to date	Maintain
H&S accident investigations	88% to date	Corporate target

Appendix 2 - Performance measures – position at 6 months, where available

	Performance Measure Description	2021 / 22 Target (annual)		6 month performance (where available)
1	Green Heritage Site Accreditation	Retain 13 Awards		Achieved 14 Awards New accreditation for Coulsdon Common
2	Green Flag Awards	Retain 15 Awards		Achieved 15 Awards
3	Improving the condition of our Sites of Special Scientific Interest	All SSSI's that are re-assessed by Natural England are rated as being in 'favourable' or 'unfavourable recovering' condition.		Annual Measure
4	Reducing our environmental footprint	Reduction in utilities, increase in generated electricity		Annual Measure
5	Influencing planning authorities development approvals and planning policy documents	Influence planning applications and local plans		Annual Measure
6	Active management of our ancient trees as part of the Stewardship Schemes at Epping Forest and Burnham Beeches.	Epping Forest = 354. Burnham Beeches = 61.		Annual Measure
7	The number of 'visitors' to the Open spaces webpages.	Increase on 2020/21 actual (806,000)		698,512
8	Learning & volunteer programme measures	Increase in positive and very positive responses to the 'learning impacts'		Annual Measure
9	Increase the number of visits to our heritage visitor attractions (This includes Tower Bridge, Monument, Keats House, The Queens Hunting Lodge hub and The Temple)	No target set due to Covid19 risk assessments limiting number of visitors		Tower Bridge = 107,353 Monument = 2,921 (significantly reduced opening) Keats House = 1,139 (Reduced opening. House visitors only) Queen's Hunting Lodge hub = 9,114

	Performance Measure Description	2021 / 22 Target (annual)		6 month performance (where available)
10	Improve customer satisfaction at our heritage visitor attractions (This includes Tower Bridge, Monument, Keats House, Epping Forest experience)	Improvement at Tower Bridge, Keats House and Epping Forest experience		Annual Measure
11	Increase the number of hours of tennis court usage	Maintain the number of visits achieved in 2020/21 (50,663)		WHP = 12,031 Parliament Hill = 15,304 Golders Hill Park = 5,737 Queen's Park = 9,296 Total = 42,368
12	Apprentice performance	81% pass their training qualification 20% get jobs, 25% progress from level 2 to level 3		Annual Measure
13	Average number of days per FTE short term sickness	3.00		0.23 average April to July. Not available from August onwards as amalgamated into Environment Department data only
14	Health and safety accident investigations	85% Corporate target		91%
15	Open Spaces Department (all) Net expenditure (OS Director local risk only)	£11,951,000		£5,271,200 (44%)
16	Open Spaces Department (all) Income generated (OS Director local risk)	£14,170,000		£7,422,309 (52%)

Appendix 3 – 21/22 Business Plan progress - seven major workstreams

1. Implement the required savings to deliver a balanced budget within the reduced core funding envelope through a combination of reducing expenditure, increasing income.	
Progress	<ul style="list-style-type: none"> ✓ £1.4M of the 12% savings were identified within the budget. ✓ £141k of the total £245k unidentified savings have been achieved through additional income generation or holding posts vacant.
Areas of concern	<ul style="list-style-type: none"> ○ City Gardens savings can only be achieved as part of the TOM process ○ Monument is currently only opening weekends and school holidays and failing to meet its break even admissions target

2. Implement actions arising from the new Target Operating Model and provide open and early communication to all employees.	
Progress	<ul style="list-style-type: none"> ✓ Executive Director Environment commenced August 2021. ✓ TOM report due to go to Design Advisory Board in December and Establishment Committee on 19 January 2022 ✓ Ongoing provision of staff briefing sessions and newsletters

3. . Progress the landscaping of Finsbury Circus, the replacement playground at West Ham Park and all other RASC approved capital projects including the Climate Action Strategy.	
Progress	<ul style="list-style-type: none"> ✓ Finsbury Circus – RIBA Stage 4 designs completed, beginning tender documentation ✓ West Ham Park Playground – Tendering/ procurement for main contractor completed, Gateway 5 approval received (Nov 21). ✓ Hampstead Heath ponds & lido access and security improvements – Project currently at GW 2. A Project Manager and Landscape Architect have been appointed. ✓ Tower Hill playground – Gateway 2 approval received (Nov 21) ✓ East Heath car park – Project completed ✓ ParkLife – Limited progress, update report for January Committee ✓ Carbon Removal (Climate Action Strategy) – Gateway 5 sign off for first habitat creation site completed (Patmore's wildflower meadow); consultants started study to identify further opportunities for carbons sequestration throughout the Open Spaces; plan development and stakeholder engagement for the Copped Hall wood pasture restoration and creation project.
Areas of concern	<ul style="list-style-type: none"> ○ West Ham Park Playground – Funding strategy as per previous approval, however, post tender indicates marginally increased project sum. Delay in programme by 4 weeks. Project within approved funding. ○ Hampstead Heath – City Surveyors to revisit programme schedule to avoid disruption to ponds and Lido during busiest summer months.

	<ul style="list-style-type: none"> ○ Tower Hill playground – Loss of staff within City Gardens team could cause delay in delivery. ○ ParkLife – Football Foundation (FF) revenue sources significantly impacted by Covid 19 lockdowns. FF undergoing an organisation restructure. Funding still secure but FF administrative changes halted progress. Remains a £200k funding gap. ○ Carbon Removal (Climate Action Strategy) - delays in recruiting to Project Manager post, JD revised and being readvertised.
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4. Work with other CoL Depts to commence the entire overhaul of Tower Bridge's High Voltage system, hydraulic pipework replacement and implementation of permanent solutions following the extensive Working at Heights review.

Progress	<ul style="list-style-type: none"> ✓ Hydraulic Pipework Replacement – in the final phase of a 10 month overhaul with practical completion scheduled for end Nov 2021 ✓ High Voltage System Overhaul – major project due to start onsite Nov 2021 ✓ Upgrade of Bridge Driving Systems – software upgrade complete and hardware controls elements being replaced while opportunities arise during the two major projects listed above ✓ Working at Heights – project ongoing with positive progress to date in terms of implementing improvements across the unique working environment presented by Tower Bridge.
Areas of concern	<ul style="list-style-type: none"> ○ All works required urgently but naturally the risk of system failure is increased while multiple projects are carried out simultaneously.

5. Working with City Surveyors, progress future use of the nursery site at West Ham Park.

Progress	<ul style="list-style-type: none"> ✓ Shortlist of proposed developers approved at Committee in October. Deadline for Round 2 bids is mid-November, after which detailed evaluation will take place in accordance with agreed criteria. Full public consultation to follow beginning April 2022.
Areas of concern	<ul style="list-style-type: none"> ○ Concern from local residents, who have instigated a "Trees not Towers" campaign.

6. Assess impact of expanded ULEZ on existing fleet, procurement and supplier capacity and available financial resources.

Progress	<ul style="list-style-type: none"> ✓ West Ham Park: only one vehicle in the fleet remains non-compliant. ✓ City Gardens: Fleet fully compliant. ✓ Epping Forest: additional compliant vehicles required and orders placed ✓ NLOS: Procurement in place to replace non-compliant vehicles
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Areas of concern	<ul style="list-style-type: none"> ○ West Ham Park: Procurement delays caused initially by Covid lockdowns and latterly by supply chain issues and the ability of suppliers to meet customer needs, has resulted in a 12-month delay to purchase the required vehicle. This will inevitably impact on 2022/23 financial year budgets unless a carry-forward of any surplus funds from this year can be arranged. ○ NLOS and Epping Forest: supply chain issues and long lead in time for delivery of vehicles may mean receipt is close to financial year end.
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7. Continue to cultivate the Burnham Beeches Gateway and biodiversity net gain project partnership with local landowners and make ready for grant/funding applications	
Progress	<ul style="list-style-type: none"> ✓ Regular meetings held with partner organisations. ✓ Biodiversity surveys of adjacent land all completed, final reports due by January. Initial results indicate it is a very special area and could be an effective buffer to Burnham Beeches. ✓ Initial meeting held between tenant farmer and National Trust/Dorney Wood staff concerning changes in farming financial environment (delayed from July) ✓ Additional £10,000 funding offered to project by Buckinghamshire Council to progress financial options.
Areas of concern	<ul style="list-style-type: none"> ○ Delay in initial meeting with tenant farmer and uncertainty over direction of travel has delayed progress and threatens ability to receive funding from Bucks in agreed time scale - an extension is being requested.

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Committee(s): Hampstead Heath, Highgate Wood & Queen's Park Committee	Date(s): 9 February 2022
Subject: Superintendent's Update	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1, 2, 3, 4, 5, 11 & 12
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	
What is the source of Funding?	Local Risk
Has this Funding Source been agreed with the Chamberlain's Department?	
Report of: Executive Director, Environment	For Information
Report author: Stefania Horne, Superintendent	

Summary

This report provides Members with an update on matters relating to Hampstead Heath since December 2021.

Recommendation

Members are asked to:

- Note the report.

Main Report

Coronavirus Emergency Response and Issues

1. A number of Covid-19 control measures remain in place across public and staff facilities, in line with guidance.

Management Framework

Divisional Plan

2. The Hampstead Heath Divisional Plan 2021-24 (appendix 1) sets out the current position in relation to project work being undertaken across the Division.
3. Officers would like to draw Members attention to the following Divisional Plan projects:
4. Planning (HH26) – Officers are preparing an official response to the Murphy's Yard outline planning application. The response will highlight the value of

Hampstead Heath as an important area of London's green infrastructure in line with Greater London Authorities' All London Green Grid policy framework and the rewilding agendas within London's living landscapes.

5. There are clear opportunities to work together with Camden in shaping the development so that Hampstead Heath can maximise its value as green infrastructure but there are concerns that will be noted in the City of London Corporation's representation.
6. The application indicatively arranged 18 buildings ranging in height. The majority of buildings are 5-8 storey and the site does not lie within the strategic viewing corridor from Parliament Hill, however parts of the development rise to 18 storeys and are imposing and change the dynamics of the views. The main concern is intensification. The application submission on the whole does not consider the impacts of the development on the Heath as a result of the development – potentially 2000 new residents, and 3,600 workers - and there are clear implications in relation to access, usage and impact on infrastructure that will need to be highlighted and identified as areas for discussions with the developer and the London Borough of Camden. This will be the focus of work with officers in the next few weeks and months.
7. Dog walking code of conduct and the Professional Dog Walking Licencing Scheme (HH20) - The Hampstead Heath, Highgate Wood and Queen's Park Committee have in principle approved the Terms of Reference, Code of Conduct and the application process. The scheme will come into effect on 1 April 2022 with the new financial year. A zoned approach has been adopted and the number of licences issued per zone will be capped. Due to environmental, and/or other impacts, there may restriction as to where dogs can be walked within each zone. Members can view the zoned map at appendix 2.
8. The longstanding tenant at the Golders Hill Refreshment House Café has now retired from the business, terminating his lease arrangement with the City of London Corporation. The café is currently being run on a tenancy at will. A condition survey of all Divisional cafes will be completed prior to the café leases (HH19) being advertised and submission of interests received. It was agreed by the Hampstead Heath, Highgate Wood and Queen's Park committee that new lease arrangements would come in to effect in January 2023.

Cyclical Works Programme (CWP)

9. Upcoming CWP works include:
 - Parliament Hill Paddling Pool – wall and pool repairs.
 - Pergola structure safety monitoring

Capital Projects

10. A Capital Funding application of £2m for reconstruction of the track surface and associated works has been approved by the City of London Finance Committee. A Gateway 1 report will be prepared to enable a Project Board to be established in early 2022.

Network Rail – Fence Replacement

11. Network Rail will commence works to replace the fencing from the Lido entrance to the One O'clock Club in February. Works will take 3 weeks and a licence has been drawn up in relation to the works compound and materials storage area. The works will be closely monitored to ensure tree protection and public safety conditions are strictly adhered to.

Biodiversity Boards

12. A small group comprised of has been formed to draft a new series of biodiversity boards for 2022 themed on Hampstead Heath as 'London's Wildest Place'. The boards will focus on the Heath's mosaic of habitats and their wildlife, how they have changed over time, their vulnerability due to visitor pressure and how everyone can contribute towards their protection and conservation for the future.

Events

13. The Hampstead Heath Christmas Fayre, which ran at the East Heath Fairground site between 27 November 2021 - 3 January 2022 was well received by Heath users.
14. Upcoming events on the Heath:
 - The English National Cross Country Championships (26 February).
 - Showman's Guild Easter Fair (9-18 April).

Mosaic Proposal – Parliament Hill Fields.

15. Officers have been approached by the London's only Mosaic School, the London School of Mosaic, regarding a proposal to install a Mosaic Map of Hampstead Heath at location on Parliament Hill. Officers will consider the proposal following the completion of the Parliament Hill feasibility study linked to the Parliament Hill Master Plan.

Greater London Authority - Bottle Filler Proposal

16. The Mayor of London and Thames Water have formed a partnership to install over 100 drinking fountains across London, as part of the Mayor of London's initiative to reduce on single use bottles and encourage people to use refillable bottles.
17. The City of London have been approached by the Greater London Authority regards a proposal to install a drinking fountain adjacent to the Hampstead Heath Cathedral Entrance, opposite Hampstead Heath Overground Station.
18. Members of the Hampstead Heath Consultative Committee visited the proposed location of the drinking fountain at their walk on 22 January 2022, and did not support the proposals.
19. Officers do not support the installation of the drinking fountain on Hampstead Heath.

Netflix Benches

20. Netflix have donated a 'bench of hope' to the Heath in partnership with the mental health charity, Campaign Against Living Miserably (CALM). The bench is inscribed 'hope is everything', and will be located opposite the café at Parliament Hill Fields for three months as part of the campaign.

Cycle Bursts

21. The Camden Safer Streets Team have been back in contact with the Hampstead Heath Management Team, and a proposal for a single route cycle burst pilot on the Heath is expected to be received in February. The most likely location for this will be the path running from the Lido car park to the junction on the Broadwalk close to the Bandstand. Officers will consult Members of the Consultative Committee in relation to the updated proposals.

Picture the City Exhibition

22. The Model Boating Pond features in a new digital exhibition curated by the Bank of England Museum. The exhibition brings together eight landscape paintings from the Bank of England Museum's collection, showing the beautiful scenery historic London has to offer. The painting of the Heath shows a view of the Ponds and a sign has been located by the Model Boating Pond with a QR code to the virtual exhibition. The exhibition runs until 20 March 2022 and can be viewed at: <https://www.bankofengland.co.uk/museum/whats-on/2022/picture-the-city>

Corporate & Strategic Implications

23. The projects and works outlined in this report contribute towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23: Contribute to a flourishing society, Support a thriving economy and Shape outstanding environments.
24. The projects and works outlined in this report also contribute towards the three objectives and outcomes set out in the Open Spaces Business Plan 2020-21 (a) Open spaces and historic sites are thriving and accessible, (b) Spaces enrich people's lives and (c) Business practices are responsible and sustainable.
25. The projects and works outlined in this report contribute towards the achievement of the Hampstead Heath Management Strategy 2018-2028 Strategic Outcomes A: The Heath is maintained as a flourishing green space and historic landscape, B: Improved quality of life for Heath visitors, C: The Heath is inclusive and welcoming to a diverse range of visitors and D: Greater number of and diversity of People taking care of the Heath.

Financial Implications

26. Donations are currently being sought for the following projects:
 - Hampstead Heath Extension Playground (£40,000)
 - Model Boating Pond Island - wildlife sanctuary (£50,000). The Trees and Conservation Officer and Heath Ecologist are also drafting an application

to the London Wildlife Trust's Rewilding London Fund for works to install additional reed beds and protect the island at the Model Boating Pond.

- Bird and mammal shelters (£5,000)
- Queen's Park Sandpit and Playground Improvements (£100,00)

27. Donations can be made via the City of London website: <https://www.cityoflondon.gov.uk/things-to-do/green-spaces/hampstead-heath/donate-to-hampstead-heath> & <https://www.cityoflondon.gov.uk/things-to-do/green-spaces/queens-park/donate-to-us>

Resource Implications

28. Staff resources are being prioritised keeping the Heath open, safe, accessible and secure.

Climate Implications

29. The City of London launched its Climate Action Strategy in October 2020 and the strategy is now in implementation stage. A key part of the strategy is conserving and enhancing biodiversity alongside reducing the City of London's carbon emissions. This will be the main objective at Hampstead Heath in the short term, especially following the impact of exceptionally high number of visitors due to COVID-19.

Legal Implications

30. No impact.

Risk Implications

31. Risks are monitored and recorded through the Departmental Risk Register.

Equality Implications

32. No impact.

Security Implications

33. Security implications are monitored and recorded through the Departmental Risk Register.

Appendices

- Appendix 1 – Divisional Plan 2021-24 – January 2022 update
- Appendix 2 – Professional Dog Walking Licence – Zoned Map

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HAMPSTEAD HEATH, HIGHGATE WOOD, KEATS HOUSE AND QUEEN'S PARK DIVISIONAL PLAN 2021-2024

Introduction

This Divisional Plan is part of the Management Framework for the Hampstead Heath, Highgate Wood, Keats House and Queen's Park Division, which sits within the City of London Corporation's Environment Department.

The Division is comprised of three individual charities, each with their own Charitable Objectives:

Hampstead Heath (803392)	The preservation of Hampstead Heath for the recreation and enjoyment of the public.
Highgate Wood & Queen's Park (232986)	The preservation in perpetuity by the City of London Corporation of the open spaces known as Highgate Wood and Queen's Park, Kilburn for the use by the public for exercise and recreation.
Keats House (1053381)	To preserve, maintain and restore for the education and benefit of the public the house and grounds known as Keats House as a museum and memorial to John Keats.

The Divisional Plan is part of a hierarchy of strategies and plans which form a 'golden thread', translating City Corporation Strategic Outcomes into operational delivery, as follows:

- Corporate Plan, 2018-23.
- Open Spaces Business Plan, 2021-22.
- Ten-year Management Plans that set strategic directions for each Charity.
- A three-year Divisional Plan that guides implementation.
- An Annual Works Programme and Project Plans, supported by detailed specifications and guidance.
- Performance Development Approach (PDA), detailing individual's targets to achieve the outcomes and objectives above.

The Divisional Plan is written for a three-year rolling period and is reviewed and updated annually to identify milestones achieved and inform the projects and priorities for future periods. A version of the Divisional Plan has been developed for each Charity.

Criteria for Divisional Plan Projects:

The definition and criteria of projects to be included in the Divisional Plan are as follows:

- Projects requiring formative community engagement and consultation.
- Capital Projects over £50k.
- Projects spanning more than one financial year.
- Complex and high-risk projects.
- Projects with involvement of other Divisions, for example the City Surveyors.

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
HH1	<p>COVID-19 Impact Recovery Programme Continue to respond to Government Guidance and maintain COVID Secure workplaces and facilities.</p> <p>Implement Annual Work Programme interventions to address impacts on wildlife, erosion, compaction, path maintenance, waymarking and signage improvements.</p> <p>Prioritise enforcement taskings to support the protection of the Heath and to ensure people feel welcome and safe.</p>	On-going project subject to annual review.	<p>Outcome A. Priority 2.</p> <p>Outcome B. Priority 4.</p> <p>Outcome D. Priority 9.</p>	<p>Shape outstanding environments.</p> <p>Contribute to a flourishing Society.</p>	<p>Annual Work Programme agreed by the Hampstead Heath, Highgate Wood and Queen's Park Committee (HHHWQPC) on 26.5.2021, following consultation with the Hampstead Heath Consultative Committee.</p> <p>Ground restoration works were commenced across the Heath in Spring 2021 and good progress has been made regards re-establishing grass and vegetation. Nine veteran tree are currently temporarily fenced off with stock fencing to protect the soil and roots from compaction.</p> <p>The 2021 Events Programme has resumed from July 2021, with a number of events taking place during autumn/winter 2021, including the Hampstead Heath Christmas Fayre.</p> <p>Covid-19 secure Risk Assessments remain in place along with social distancing measures at public and staff facilities, such as the swimming facilities and staff bothies.</p>
HH2	<p>Deliver Efficiencies, Savings and Income Generation Projects Implement the approved Budget for 2021/22.</p>	<p>Revised Estimates 1/10/2021. Deliver balanced budget by 31/3/2022.</p>	<p>Outcome D. Priority 10.</p>	<p>Support a thriving economy.</p> <p>Shape outstanding environments.</p>	<p>As well as implementing efficiencies, additional income streams are being investigated.</p> <p>Regular monitoring of the 2021/22 Budget is taking account of the ongoing COVID-19 impacts, including reduced income from events.</p>

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
HH3	Support Implementation of the Target Operating Model (TOM) Review operational arrangements to align with the TOM.	Project Launched 2020/21. Phased Implementation on 2021/22.	Outcome A, Priority 3. Outcome D, Priority 10.	Contribute to a flourishing Society. Support a thriving economy. Shape outstanding environments.	Town Clerk's briefings have been shared with staff and signposted to the Intranet page. The Executive Director of Environment is now in post. <i>Structure reviews and staff engagement, aligning to the TOM principles are taking place.</i>
HH4	Develop our Workforce Deliver a range of initiatives to ensure the health, well-being, learning and development of our workforce.	Launch PDA's 31/3/2021. PDA Mid-Term Review 1/10/2021. PDA Year-End Review 31/3/2022.	Outcome B, Priority 4. Outcome D, Priority 10.	Shape outstanding environments. Contribute to a flourishing Society.	Performance Development Approach (PDA) continue to be used to discuss and plan staff development.

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
HH5	<p>Celebrate 150th Anniversary of Hampstead Heath Act</p> <p>Developing outcomes for learning, volunteering and wider participation and support.</p> <p>Work in Partnership with the Heath & Hampstead Society to design and install a series of information panels.</p>	<p>Agree information panel locations 31/3/2021.</p>	<p>Outcome A, Priority 3</p> <p>Outcome B, Priority 4.</p> <p>Outcome C, Priority 5 & 6.</p> <p>Outcome D, Priority 7, 8 & 10.</p>	<p>Contribute to a flourishing Society.</p> <p>Support a thriving economy.</p> <p>Shape outstanding environments.</p>	<p>Officers have developing a communications plan to celebrate this anniversary as a community.</p> <p>Five biodiversity display boards have been installed across the Heath, with a further board installed at the West Meadow on the Kenwood Estate. The boards have been installed in partnership with the Heath & Hampstead Society and the interpretation reflects the four seasons to provide information about habitats and species found on the Heath. The Heath & Hampstead Society have proposed that the biodiversity boards be retained for a further year between April 2022 - March 2023, with updated interpretation to be produced and installed on a quarterly basis. The costs of producing the updated interpretation boards will be met by the Society.</p> <p>Following consultation on the concept design for the #Heath150 display, celebrating the history of the 1871 Hampstead Heath Act, the exhibition, consisting of 9 monoliths was installed on the Heath between 23 June - 8 August 2021. The exhibition was well received.</p> <p>A number of events have already taken place in celebration of the 150th anniversary during 2021.</p>

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
HH6	Compliance with the ULEZ In order to meet the emission requirements and manage the financial implications of the ULEZ, implement the agreed vehicle replacement plan to minimise the impact upon the environment.	24/10/2021.	Outcome D, Priority 10.	Support a thriving economy. Shape outstanding environments.	Electric and hybrid vehicles are being hired and leased in order to comply with ULEZ. <i>The following vehicles have been leased to replace older diesel fleet in the first quarter of 2022:</i> <ul style="list-style-type: none"> • 2x electric Nissan Leaf • 4x electric Renault Kangoo Vans • 1x Toyota HiLux Pick-up
HH7	Divisional Radio System Procure an alternative Radio system.	31/11/2021.	Outcome A, Priority 3. Outcome D, Priority 10.	Contribute to a flourishing Society. Shape outstanding environments.	Due to a change of landlord, the City Corporation have been notified of a termination of their lease at the Aerial Mast, located at St Columba. <i>An Aerial Mast located within the vicinity of the current St Columba mast, and in close proximity to Hampstead village, is now being used for Heath radio communications.</i>
HH8	East Heath Car Park Implement the East Heath Car Park resurfacing, drainage and cycle parking improvements.	Work is scheduled to start April 2021.	Outcome A, Priority 2 & 3.	Shape outstanding environments.	City Surveyor have lead on the implementation of this project. The car park re-opened for public use ahead of the Easter Fairs. A number of minor snagging works are being resolved. As part of the works, 8 cycle parking stands have been installed in the car park. <i>Works on site have been completed. A Gateway 6 report will be prepared for Committee approval.</i>

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
HH9	Playgrounds Implement improvements at the Parliament Hill Adventure (PHA), Vale of Health (VOH) & East Heath (Preachers) (EH) Heath Extension (HE) Playgrounds.	PHA June 2021. VOH June 2021. EH June 2021. HE March 2022.	Outcome B, Priority 4. Outcome C, Priority 5.	Contribute to a flourishing Society.	<p>Works at the PHA and VOH playground have been completed.</p> <p><i>Works at the EH playground commenced in October 2021 and are on-going, with landscaping works being impacted by poor ground conditions. The project is on track to be completed by Spring 2022.</i></p> <p><i>The HE playground Project Board met in December 2021. The next steps of the project are to develop detailed design proposals and submit a planning application. In parallel, fundraising for the project is being undertaken. Once the funding target of £40,000 has been achieved a tendering process will be undertaken.</i></p> <p><i>Donations can be made at https://www.cityoflondon.gov.uk/things-to-do/green-spaces/hampstead-heath/donate-to-hampstead-heath</i></p>

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
HH10	Savernake Road Entrance Improvements Implement improvements in partnership with London Borough of Camden and Heath Hands.	Commencing April 2021.	Outcome B, Priority 4. Outcome C, Priority 5 & 6.	Contribute to a flourishing Society. Support a thriving economy. Shape outstanding environments.	Artwork has been completed on the bridge in partnership with the London Borough of Camden, The Von Herkomer Arts Foundation, Heath Hands and the City of London. Agreed landscaping works will be implemented during Winter 2021/Spring 2022. In partnership with the City of London and Heath Hands.
HH11	Cycling Install additional cycle parking at entrances and facilities. Improve cycle signage, waymarking and maps. Where appropriate, work with Partners to implement cycle bursts for children using the Heath to travel to and from school.	Commencing April 2021.	Outcomes A, Priority 3. Outcomes C, Priority 5 & 6. Outcomes D, Priority 8, 9 & 10.	Contribute to a flourishing Society Shape outstanding environments	Working in Partnership with the Camden Sustainability Working Group to improve walking and cycling access across Camden. Following discussion with Members, Officers have contacted the London Borough of Camden to seek an update on the proposal to pilot school cycle bursts on Hampstead Heath, but have received no response to date. The routes proposed for inclusion in the pilot scheme include the footpath extending north of the Lido to join with the Broad Walk, and a route to provide a link from the Broad Walk to the shared use path that runs from East Heath to Spaniards. Focus areas for HH are signage/waymarking and cycling network around the Heath.

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
					<i>An updated proposals is expected from Camden in late January 2022, which will be discussed with the HHCC at their next meeting.</i>
HH12	Review the High-Level Asset Management Plan 2018 – 2021 Taking account of the impacts of COVID-19 review and update the Asset Management Plan.	December 2021.	Outcome A, Priority 3. Outcome B, Priority 4. Outcome C, Priority 5 & 6. Outcome D, Priority 8 & 10.	Contribute to a flourishing Society Support a thriving economy Shape outstanding environments	A review of the High Level Asset Management Plan (AMP) 2018-2021 has been undertaken and a AMP 2021-24 has been drafted. <i>The AMP has been approved by Members of the Hampstead Heath, Highgate Wood & Queen's Park Committee in December 2021.</i>
HH13	Golders Hill Park Zoo & Butterfly House Undertake an options appraisal to inform discussions with the Hampstead Heath Consultative Committee regarding the long-term sustainability of the Zoo and Butterfly House.	September 2021 (options appraisal) <i>Spring 2022 (present options to HHCC)</i>	Outcome B, Priority 4. Outcome D, Priority 10.	Contribute to a flourishing Society Support a thriving economy Shape outstanding environments	Implementation of this project is being impacted by COVID. Timescales subject to review. Butterfly House remains closed. The Operational Services Manager has commissioned an options appraisal regarding the long term sustainability of the Zoo and Butterfly house. <i>Members will be consulted on the future options in 2022.</i>

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
HH14	Swimming Capital Project Progress through the Capital Project Gateway Procedures a programme of safety, access and security improvements across the Bathing Ponds and Lido.	Implement 2022/23.	Outcome A, Priority 3. Outcome B, Priority 4. Outcome C, Priority 5 & 6. Outcome D, Priority 8 & 10.	Contribute to a flourishing Society. Shape outstanding environments.	Capital Funding Approved December 2020. Gateway 2 Report discussed with Stakeholders and Members (March - May 2021). A tender process has been undertaken and a Project Architect will be appointed in September 2021. This will inform the draft timeline for works. <i>Site meetings are taking place to inform design. A Gateway 3 /4 report will be presented to Members to late spring/summer 2022.</i>
HH15	Parliament Hill Athletics Track reconstruction To reconstruct the Athletics Track Surface in order to maintain U.K. Athletics (UKA) TrackMark Standard Level 1.	01/09/2021.	Outcome B, Priority 4. Outcome C, Priority 5.	Contribute to a flourishing Society. Shape outstanding environments.	<i>A Capital Funding application of £2m for reconstruction of the track surface and associated works has been approved in full by the City of London Policy and Resources Committee. A Project Board will be established in early 2022.</i>
HH16	Master Plan for optimising facilities at Parliament Hill Undertake a review of facilities and buildings at Parliament Hill to inform provision of a visitor centre, maintain suitable accommodation for staff and volunteers, as well as	June 2022.	Outcome B, Priority 4. Outcome D, Priority 10.	Contribute to a flourishing Society. Support a thriving economy. Shape	Officers have met with colleagues from the City Surveyor's regards commencing a review, however implementation of this project is being impacted by COVID. Timescales subject to review.

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
	improved sports facilities and improved learning facilities.			outstanding environments.	
HH17	Sports and Wellbeing Forum Review and update the Terms of Reference and scope of the Sports Advisory Forum to include Health & Wellbeing and move the focus of the Forum to a strategic overview to implement the outcomes of the City Corporation's Sports and Physical Activity Strategy.	2021/22.	Outcome B, Priority 4.	Contribute to a flourishing society.	The inaugural meeting of the Sport and Wellbeing Forum took place on 5 July. <i>The Forum last met on 11 January 2022. The action points from the meeting are included within the meeting agenda pack.</i>
HH18	Promote Health Connections Work together with Partners, including Heath Hands and the NHS, to promote health & wellbeing.	2021/22.	Outcome B, Priority 4.	Contribute to a flourishing society.	Working with Heath Hands, Officers are developing partnerships with local GP's and Social Prescribers, London Boroughs and Pro-Active Camden. Work is underway to map opportunities to establish health and wellbeing connections across the Boroughs.
HH19	Café Tendering Undertake a tender procurement for the Golders Hill Park Café, Parliament	<i>Lease Commence</i>	Outcome B, Priority 4. Outcome C,	Contribute to a flourishing society.	The Parliament Hill and Lido Cafés are currently operating on a tenancy at will arrangement. <i>The longstanding proprietor of the GHP café retired in early January 2022. The café will be operated on</i>

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
	Hill Café, Parliament Hill Fields Lido Café and the Heath Extension Kiosk.	<i>GHP, Heath Extension Kiosk, PH & Lido 01/2023.</i>	Priority 5 & 6. Outcome D, Priority 7, 8, 9 & 10.	Support a thriving economy.	<i>a Tenancy at Will. A condition survey of each café will be undertaken ahead of undertaking any tendering.</i> <i>The Hampstead Heath, Highgate Wood and Queen's Park Committee have agreed that new lease arrangements for all Heath cafés will come in to effect in 2023</i>
HH20 Page 54	Dog walking code of conduct and the Professional Dog Walking Licencing Scheme Implement a licencing scheme from April 2021.	<i>Licence Scheme to commence April 2022.</i>	Outcome A, Priority 3. Outcome B, Priority 4 Outcome C, Priority 5 & 6. Outcome D, Priority 7, 8, 9 & 10.	Contribute to a flourishing Society. Support a thriving economy. Shape outstanding environments.	Members have agreed in principle the Scheme. Dialogue continues with the Hampstead Professional Dog Walkers Association. Officers ran an expression of interest and a mapping exercise has been undertaken. Professional Dog Walkers using the Heath were asked to identify the areas of the Heath which they currently use. This information has informed a zoning approach. Officers have assessed that 70 licences can be issued without the commercial activity impacting on wildlife, the amenity of the Heath, and without causing disruption to recreational users. <i>Advertisement of the Licencing Scheme will commence in due course to give notice to Professional Dog Walkers wishing to make a licence application.</i>

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
HH21	Fitness training code of conduct and licencing scheme Undertake a consultation and engagement to inform the develop a licencing scheme for Fitness training.	Licence Scheme to commence 2022.	Outcome A, Priority 3. Outcome B, Priority 4. Outcome C, Priority 5 & 6. Outcome D, Priority 7, 8, 9 & 10.	Contribute to a flourishing Society. Support a thriving economy. Shape outstanding environments.	An initial scoping workshop took place during December 2019 and further consultation and engagement will take place during 2022, supporting the development of the code of conduct and licensing scheme.
HH22	Forest School Licencing Scheme Develop a long-term licencing scheme for Forest Schools.	Licence Scheme to commence September 2022.	Outcome A, Priority 3. Outcome B, Priority 4. Outcome C, Priority 5 & 6. Outcome D, Priority 8 & 9.	Contribute to a flourishing Society. Support a thriving economy. Shape outstanding environments.	Officers are engaging with Forest Schools and registering current groups using the Heath. Short Term Licencing arrangements are being implemented for 2021/22. <i>Discussions are underway to licence a fee paying school based in Hampstead. Officers will be working with the Learning Team to assist with the management of forest school activities on the Heath going forward.</i>
HH23	Golders Hill Park Accessible Car Park Undertake a tendering process to appoint a Consultant to develop options which facilitate safe	<i>January 2022</i>	Outcomes B, Priority 4. Outcome C, Priority 5 & 6.	Contribute to a flourishing Society.	<i>A second tendering process has been undertaken and a Consultant has been identified. Draft options are presented for Members consideration and feedback as part of the January 2022 agenda pack.</i>

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
	weekend and Bank Holiday opening of the Car Park.				
HH24	Develop Heritage Outcomes Engage with Historic England and local historians to: Develop a Heritage Conservation Management Plan for the Heath. Incorporate preservation and interpretation actions to preserve and interpret archaeological and heritage into the existing Compartment Management Plans.	2023/24.	Outcome A, Priority 2.	Shape outstanding environments.	
HH25	Bio-Security Management Proactive management of threats, including pest and diseases which impact upon the condition of trees, plants and wildlife.	2021/22.	Outcome A, Priority 1. Outcome D, Priority 10.	Support a thriving economy. Shape outstanding environments.	OPM population stabilised on Hampstead Heath. Monitoring of Carcelia paritoid continuing as natural control. Massaria currently stable.
HH26	Planning Regular monitoring of development and planning	2021/22.	Outcome D, Priority 10.	Support a thriving economy.	Quarterly reporting to HHCC and HHHWQPC.

Ref	Project Details	Key Dates	HH Mgt Strategy Outcomes	Corporate Plan Aims	Notes on progress (January 2022 updates in <i>italic text</i>)
	applications to ensure that the Heath is protected.			Shape outstanding environments.	
HH27	Climate Action Strategy Open Spaces seek opportunities to enhance carbon capture while enhancing biodiversity and resilience. These actions will contribute towards the City Corporation achieving Net 0 by 2027 in scope 1 & 2 emissions	2027 Net 0 scope 1 & 2 2040 Net 0 Scope 1, 2 and 3.	Outcome A, Priority 1. Outcome B, Priority 4. Outcome D, Priority 10.	Contribute to a flourishing Society. Shape outstanding environments.	Strategy adopted October 2020. Now in first phase of delivery. Quarterly reporting to HHCC and HHHWQPC.
HH28	Contactless Payment for access to Toilets Undertake a Feasibility Study to inform the possible introduction of a charge at some toilet facilities to pay towards cleaning and maintenance.	2022/23.	Outcome D, Priority 10.	Shape outstanding environments.	This project is not being prioritised.

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Hampstead Heath

Registered Charity



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Committee	Dated:
Hampstead Heath, Highgate Wood & Queen's Park Committee	9 February 2022
Subject: 2022 Swimming Season	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1, 2, 3, 4, 8, 10, 11 & 12
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain's Department?	
Report of: Juliemma McLoughlin, Executive Director Environment	For Decision
Report author: Stefania Horne, Superintendent of Hampstead Heath	

Summary

The report sets out the proposed swimming arrangement for 2022. The proposals incorporate learning from the 2020 and 2021 swimming seasons, feedback from Lifeguards, and feedback from a user survey conducted between 5 November - 5 December 2021, which received 2,079 responses.

Recommendations

It is recommended that:

- Members agree the proposed 2022 swimming arrangements, as set out in para 10 and appendix 1.

Main Report

Background

1. In response to the Covid-19 pandemic, and in-line with Government regulations in place during summer 2020, pre-booked sessions were introduced to the Bathing Ponds and Lido.
2. The Bathing Ponds and Lido have been managed through a combination of pre-booked and free-flow sessions throughout 2020 and 2021.

Current Position

3. A user survey was conducted between 5 November – 5 December 2021, which received 2,079 responses.
4. As part of the user survey we asked swimmers to rate their experiences of the free flow and pre-booked sessions at the Bathing Ponds and Lido. Free flow sessions received an average rating of 4.35/5 (from 1,733 responses) while pre-

booked sessions received an average rating of 4.01/5 (from 1,789 responses). Support for retaining both free flow and pre-booked sessions was received as part of a free text response question in the survey.

5. An annual review of the 2021-22 swimming season will be prepared and presented to Members in June 2022. A summary of the swimmer user survey will be included within the annual report.

2022 Swimming Proposals

6. The proposed 2022 swimming arrangements for the Bathing Ponds and Lido are set out in appendix 1.
7. The proposals incorporate learning from the 2020 and 2021 swimming seasons, feedback from Lifeguards, and feedback from the user survey conducted between 5 November - 5 December 2021.
8. The proposals have been discussed with the Hampstead Heath Sports & Wellbeing Forum who discussed safety and access arrangements, including pre-booking and opportunities to strengthen social prescribing.
9. Members of the Consultative Committee considered the feedback of the Sports & Wellbeing Forum and noted the importance of maintaining safe access for all and the quality of the visitor experience.
10. It is proposed that the Bathing Ponds and Lido continue to be managed through a combination of free flow and pre-booked sessions to provide flexibility whilst ensuring the Bathing Ponds and Lido are not overwhelmed during peak hours on hot days.

Corporate & Strategic Implications

11. The provision of safe and accessible swimming opportunities contributes towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23: Contribute to a flourishing society, Support a thriving economy and Shape outstanding environments, in particular the following Corporate Plan outcomes:
 - (2) People enjoy good health and wellbeing.
 - (4) Communities are cohesive and have the facilities they need.
 - (5) Businesses are trusted and socially and environmentally responsible.
 - (11) We have clean air, land and water and a thriving and sustainable natural environment.
 - (12) Our spaces are secure, resilient and well maintained.
12. The proposals embed the Hampstead Heath Management Strategy 2018-2028 Strategic Outcomes A: The Heath is maintained as a flourishing green space and historic landscape, B: Improved quality of life for Heath visitors, C: The Heath is

inclusive and welcoming to a diverse range of visitors and D: Greater number of and diversity of People taking care of the Heath.

Financial Implications

13. An annual review of the 2021-22 swimming season will be prepared and presented to Members in June 2022. The annual report will set out the current level of subsidy from the Hampstead Heath Local Risk Budget.
14. The swimming charges have been reviewed as part of the annual review of fees and charges, which is presented to Members for decision within the meeting agenda pack.

Resource Implications

15. No impact.

Climate Implications

16. The City of London launched its Climate Action Strategy in October 2020 and the strategy is now in implementation stage. A key part of the strategy is conserving and enhancing biodiversity alongside reducing the City of London's carbon emissions. This will be the main objective at Hampstead Heath in the short term, especially following the impact of exceptionally high number of visitors due to COVID-19.

Legal Implications

17. No impact.

Risk Implications

18. Risks are monitored and recorded through the Departmental Risk Register.

Equality Implications

19. A Test of Relevance: Equality Analysis has been undertaken and a full equalities analysis is not proposed/required.

Security Implications

20. Security implications are monitored and recorded through the Departmental Risk Register.

Conclusion

21. It is proposed that the Bathing Ponds and Lido continue to be managed through a combination of free flow and pre-booked sessions, as set out in appendix 1 to provide flexibility whilst ensuring the Bathing Ponds and Lido are not overwhelmed during peak hours on hot days.

Appendices

- Appendix 1 – Draft 2022 Swimming Proposals.

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Draft 2022 Swimming Proposals

Officers have prepared the draft 2022 spring/summer/autumn swimming proposals. It is recognised that these proposals may need to be adapted to ensure they are consistent with the latest Government guidance in relation to Covid-19. Therefore, Officers will take a practical and flexible approach to the implementation of these proposals.

Mixed Bathing Pond Extended Season trial

It is proposed to continue the trial to extend the summer swimming season at the Hampstead Mixed Bathing Pond. This aims to provide additional capacity for swimmers in the spring, summer and autumn.

The Pond will be Lifeguarded and open for public swimming from Saturday 2 April 2022 – Sunday 30 October 2022. It is proposed that evening swimming arrangements at the Mixed Pond will mirror the arrangements at the Men's and Ladies' Ponds, as set out below.

Previously the Mixed Pond was only Lifeguarded between May-September and late evening swimming was only available on Wednesdays during July.

Sessions

Entry to the Bathing Ponds will be managed via a combination of capped free flow and pre-booked sessions during the months of June, July and August. During all other months the bathing ponds will be managed by capped free flow only. The Lido will be managed via a combination of capped free flow and pre-booked sessions during the months of May, June, July, August and September. All other months the Lido will be managed by capped free flow only.

Season Tickets

Season Ticket wristbands can be used for both pre-booked and capped free flow sessions.

Online Booking

Online-booking will be managed via Eventbrite. Phone booking arrangements will be in place for those who are not able to book online.

Swimming Tests for Children aged 8-15 at the Bathing Ponds

Children aged 8-15 must be accompanied by an adult and be competent open water swimmers. A swim test will be conducted by the lifeguards and a coloured wristband allocated to each child who passes the test. Children under 8 are not permitted to swim at the Bathing Ponds.

Social Distancing Arrangements (Bathing Ponds & Lido - All Sessions)

Signage will be stored and arrangements reviewed prior to summer season or if/when Government advice changes.

Parliament Hill Fields Lido

Until 29 April 2022 the Lido will be open for capped free flow lane swimming only, between 07.00-13.00 (last entry 12.30)

From 30 April the Lido sessions will operate as set out below.

Lido – Swimming sessions (30 April – 30 September 2022)

Session	Open
1 - Lane Swimming – capped free flow	07.00-10.00
2 - Open Swimming – pre-booking only	10.30-13.30
3 - Open Swimming – pre-booking only	14.30-17.30
4* - Lane Swimming – capped free flow	18.00-20.30**

Last entry for each session is 30 minutes before closing.

Session 4* No session on Saturday, Sunday and Tuesday evenings.

Session 4** Opening time from 12-30 September will be 18.00-19.30.

From 1 October the Lido will be open for capped free flow lane swimming only between 07.00-13.00 (last entry 12.30).

Sufficient time has been allocated between sessions to facilitate cleaning and preparation for the next session.

Session 1 – Lane Swimming

- Capped free flow. Pre-booking not available.
- Up to 250 swimmers will be permitted to use the Lido at any one time (once the session reaches capacity, entry will be managed by the Steward/Cashier on a one out one in basis for the remainder of the Session).
- Lane swimming only.
- Sauna closed.

Sessions 2 and 3 – Open Swimming

- Family orientated swimming sessions.
- Up to 700 swimmers per Session. Session tickets must be pre-booked to guarantee entry.
- An adult can bring up to 2 children aged 4-7yrs. Under 4s must be accompanied by an adult on a 1:1 basis.
- 3 lanes available for lane swimming.
- Children's slide and paddling pool open.
- Sauna closed.

Sessions 4 – Lane Swimming

- Capped free flow. Pre-booking not available
- Up to 250 swimmers will be permitted to use the Lido at any one time (once the session reaches capacity, entry will be managed by the Steward/Cashier on a one out one in basis for the remainder of the Session).
- Adult lane swimming only.

Highgate Men's, Kenwood Ladies' and Hampstead Mixed Bathing Ponds

Time Changes	Open/vacate
Sunday 27 Mar – Saturday 9 Apr 2022*	07.00 - 16.30
Sunday 10 Apr – Saturday 30 Apr 2022	07.00 - 18.30
Sunday 1 May – Saturday 13 Aug 2022	07.00 - 20.30
Sunday 14 Aug – Monday 29 Aug 2022	07.00 - 20.00
Tuesday 30 Aug – Saturday 17 Sept 2022	07.00 - 19.00
Sunday 18 Sept – Saturday 15 Oct 2022	07.00 - 17.30
Sunday 16 Oct – Saturday 29 Oct 2022	07.30 - 16.30
Sunday 30 Oct – Saturday 27 Nov 2022*	07.00 - 14.15
Sunday 28 Nov 2022 – Saturday 4 Feb 2023	07.30 - 14.45
Sunday 5 Feb – 25 Mar 2023	07.00 - 14.15

*The Mixed pond will open on 2 April 2022 and close on 30 October 2022

Bathing Pond opening times June – August

Session	Open	Type
1	07.00-11.30	Capped Free Flow (no booking available)
2	12.00-13.00	pre-book only
3	13.15-14.15	pre-book only
4	14.30-15.30	pre-book only
5	15.45-16.45	pre-book only
6	17.00-20.30*	Capped Free Flow (no booking available)

Capped free flow sessions - last entry 30 mins before closing

Session 6* Opening time from 14 to 29 Aug 17.00-20.00 due to light

Sufficient time has been allocated between sessions to facilitate cleaning and preparation for the next session.

Session 1

- Capped free flow. Pre-booking not available.
- Up to 100 swimmers will be permitted to use the Pond at any one time (once the session reaches capacity, entry will be managed by the Steward on a one out one in basis for the remainder of the session).

Sessions 2-5

- Session tickets must be pre-booked.
- Up to 100 swimmers per session.

Session 6

- Capped free flow. Pre-booking not available.
- Up to 100 swimmers will be permitted to use the Pond at any one time (once the session reaches capacity, entry will be managed by the Steward on a one out one in basis for the remainder of the session).

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Committees: Corporate Projects Board <i>[for information]</i> Hampstead Heath, Highgate Wood and Queen's Park Committee <i>[for decision]</i> Projects Sub <i>[for decision]</i>	Dates: 12 January 2022 09 February 2022 17 February 2022
Subject: Hampstead Heath Swimming Facilities - Safety, Access and Security Improvements Unique Project Identifier: 12265	Gateway 2 Regular Issue Report
Report of: Joint Report of the Executive Director of Environment & City Surveyor Report Author: Edwin Birch	For Decision
<h1>PUBLIC</h1>	

1. Status update	<p>Project Description: <i>Capital Project to implement safety, access and security works across the four Hampstead Heath Swimming Facilities.</i></p> <p><i>The above project is being delivered by the City's Surveyors Property Projects Group department on behalf of the Open Spaces Division.</i></p> <p>RAG Status: Red (Green at last report to Committee) – Red status is due the contents of this issue report being programme delay of Gateway 3/4 from January – June 2022.</p> <p>Risk Status: Low (Low at last report to committee)</p> <p>Total Estimated Cost of Project (excluding risk): £697,000 or £755,000 including Risk.</p> <p>Change in Total Estimated Cost of Project (excluding risk): £0.</p> <p>Spend & Committed to Date: £20,000</p> <p>Funding: Central funding from City's Cash reserves was agreed in principle for this scheme as part of the 2021/22 annual capital</p>
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	<p>bids. Release of these funds is subject to the further approval of the Resource Allocation Sub Committee.</p> <p>Costed Risk Provision Utilised: £0</p> <p>Slippage: +11 weeks (as noted in the Gateway 2 report with no further slippage) to appoint design team due to supplier selection and interest connected with the size, scale of the project.</p>																								
2. Requested decisions	<p>Next Gateway: Gateway 3/4 - Options Appraisal (Regular)</p> <p>Requested Decisions:</p> <ol style="list-style-type: none">1. Approve the Gateway 3/4 (Options Appraisal) report to be pushed back to June 2022.2. Approve a further fee drawdown of £79,000 to support RIBA stage 3 design in facilitating the Gateway 3/4 report.3. Note that that if the additional fee request is approved the total fee drawdown to date would be £133,000 (excluding Risk) and £143,000, (including Risk).4. Note that the projected completion within the Gateway 2 report of May 2023 is unchanged by this delay.																								
3. Budget	<table><tr><th>Item</th><th>Reason</th><th>Funds/ Source of Funding</th><th>Cost (£)</th></tr><tr><td>Project Manager</td><td>Specialist consultant Outline Appraisal</td><td>City Cash*</td><td>£15,000</td></tr><tr><td>Cost Consultant</td><td>Outline cost plans and whole-life-cost analysis</td><td>City Cash*</td><td>£10,000</td></tr><tr><td>Architect</td><td>Options development and technical feasibility</td><td>City Cash*</td><td>£21,000</td></tr><tr><td>M&E</td><td>Specialist M&E options development</td><td>City Cash*</td><td>£8,000</td></tr><tr><td>Structural Engineer</td><td>Options development support</td><td>City Cash*</td><td>£7,000</td></tr></table>	Item	Reason	Funds/ Source of Funding	Cost (£)	Project Manager	Specialist consultant Outline Appraisal	City Cash*	£15,000	Cost Consultant	Outline cost plans and whole-life-cost analysis	City Cash*	£10,000	Architect	Options development and technical feasibility	City Cash*	£21,000	M&E	Specialist M&E options development	City Cash*	£8,000	Structural Engineer	Options development support	City Cash*	£7,000
Item	Reason	Funds/ Source of Funding	Cost (£)																						
Project Manager	Specialist consultant Outline Appraisal	City Cash*	£15,000																						
Cost Consultant	Outline cost plans and whole-life-cost analysis	City Cash*	£10,000																						
Architect	Options development and technical feasibility	City Cash*	£21,000																						
M&E	Specialist M&E options development	City Cash*	£8,000																						
Structural Engineer	Options development support	City Cash*	£7,000																						

	Surveys	Condition, landscape, etc	City Cash*	£10,000
	Staff costs/Legal Fees	Client-side Support	City Cash*	£8,000
	Total			<u>£79,000</u>
<p>As per the Gateway 2 Report (May 2021) approval was given to drawn down £54,000 (and £10,000 risk provision if required) to reach gateway 3.</p> <p>As the next Gateway is a combined 3/4, further funds £79,000 are needed to be drawn down to facilitate RIBA 3, to be combined with the original approved £64,000 (including Risk) totalling £143,000.</p> <p>Funding for this scheme was agreed in principle as part of the 2021/22 annual capital bids, to be met from City's Cash reserves. Draw-down of the additional £79,000 now required is subject to approval of the Resource Allocations Sub Committee.</p> <p>Costed Risk Provision requested for this Gateway: £10,000, being carried forward from previously approved CRP at Gateway 2. This is being carried forward to cover the risk of the additional surveys or unforeseen appointments to help reach Gateway 3/4. (As detailed in the Risk Register – Appendix 2)</p>				
4. Issue description	<ol style="list-style-type: none"> 1. The Gateway 2 report submitted in May 2021 put forward a submission date for the next Gateway 3/4 report in January 2022. Due to the following issues, the project team cannot meet this deadline: <ol style="list-style-type: none"> a. With the 2022 City of London Elections, this has created a two-month window where we cannot take the Gateway 3/4 report to committee and although options were explored to expediate the report through 'delegated authority', the client department requested that members would prefer to review the options appraisal at a regular scheduled committee, with the earliest being June 2022. b. Procurement – The tender for the design team was unexpectedly demanding due to several approached suppliers, turning down the opportunity to bid. The common reasons being that they felt the work was either too niche or that the advised fee cap was too low for what they would need to fulfil the programme. 			

	<p>c. T&C negotiations in confirming contracts also added time onto the appointments.</p> <p>d. Once the project team were assembled and started reviewing the client brief and doing a feasibility review it became clear that more time would be needed to put together an options appraisal that would allow for a more extensive consultation with the swimming user groups.</p> <p>2. Stage 2 design (Gateway 3) did not include RIBA 3 (Gateway 4) fees due to an oversight by the Project Manager. As such, further fees are going to be needed to facilitate the design team completing the Gateway 3/4 report, now being proposed for committee review in June 2022.</p>
5. Options	<p>Recommended:</p> <p>1. The Gateway 3/4 report will be submitted for committee approval at:</p> <ul style="list-style-type: none"> • Sports & Wellbeing Forum – 9 May 2022 • Hampstead Heath Consultative Committee – 23 May 2022 • Hampstead Heath Management Committee – 15 June 2022 • Projects Sub – 21 June 2022 <p>The Gateway 5 Report was previously communicated at Gateway 2 that it would be brought to committee in November 2022, but it is now estimated the report will be ready in September 2022, two months earlier due to refining the procurement strategy.</p> <p>Approve the requested £79,000 to allow the design team to continue working on the concept design/detailed design to allow the Gateway 3/4 report to be put before members in June 2022.</p> <p>Not recommended:</p> <p>2. A Gateway 3 report could be submitted separately, as opposed to a combined Gateway 3/4, however it would not be ready till the end of January/start of February 2022 and as such would need delegated authority to be considered/approved. Furthermore, the design team would need to pause work while the report was being considered. The Gateway 5 deadline would also need to remain in November to allow time for the separate Gateway reports.</p>

Appendices

Appendix 1	Project Coversheet
Appendix 2	Cost Plan
Appendix 3	Risk Register
Appendix 4	Programme

Contact

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Telephone Number	0207 332 1030

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Project Coversheet

[1] Ownership & Status

UPI:12265

Core Project Name: Hampstead Heath Swimming Facilities - Safety, Access and Security Improvements

Programme Affiliation (if applicable): N/A

Project Manager: Edwin Birch

Definition of need:

Problem trying to solve:

- The facilities are no longer fit for purpose particularly during the summer months, taking account of the increase in visitor numbers, and the impact on Lifeguards managing the bathing load and the facilities
- Perimeter security to prevent unauthorised access

Opportunities we are trying to realise:

- Adapt the configuration and layout of the facilities to enable the bathing load to be managed effectively
- Opportunity to ensure the swimming facilities are welcoming to a diverse range of visitors

Key measures of success:

1. Delivery of the Swimming Review Outcomes in relation to Health & Safety
2. Facilities DDA compliant
3. Cost recovery achieves target set by Committee

Expected timeframe for the project delivery:

Lower Range estimate: Site Works: December 2022 – May 2023

Upper Range estimate: Site Works: January 2023 – June 2023

Key Milestones: Gateway 5 (September 2022)

Are we on track for completing the project against the expected timeframe for project delivery? Y

Has this project generated public or media impact and response which the City of London has needed to manage or is managing?

There is a requirement throughout the programme to engage and consult with the Hampstead Heath Swimming Associations as well as the Hampstead Heath Swimming Forum, Sports Advisory Forum and the Hampstead Heath Consultative Committee.

In conjunction with the Media Team a Communications Plan will be developed, as the project will attract significant public and media interest.

[2] Finance and Costed Risk

Headline Financial, Scope and Design Changes:

'Project Briefing' G1 report (as approved by Chief Officer 19/08/20:

- Total Estimated Cost (excluding risk): **£697,000**
- Costed Risk Against the Project: **£58,000**
- Estimated Programme Dates: GW2 – Sept

Scope/Design Change and Impact: Gateway 1 was approved in January 2021

'Project Proposal' G2 report (as approved by PSC 17/05/21):

- Total Estimated Cost (excluding risk): £697,000
- Resources to reach next Gateway (excluding risk) **£54,000**
- Spend to date: **£0**

- Costed Risk Against the Project: **£10,000**
- CRP Requested: **£0**
- CRP Drawn Down: **£0**
- Estimated Programme Dates: GW2 May-21, GW3/4 Jan-22, GW5 Nov-22, completion by May-23, GW6 August-23.

G2 Issues Report – (January-February 2022)

Gateway 3/4 report delayed due to procurement issues and due to the 2022 City of London Elections, the report cannot be submitted till May-2022. The Gateway 5 report was previously communicated at Gateway 2 that it would be brought to Committee in November 2022, but it is now estimated the report will be ready in September 2022, two months earlier due to refining the procurement strategy.

- Total Estimated Cost (excluding risk): **£697,000**
- Additional resources to reach next Gateway (excluding risk) **£79,000**
- Total fee drawdown to date once approved would be (excluding risk) **£133,000**
- Spend & Committed to Date: **£39,000**
- Costed Risk Against the Project: **£10,000**
- CRP Requested: **£0**
- CRP Drawn Down: **£0**
- Estimated Programme Dates: GW2 May-21, GW3/4 May-22, GW5 Sept-22, completion by May-23, GW6 Nov-23.

~~'Options Appraisal and Design' G3-4 report (as approved by PSC xx/yy/zz):~~

- ~~• Total Estimated Cost (excluding risk):~~
- ~~• Resources to reach next Gateway (excluding risk)~~
- ~~• Spend to date:~~
- ~~• Costed Risk Against the Project:~~
- ~~• CRP Requested:~~
- ~~• CRP Drawn Down:~~
- ~~• Estimated Programme Dates:~~

~~Scope/Design Change and Impact:~~

~~'Authority to start Work' G5 report (as approved by PSC xx/yy/zz):~~

- ~~• Total Estimated Cost (excluding risk):~~
- ~~• Resources to reach next Gateway (excluding risk)~~
- ~~• Spend to date:~~
- ~~• Costed Risk Against the Project:~~
- ~~• CRP Requested:~~
- ~~• CRP Drawn Down:~~
- ~~• Estimated Programme Dates:~~

~~Scope/Design Change and Impact:~~

Total anticipated on-going commitment post-delivery [£]:TBC - Forward maintenance requirements are to be identified by the Project Management Team during the design stage of the project. Once the extent of the requirement has

been established, the ongoing servicing and repair of relevant items can be incorporated into the existing Building, Repairs and Maintenance and Cyclical Work Programmes as appropriate.

Programme Affiliation [£]:N/A

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Project No. TBC
Project nameHampstead Heath Swimming Facilities - Safety, Access and Security Improvements
Project Type
Period

PM: Edwin Birch

Site: Hampstead Heath

Financial Summary		GATEWAY CASHFLOW												
Element	CapEX	Gateway 1 Budget	Gateway 2 Budget	Gateway 3 Budget	Gateway 4 Budget	Gateway 5 Budget	Gateway 6 Budget	Revised CapEx	Variance	CRP Alloc - GW2	CRP Alloc - GW3	CRP Alloc - GW4	CRP Alloc - GW5	Total Ac
Construction	505,000.00	0.00	20,000.00	10,000.00	10,000.00	465,000.00	0.00	505,000.00	0.00					0.00
1.1 Enabling Works								0.00	0.00					0.00
1.2 Main Contractor	455,000.00					455,000.00		455,000.00	0.00					0.00
1.3 Direct Package								0.00	0.00					0.00
1.4 Surveys	50,000.00		20,000.00	10,000.00	10,000.00	10,000.00	0.00	50,000.00	0.00					0.00
1.5 Landscape								0.00	0.00					0.00
1.6 Fittings and Equipment								0.00	0.00					0.00
1.7								0.00	0.00					0.00
1.8								0.00	0.00					0.00
1.9								0.00	0.00					0.00
Professional Fees	160,000.00	0.00	29,000.00	61,000.00	30,000.00	37,000.00	3,000.00	160,000.00	0.00					0.00
2.1 Architect	57,000.00		11,000.00	21,000.00	11,000.00	13,000.00	1,000.00	57,000.00	0.00					0.00
2.2 Interior Designer								0.00	0.00					0.00
2.3 Cost Consultant	31,000.00		8,000.00	10,000.00	5,000.00	7,000.00	1,000.00	31,000.00	0.00					0.00
2.4 Mechanical and Electrical	15,000.00			8,000.00	2,000.00	5,000.00		15,000.00	0.00					0.00
2.5 Structural Engineer	10,000.00			7,000.00	3,000.00			10,000.00	0.00					0.00
2.6 Principal Designer								0.00	0.00					0.00
2.7 Planning Consultant								0.00	0.00					0.00
2.8 Building Control								0.00	0.00					0.00
2.9 Project Management	47,000.00		10,000.00	15,000.00	9,000.00	12,000.00	1,000.00	47,000.00	0.00					0.00
3 Fire Risk Assessment								0.00	0.00					0.00
3.1 Catering Consultant								0.00	0.00					0.00
3.2 Acoustics Consultant								0.00	0.00					0.00
3.3 AV Consultant								0.00	0.00					0.00
3.4 Lighting Consultant								0.00	0.00					0.00
3.5 CDMA								0.00	0.00					0.00
3.6 Sustainability								0.00	0.00					0.00
3.7 CGI								0.00	0.00					0.00
3.8 RoL								0.00	0.00					0.00
3.9								0.00	0.00					0.00
Consequential Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00
4.1 Construction Legal Fees								0.00	0.00					0.00
4.2 Consents - RoL								0.00	0.00					0.00
4.3 Agents								0.00	0.00					0.00
4.4 Marketing								0.00	0.00					0.00
4.5 Stamp Duty								0.00	0.00					0.00
4.6 Relocation								0.00	0.00					0.00
4.7 Planning Fees								0.00	0.00					0.00
4.8 FF&E (furntiure, AV, FM)								0.00	0.00					0.00
4.9								0.00	0.00					0.00
City of London Internal Recharge	32,000.00	0.00	5,000.00	8,000.00	9,000.00	9,000.00	1,000.00	32,000.00	0.00					0.00
5.1 IT Costs	5,000.00				2,000.00	3,000.00		5,000.00	0.00					0.00
5.2 DBE								0.00	0.00					0.00
5.3 Legal Costs	5,000.00			3,000.00	2,000.00			5,000.00	0.00					0.00
5.4 Other								0.00	0.00					0.00
5.5 Staff Costs	22,000.00		5,000.00	5,000.00	5,000.00	6,000.00	1,000.00	22,000.00	0.00					0.00
5.6								0.00	0.00					0.00
5.7								0.00	0.00					0.00
5.8								0.00	0.00					0.00
								0.00	0.00					0.00
SUB TOTAL	697,000.00	0.00	54,000.00	79,000.00	49,000.00	511,000.00	4,000.00	697,000.00	0.00					0.00
									0.00					
Risk Register	0.00	0.00	10,000.00	0.00	21,000.00	27,000.00	0.00	58,000.00	58,000.00	0.00	0.00		0.00	0.00
6.1 Compliance/Regulatory (i.e Planning)								0.00	0.00					
6.2 Financial (i.e inflation)			10,000.00		12,000.00	11,000.00		33,000.00	33,000.00					
6.3 Reputation (Client Changes)								0.00	0.00					
6.4 Contractual/Partnership (Contracts)					4,000.00			4,000.00	4,000.00					
6.5 H&S/Wellbeing (i.e Design Compliance)								0.00	0.00					
6.6 Safeguarding (i.e Site Attendance)								0.00	0.00					
6.7 Innovation (i.e Design Development)								0.00	0.00					
6.8 Technology (BIM/ Sustainability)								0.00	0.00					

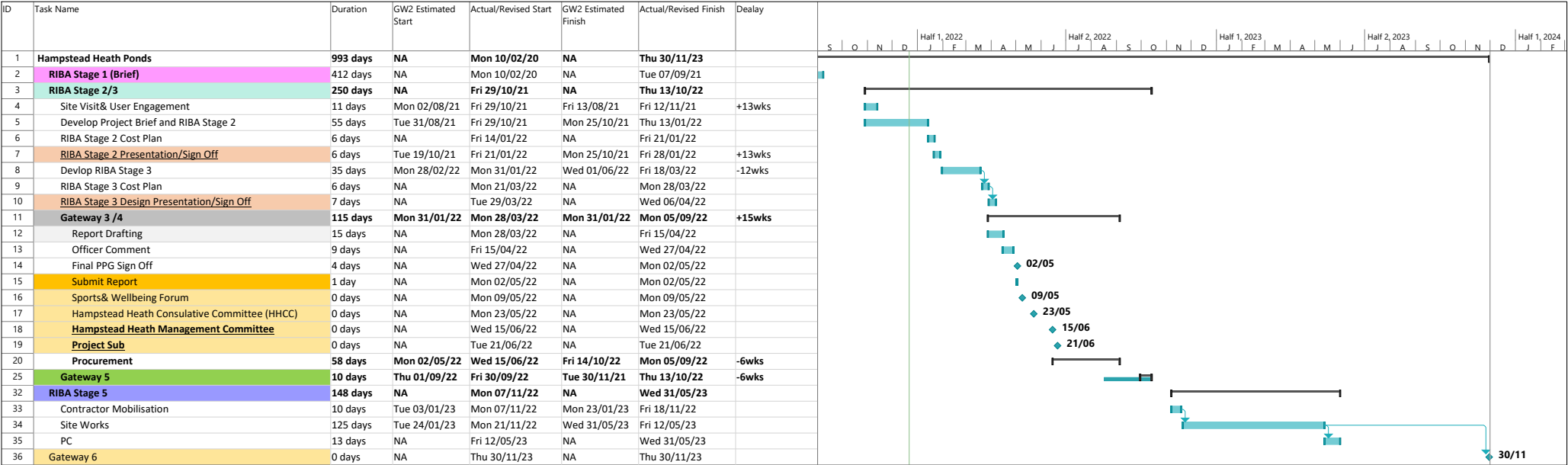
6.9	Environmental (Site Constraints)					5,000.00	6,000.00		11,000.00	11,000.00		
6.10	Physical (building Constraints)						10,000.00		10,000.00	10,000.00		
6.11	Blank								0.00	0.00		
6.12	Blank								0.00	0.00		
6.13	Blank								0.00	0.00		
6.14	Blank								0.00	0.00		
7	GRAND TOTAL	697,000.00	0.00	64,000.00	79,000.00	70,000.00	538,000.00	4,000.00	755,000.00	58,000.00		
CapEx- Actuals& Committed									0.00	0.00		
CapEx-Variance			0.00	64,000.00	79,000.00	70,000.00	538,000.00	4,000.00	755,000.00	755,000.00		

NOTES
EXCLUSIONS
Costs prepared by:
Costs verified by:
Date:

City of London: Projects Procedure Corporate Risks Register

Project Name: <div>Hampstead Heath - Swimming Safety, Access & Safety</div>			PM's overall risk rating: <div>Low</div>		CRP requested this gateway		£ 10,000		Average unmitigated risk		8.7		Open Risks		21								
Unique project identifier: <div>12265</div>			Total estimated cost (exc risk): <div>£ 697,000</div>		Total CRP used to date		£ -		Average mitigated		5.0		Closed Risks		0								
General risk classification								Ownership & Action															
Risk ID	Gateway	Category	Description of the Risk	Risk Impact Description	Likelihood Classification pre-mitigation	Impact Classification pre-mitigation	Risk score	Costed impact pre-mitigation (£)	Costed Risk Provision requested Y/N	Confidence in the estimation	Mitigation actions	Mitigation cost (£)	Likelihood Classification post-mitigation	Impact Classification post-mitigation	Costed impact post-mitigation (£)	Post-Mitigation risk score	CRP used to date	Use of CRP	Date raised	Named Departmental Risk Manager/Coordinator	Risk owner (Named Officer or External Party)	Date Closed OR/Realised & moved to Issues	Comment(s)
R1	5	(2) Financial	Cost increases	Exceeds budget expectations	Possible	Extreme	24	£20,000.00	N	B – Fairly Confident	Close monitoring and reporting to the Project Board and Project Sub Committee. Ensure major restrictions are included in tender documents.		Possible	Serious	£6,000.00	6							
R2	2	(2) Financial	Funding	Negative impact if not available/ increase in project costs	Possible	Serious	6	£0.00	N	B – Fairly Confident	Reporting to committee as required.		Unlikely	Minor	£0.00	2			Feb-21	CS/OS	EB		
R3	4	(2) Financial	Work sequence & access restriction changes	Change in programme / sequencing of works affects costs including access restriction.	Likely	Major	16	£10,000.00	N	B – Fairly Confident	Input from Hampstead Heath staff on phasing of works (e.g. preference for Mixed Pond to be undertaken in first phase of works). Early contractor involvement - early warning/discussion of changes to assumed methods.		Possible	Major	£2,000.00	12							
R4	4	(2) Financial	Length of new services supply underestimated.	Underestimated distance to a connection point for new equipment, increasing project costs	Possible	Serious	6	£0.00	N	C – Uncomfortable	Support FM team with their in the evaluation allowance of their provisional budget. Clarify and support the FM team during design works.		Unlikely	Serious	£0.00	4							
R5	4	(2) Financial	Unexploded Bombs	Discovery of UXB delays works/programme and increases costs.	Possible	Serious	6	£0.00	N	C – Uncomfortable	Identify risk in tender documents. Ensure designers carry out desktop study/SI to identify level of risk, and contractor works to agreed method statements. Use records of Heath bombing (discovered in Lido).		Unlikely	Serious	£0.00	4							
R6	5	(2) Financial	Ground contamination	Discovery of ground contamination would increase disposal costs.	Unlikely	Serious	4	£0.00	N	C – Uncomfortable	Ensure designers carry out desktop study/SI to identify level of risk.		Unlikely	Serious	£0.00	4							
R7	5	(2) Financial	Archaeological finds	Cost of delay	Possible	Serious	6	£0.00	N	C – Uncomfortable	Identify risk in tender documents. Desktop study/SI to identify level of risk. Photos of Men's Pond desliting to be provided. Agree methods of work and monitor Contractor's compliance. Clarify legal status of items found.		Unlikely	Serious	£0.00	4							
R8	3	(2) Financial	Stakeholder involvement and feedback on design proposals	Delay to the programme - cost increases	Likely	Serious	8	£0.00	N	B – Fairly Confident	Agree design stages, and how Stakeholders will be involved in design/how suggestions will be actioned.		Possible	Serious	£0.00	6							
R9	4	(3) Reputation	Stakeholder interventions	Interventions over design/impacts of construction cause delay to project and increased cost	Possible	Major	12	£0.00	N	B – Fairly Confident	Set up site specific Working Groups, seek contributions to project vision document, update throughout project. Ensure staff have most up to date information. Avoid closing Bathing Ponds and Lido during summer.		Possible	Serious	£0.00	6							
R10	4	(4) Contractual/Partnership	Impact on wildlife and protected species	Bats, birds, fish, (loss of protected species and habitat) legal issues	Likely	Serious	8	£12,000.00	N	C – Uncomfortable	Heath's Ecologist part of the Project Board to identify constraints, protection to habitats during works. Also to consider opportunities to enhance biodiversity.		Possible	Serious	£4,000.00	6							
R11	2	(4) Contractual/Partnership	Committee do not provide approval	Not approved at GW2	Unlikely	Major	8	£0.00	N	B – Fairly Confident	Monitoring by Project Board and quarterly reporting to committees		Unlikely	Serious	£0.00	4			Feb-21	CS	EB		
R12	4	(1) Compliance/Regulatory	Planning applications (Public opposition leading to Onerous Conditions)	Design, programme and cost	Possible	Serious	6	£10,000.00	N	C – Uncomfortable	Public Non-statutory Consultation and stakeholder involvement to reduce likelihood of surprise objections. Involve planning consultant.		Unlikely	Serious	£0.00	4							
R13	2	(10) Physical	Ongoing maintenance and projects not considered as parts of ponds project programme.	Logistics of interaction with Hydrology project - possible abortive works for small schemes being planned/carried out at the moment	Possible	Minor	3	£0.00	N	B – Fairly Confident	Where possible, move maintenance works outside construction programme. Main contractor could undertake/co-ordinate all works.		Unlikely	Minor	£0.00	2			Feb-21	OS	EB		
R14	5	(10) Physical	Loss of income/services	Works overrun causing delay impacting on access to the Bathing Ponds and Lido during the summer swimming season April to Oct.	Possible	Major	12	£15,000.00	N	B – Fairly Confident	Early Contractor Involvement to help identify other suitable site compound locations		Possible	Serious	£0.00	6							
R15	5	(10) Physical	Access across the Heath	Width of roads, condition of roads, close old routes, form new routes resulting in injury mix of vehicles and users	Likely	Minor	4	£8,000.00	N	C – Uncomfortable	Clarify requirements through consultation and in tender documents		Possible	Minor	£10,000.00	3							
R16	4	(9) Environmental	Environmental Impact Assessment implications	Programme and cost - post submission of Planning Application	Possible	Major	12	£12,000.00	N	B – Fairly Confident	Col. early involvement of all environmental specialists during option design development to identify constraints, protection to habitats and inform identification of mitigation and compensation measures		Possible	Serious	£2,500.00	6							
R17	5	(9) Environmental	Accidental damage to trees/habitat/ecology	Damage to/loss of important Flora/Fauna	Possible	Major	12	£10,000.00	N	C – Uncomfortable	Identify ecological value of site in tender documents. Involvement of ecologists and Landscape Architects from start of project, to identify constraints early, monitor compliance		Possible	Serious	£2,000.00	6							
R18	5	(9) Environmental	Unexpected rare species found during works	Possible delays to the work programme.	Possible	Major	12	£10,000.00	N	C – Uncomfortable	Ensure designers survey before works and involve Ecologists during construction		Possible	Serious	£2,000.00	6							
R19	5	(9) Environmental	Damage/Reinstatement of footpaths & landscape	Quality of reinstatement at handover not good, potential for paths to be damaged during the works or found to be unable to sustain the weight of construction vehicles without significant works	Possible	Minor	3	£5,000.00	N	B – Fairly Confident	Clarify in tender documents. Protection to footpaths, vehicle weight limits, dedicated routes. Provide on site design supervision.		Possible	Minor	£2,000.00	3							

R20	3	(3) Reputation	Stakeholder expectation	Expectations not met	Possible	Serious	6	£0.00	N	B – Fairly Confident	Clearly set out objectives in Gateway Reports and through Stakeholder engagement. Use of illustrations.		Possible	Serious	£0.00	6						
R21	3	(3) Reputation	Press/media coverage	Positive/Negative media coverage impacting on COLC reputation	Likely	Serious	8	£0.00	N	B – Fairly Confident	Hampstead Heath Communications Officer is a member of the Project Board. Create and implement Communications Plan.		Possible	Serious	£0.00	6						



Project: HH - Revised - Dec 21
Date: Wed 22/12/21

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

Slippage

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Committee	Dated:
Hampstead Heath, Highgate Wood & Queen's Park Committee	9 February 2022
Subject: Golders Hill Park Accessible Car Park Options Appraisal	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1, 2, 3, 4, 8, 10, 11 & 12
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain's Department?	
Report of: Juliemma McLoughlin, Executive Director Environment	For Decision
Report author: Stefania Horne, Superintendent of Hampstead Heath	

Summary

The report sets out the draft options appraisal report for the Golders Hill Park Accessible Car Park.

Recommendations

It is recommended that:

- Members agree to implement recommendations 1 & 2, as set out within the report (appendix 1) and in para 3.

Main Report

Background

1. The Golders Hill Park Accessible Car Park is currently closed at weekends and bank holidays due to congestion and overuse of the car park during peak times.

Current Position

2. A consultant has been appointed to consider and propose options to enable the car park to be opened 7 days a week. A draft options appraisal report is attached at appendix 1.

Recommendations

3. Officers recommend that report recommendations 1 (greater separation of pedestrians and vehicles) and 2 (improved signage) are implemented in the first instance, along with increased monitoring and enforcement of fines for non-blue badge holders.

Corporate & Strategic Implications

4. The provision of the Golders Hill Park accessible car park contributes towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23: Contribute to a flourishing society, Support a thriving economy and Shape outstanding environments, in particular the following Corporate Plan outcomes:
 - (2) People enjoy good health and wellbeing.
 - (4) Communities are cohesive and have the facilities they need.
 - (5) Businesses are trusted and socially and environmentally responsible.
 - (11) We have clean air, land and water and a thriving and sustainable natural environment.
 - (12) Our spaces are secure, resilient and well maintained.
5. The proposals embed the Hampstead Heath Management Strategy 2018-2028 Strategic Outcomes A: The Heath is maintained as a flourishing green space and historic landscape, B: Improved quality of life for Heath visitors, C: The Heath is inclusive and welcoming to a diverse range of visitors and D: Greater number of and diversity of People taking care of the Heath.

Financial Implications

6. It is proposed that the implementation of recommendations 1 and 2, along with increased monitoring be funded by the Hampstead Heath Local Risk Budget.

Resource Implications

7. No impact.

Climate Implications

8. The City of London launched its Climate Action Strategy in October 2020 and the strategy is now in implementation stage. A key part of the strategy is conserving and enhancing biodiversity alongside reducing the City of London's carbon emissions. This will be the main objective at Hampstead Heath in the short term, especially following the impact of exceptionally high number of visitors due to COVID-19.

Legal Implications

9. No impact.

Risk Implications

10. Risks are recorded on the Departmental Risk Register.

Equality Implications

11. A Test of Relevance: Equality Analysis has been undertaken. A full Equality Analysis is not recommended.

Security Implications

12. No impact.

Conclusion

13. It is proposed that recommendations 1 and 2 of the options appraisal report (appendix 1) be implemented.

Appendices

- Appendix 1 – Golders Hill Park Accessible Car Park Options Appraisal Report.

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Golders Hill Park Accessible Car Park Improvement Options Report

Golders Hill Park Accessible Car Park
North End Way, London, NW3 7HD

for

City of London
A21149

November 2021

Golders Hill Park Accessible Car Park Improvement Options Report

Golders Hill Accessible Car Park

for

City of London

Revision	Date of issue	Comments	Prepared By	Checked By
1.0	30/11/2021	First issue	JB	DB
2.0	10/01/2022	Client comments	JB	DB
3.0	11/01/2022	Further minor Client comments	JB	DB

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Contents

1.0 Introduction and Background..... 1

2.0 Constraints..... 2

3.0 Potential Options for Improvement 3

4.0 Conclusions and Recommendations 8

Appendices

Appendix A	Option 1 – Pedestrian route around car park
Appendix B	Option 2 – Improved signing
Appendix C	Option 3 – Real-time signage and parking sensors

1.0 Introduction and Background

- 1.1 Patrick Parsons has been appointed by the City of London to investigate the current safety issues associated with the Golders Hill Park Accessible Car Park and potential options for improvement.
- 1.2 The car park is closed at the weekends due to congestion and overuse during peak times and the resultant safety concerns. There is a desire to open the car park seven days a week, but it will need to be safe to do so.
- 1.3 There is also an issue of abuse of the parking bays by non-blue badge holders and a lack of availability on busy days.
- 1.4 An IDACS survey was undertaken in August 2019. Survey respondents suggested a number of possible measures to improve the situation, including improved signage, speed bumps, further separation of vehicles and pedestrians and more staff to monitor the operation of the car park.

2.0 Constraints

2.1 There are a number of constraints which have been considered:

- Retain the existing footprint of the car park;
- The IDACS survey was undertaken in 2019, at which point the option to book online was not favoured by users. However, this option needs to be considered in light of the societal move towards online booking due to the pandemic;
- The solution needs to be in keeping with the parks setting;
- During the survey, there was clear opposition to a gated system. Users wanted to be able to use the car park spontaneously.

3.0 Potential Options for Improvement

- 3.1 Following analysis of the IDACS survey and a site meeting with the Client, we have developed a number of options for further consideration. These are not necessarily standalone measures and could be used in combination, depending on budget and the desired effect.

Option 1 – Greater separation of pedestrians and vehicles

- 3.2 In order to protect users, greater separation could be provided between them and vehicular traffic using the car park. This could be achieved in a number of ways:

- Kerb upstands to the existing pedestrian footways and / or more bollards;
- Create pedestrian walkways through the car park with the use of road markings and coloured surface dressing;
- Indicate to drivers, with the use of signage, that pedestrians take priority.

- 3.3 Our recommendation would be to rearrange the parking bays to provide a safe margin for pedestrians to walk or wheel from their car to the park footpath network. We have developed a drawing illustrating this, which is included within **Appendix A**.

- 3.4 The advantages and disadvantages of this option are outlined in the table below:

Advantages	Disadvantages
<ul style="list-style-type: none"> • Relatively low-cost option • Would reduce pedestrian / vehicle conflict 	<ul style="list-style-type: none"> • Will not reduce congestion within the car park • Lines will fade over time and will require refreshing every couple of years • Visually impaired users may struggle to follow the route

- 3.5 As outlined in the benefits and disbenefits above, this option is a relatively low cost one. We estimate that the cost of remarking the existing parking bays and laying a coloured surface dressing to mark out a pedestrian safety margin would be in the region of £3,000.

Option 2 – Improved signage

- 3.6 Improved signage within and outside the car park would help to make it clear to potential users that the car park is for use by Blue Badge holders only.

- 3.7 We would recommend that improved signage is installed in tandem with Option 1 (above), to reinforce and raise awareness of the hazards.

- 3.8 Some examples of additional signing which could be installed are shown on the plan included within **Appendix B**.

3.9 The advantages and disadvantages of this option are outlined in the table below:

Advantages	Disadvantages
<ul style="list-style-type: none"> • Relatively low-cost option • Would raise general awareness to vehicles entering the car park • Could reduce abuse of Blue Badge holder bays with clear signage 	<ul style="list-style-type: none"> • Is unlikely to reduce congestion within the car park • Signs may lose their impact over time as regular users become unaware of them, or some users may ignore them altogether

3.10 We estimate that the cost of producing and erecting this signage would be in the region of £1,500.

Option 3 – Parking occupancy sensors and real-time signage

3.11 Real-time signage could be provided outside of the car park to indicate to approaching traffic how many parking spaces are available within the car park, or if the car park is full. This could be implemented in two ways:

- A rising barrier system which records in and out movements, or;
- Sensors on or adjacent to the parking bays to monitor which ones are occupied.

3.12 Each option would have its advantages and disadvantages over the other one. The barrier system may need less maintenance than individual sensors on each parking bay, but the barriers may require widening of the access road into the car park, to allow two in and out barriers. The sensors system on the other hand would not require a barrier, or widening of the access and would accurately record which spaces are occupied at any given time. However, they may require more regular maintenance, to ensure that the sensors are kept clean and clear.

3.13 Our recommendation would be to install either bollards at the back of the parking bays, with sensors integrated within them or, alternatively, sensors integrated into or on the ground (within the parking bay). Either of these options would not require a barrier system. We have developed a drawing illustrating this option, which is included within **Appendix C**.

3.14 The advantages and disadvantages of this option are outlined in the table below:

Advantages	Disadvantages
<ul style="list-style-type: none"> Will inform drivers of the current occupancy of the car park, with the aim of reducing congestion within the car park Should reduce pedestrian / vehicle conflict 	<ul style="list-style-type: none"> May be expensive to install, in the first instance Will need fairly regular maintenance of the sensors, such as regular cleaning Will not allow monitoring of use by non-Blue Badge holders, so abuse may continue

3.15 We have made contact with a company called IoT Solutions Group, who produce Smart Parking solutions. They will provide the real-time information sign and sensors, which are then installed by an approved Contractor. They charge an upfront cost for the production of the sign and then the sensor equipment is charged at a nominal monthly charge of circa. £10 per month, per sensor. They usually provide a 36 month fixed term contract. This price includes for the upkeep of the system, 4G SIM and connectivity.

3.16 The sign will require a power supply from a street lamp, for example and will be equipped with 4G connectivity. IoT Solutions will control the sign in real-time via their cloud software platform. This enables them to update the sign indicating the number of free spaces, or whether the car park is full. They are also able to remotely detect if the sign has lost power or 4G connectivity.

3.17 In terms of the sensors, each device has a unique ID for provisioning, tracking and management. The device is enclosed in an IP68 casing, which means it is suitable for use in wet and cold environments and is powered by factory fitted lithium batteries, providing a minimum of 5 years battery life, up to 10 years depending on the message frequency, data rate and reporting. The sensors are screwed into the ground and are wirelessly connected to the cloud analytics and dashboard system, which then feeds the information into the sign.

3.18 During the contract period, they will provide the following:

- All hardware (vehicle presence sensor plus smart sign) and factory fitted SIM cards (and batteries where required);
- Connectivity between the devices and cloud infrastructure;
- Hardware replacements of any faulty equipment or expired batteries;
- Software user accounts for staff to access the dashboard.

3.19 The cost of the sign will be in the region of £3,000. A 36 month contract for 8 parking sensors will be in the region of £2,880. The cost of installation will be in the region of £1,500. There will also be a fee to apply to the Highway Authority to erect the sign on the public highway, which could be in the region of £2,000 - £3,000. In total, we estimate that the cost of installing and maintaining the sensors and real-time signage (at least for the first 36 months) would be in the region of £10,000.

Option 4 – Automatic Number Plate Recognition (ANPR)

- 3.20 ANPR at the entrance to the car park could have the dual benefit of recording in and out movements (which could be linked to real-time signage just outside the site) and recording which vehicles entered the car park.
- 3.21 Unfortunately, Blue Badges are assigned to a person, rather than a vehicle. So, in order for this option to work in practice, the individual would have to register the vehicle onto a central system (perhaps the day before, or on the day), which could then recognise that vehicle as being linked to a Blue Badge holder.
- 3.22 The advantages and disadvantages of this option are outlined in the table below:

Advantages	Disadvantages
<ul style="list-style-type: none"> Will inform drivers of the current occupancy of the car park, with the aim of reducing congestion within the car park Should reduce pedestrian / vehicle conflict Should reduce abuse by non-Blue Badge holders (if system is set up to allow Blue Badge holders to register their vehicle) 	<ul style="list-style-type: none"> May be expensive to install, in the first instance If vehicles are clustered together, some vehicles may not be picked up In order to recognise Blue Badge holders, users will have to register the vehicle beforehand, taking away the ad-hoc nature of the car park (effectively making it a pre-book car park)

- 3.23 Given that ANPR may be unreliable if vehicles follow others closely into the car park and that, in order to fulfil the main purpose of this option (to eliminate abuse of the bays by non-Blue Badge holders), it would effectively require an online booking system, we would not recommend this option for further consideration.

Option 5 – Online booking system (advance booking)

- 3.24 An online booking system would require users of the car park to book a space in advance of their arrival. This would have to be implemented with a barrier system at the entrance, unless Automatic Number Plate Recognition (ANPR) is used to enforce it (see Option 4 above), or the car park is manually enforced by a designated person.
- 3.25 An online booking system was not favoured by users surveyed as part of the IDACS survey. The method of enforcement aside, the following two options could be considered, to help soften the perception of an online booking system:
- Pre-booking could be limited to weekends and / or busy periods of the year only. This may not be desirable, as it would require additional signage and may complicate usage of the car park and cause confusion;

- The online booking system could be combined with a real-time tracking system of the car parks current usage. So, the real-time signage system could take account of booked spaces during a specific time period. As a result, people would have the freedom to arrive ad-hoc, but there would be a risk of no spaces being available.

3.26 The advantages and disadvantages of this option are outlined in the table below:

Advantages	Disadvantages
<ul style="list-style-type: none"> • Will reduce pedestrian / vehicle conflict, by physically limiting who enters the car park • Could inform drivers of the current occupancy of the car park, with the aim of reducing congestion within the car park • Should reduce abuse by non-Blue Badge holders 	<ul style="list-style-type: none"> • May be expensive to install and maintain • Users will have to register and then book a space in advance to guarantee themselves a space, which will prevent ad-hoc visits • Users of the car park may struggle to use the online booking system

3.27 Given the confusion, and hence, inconvenience which this option may cause to some elderly users and the fact that it would take away the ability of users to turn up unplanned, we would not recommend this option for further consideration.

Option 6 – Widening entrance for two-way flow

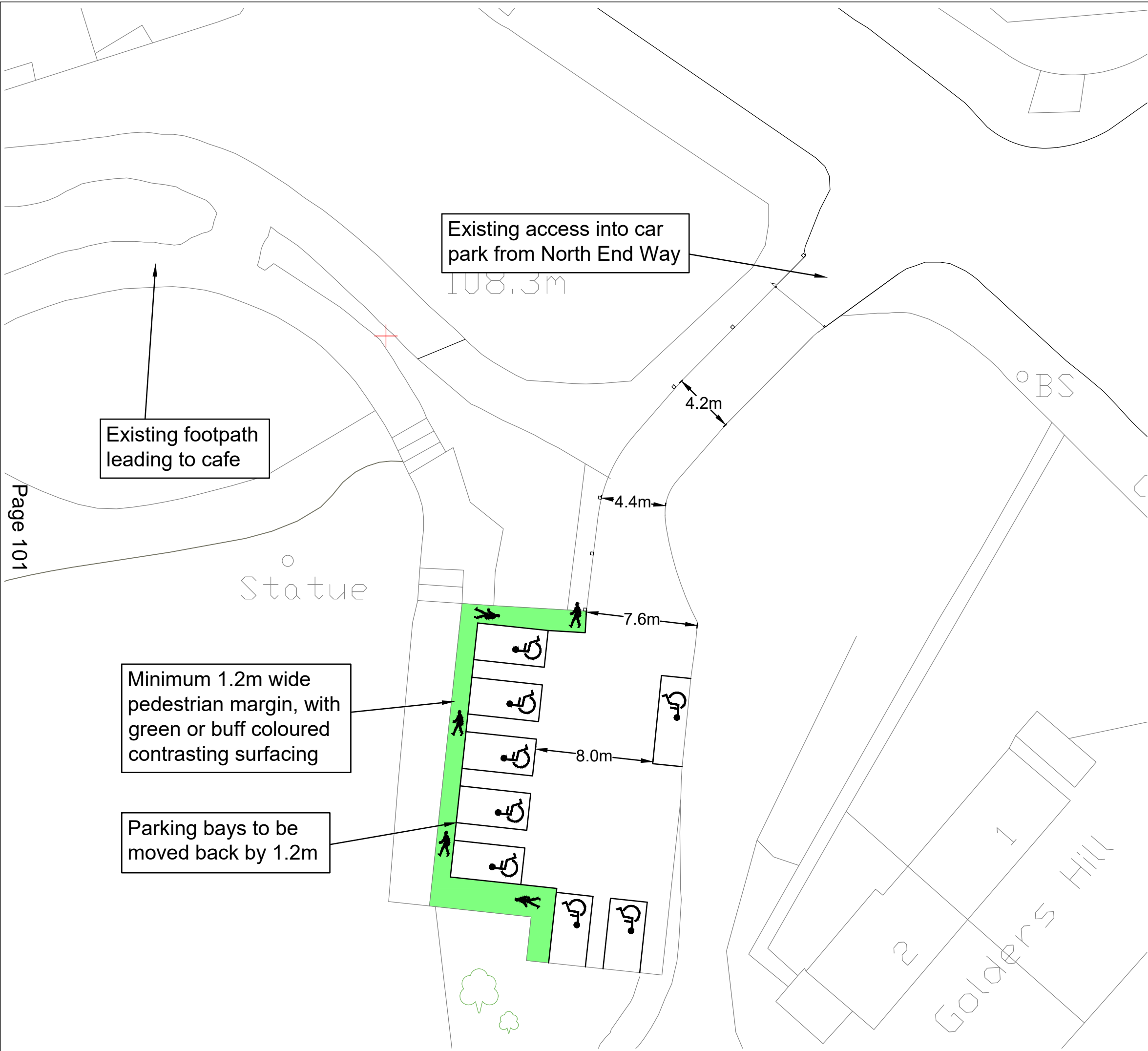
- 3.28 Widening of the entrance to allow two-way free flow in and out of the car park. This would have to be combined with enhanced / additional pedestrian segregation, to ensure that when vehicles are turning, there is no, or limited risk to vulnerable users.
- 3.29 The main disadvantage of this option is that this may result in increased vehicle movements, unless combined with real-time information and/or an online booking system. As a standalone option, it does not address the problems within the car park. In addition, this option would require cutting into the landscaped area of the park, which is not an option which the Client would like to pursue.
- 3.30 Given that this option would result in cutting into the landscaped area of the park (which the Client has stated is not desirable) and it would not solve the problem of congestion and risk to vulnerable users on its own, we would not recommend this option for further consideration.

4.0 Conclusions and Recommendations

- 4.1 We have developed a number of options for further consideration. Some of the options could be used in combination. However, we have recommended what we think should be done to improve safety for pedestrians and vulnerable users of the car park, within the car park, and improve the useability of the, without restricting it's use too much.
- 4.2 We would recommend that the road markings within the car park are modified to provide a safe route through the car park, away from moving traffic (**Option 1**) and possibly some enhanced signing (**Option 2**). In order to prevent over-use of the car park and congestion within it, we would recommend that real-time signage is installed at the entrance, to inform drivers when all or most of the spaces are occupied (**Option 3**). In order to prevent abuse of the parking bays, we would recommend that the car park is monitored frequently.

Appendix A

Option 1 – Pedestrian route around car park



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P1	INITIAL ISSUE.					
	JB	26.11.21	JB	26.11.21	DB	26.11.21
REV.	REVISION NOTE/COMMENT					
	DRW BY	DATE	CCK BY	DATE	APP BY	DATE

Revisions



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Client
City of London Corporation
(Hampstead Heath)

Project
Golders Hill Accessible Car Park

Drawing
Proposed Options for Improvements
- Option 1

Scales 1:250 At original size A3

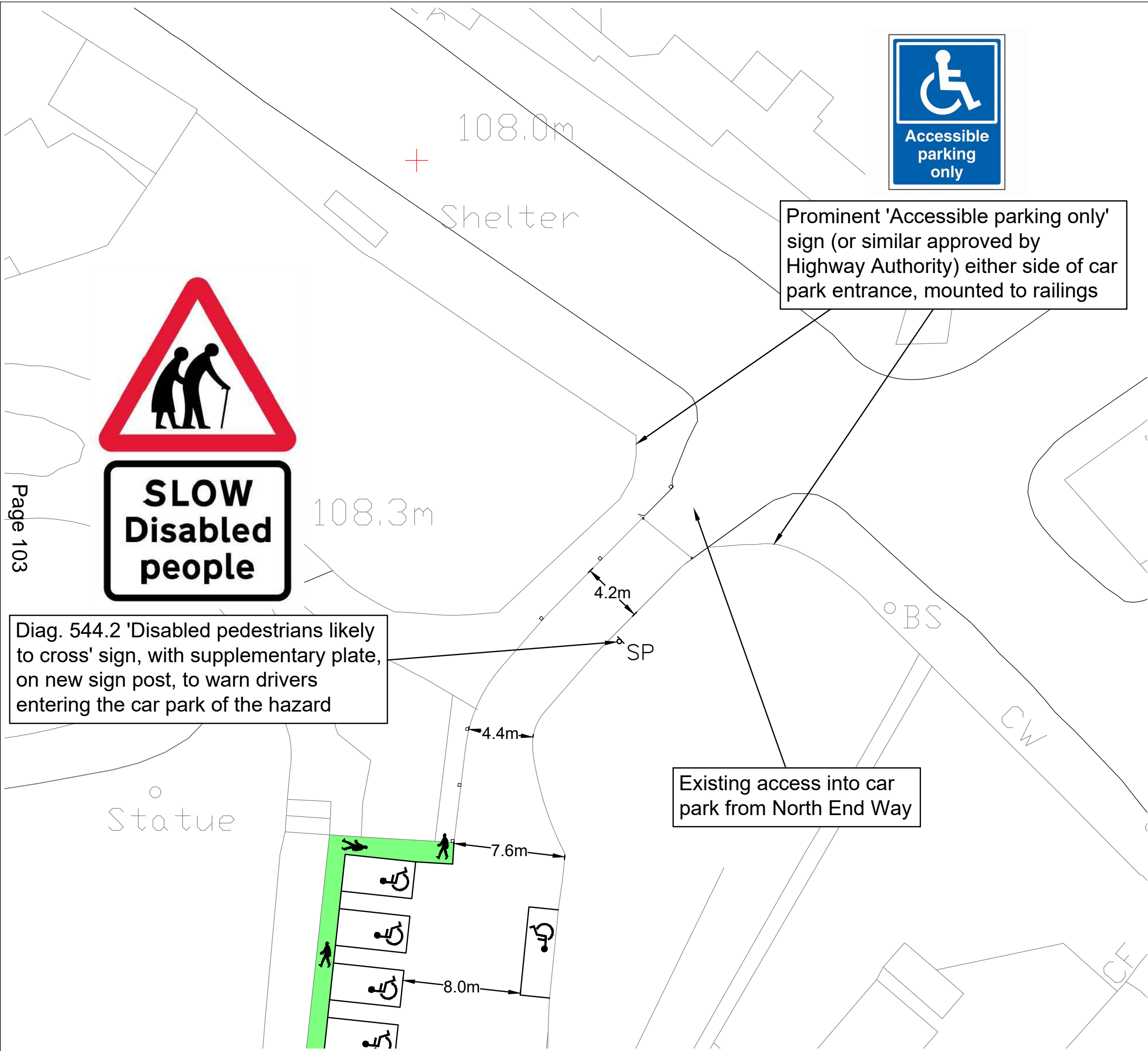
Drawn JB	Checked DB
Date Nov 2021	

Status PRELIMINARY

Drawing No. A21149-01 Rev. P1

Appendix B

Option 2 – Improved signing



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City of London Corporation
(Hampstead Heath)

Project
Golders Hill Accessible Car Park

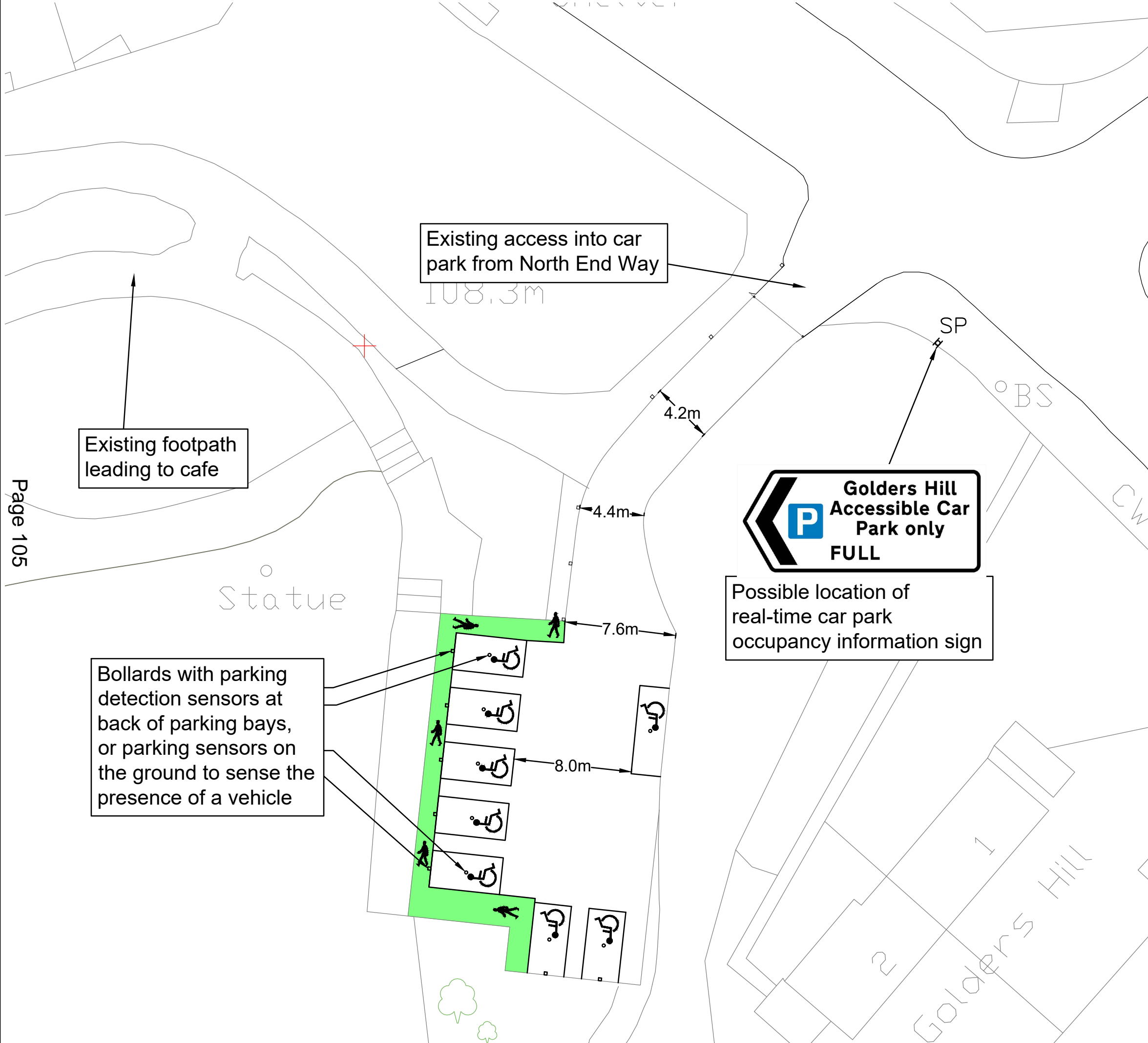
Drawing
Proposed Options for Improvements
- Option 2

Scales	1:250	At original size	A3
Drawn	JB	Checked	DB
Date	Nov 2021		

Status	PRELIMINARY		
Drawing No.	A21149-02	Rev.	P1

Appendix C

Option 3 – Real-time signage and parking sensors



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P1	INITIAL ISSUE.					
	JB	26.11.21	JB	26.11.21	DB	26.11.21
REV.	REVISION NOTE/COMMENT					
	DRW BY	DATE	CCK BY	DATE	APP BY	DATE

Revisions



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Client
City of London Corporation
(Hampstead Heath)

Project
Golders Hill Accessible Car Park

Drawing
Proposed Options for Improvements
- Option 3

Scales 1:250 At original size A3

Drawn JB	Checked DB
Date Nov 2021	

Status PRELIMINARY

Drawing No. A21149-03 Rev. P1

UK Locations

Ash Vale
Birmingham
London
Wakefield



Committee	Dated:
Hampstead Heath, Highgate Wood & Queen's Park Committee	9 February 2022
Subject: Annual Work Programme Projects 2022-23	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1, 2, 3, 4, 8, 10, 11 & 12
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain's Department?	
Report of: Juliemma McLoughlin, Executive Director Environment	For Decision
Report author: Stefania Horne, Superintendent of Hampstead Heath	

Summary

The report sets out the Hampstead Heath draft Annual Work Programme (AWP) Projects for 2022-2023.

Recommendations

It is recommended that:

- Members agree the draft Hampstead Heath Annual Work Programme Projects for 2022-2023 (appendix 1).

Main Report

Current Position

1. The draft Hampstead Heath AWP Projects for 2022-23 is attached at appendix 1.
2. The draft Highgate Wood and Queen's Park AWP Projects for 2022-23 will be discussed with the Highgate Wood Consultative Group and Queen's Park Consultative Group on 25 May 2022, before being presented to Members of this Committee in June 2022.

Management Framework

3. The Management Framework for Hampstead Heath comprises the Management Strategy, Divisional Plan and Annual Work Programme.
4. The draft Divisional Plan for 2022-2025 will be prepared following the conclusion of the Target Operating Model.

Corporate & Strategic Implications

5. The AWP contributes towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23: Contribute to a flourishing society, Support a thriving economy and Shape outstanding environments, in particular the following Corporate Plan outcomes:
 - (2) People enjoy good health and wellbeing.
 - (4) Communities are cohesive and have the facilities they need.
 - (5) Businesses are trusted and socially and environmentally responsible.
 - (11) We have clean air, land and water and a thriving and sustainable natural environment.
 - (12) Our spaces are secure, resilient and well maintained.
6. The AWP embeds the Hampstead Heath Management Strategy 2018-2028 Strategic Outcomes A: The Heath is maintained as a flourishing green space and historic landscape, B: Improved quality of life for Heath visitors, C: The Heath is inclusive and welcoming to a diverse range of visitors and D: Greater number of and diversity of People taking care of the Heath.

Financial Implications

7. The costs of implementing the proposed AWP Projects will be met primarily through the Superintendent's Local Risk Budget which requires effective prioritisation of resources and funding. Wherever possible, opportunities will be sought for external funding and partnership working to support these essential works.

Resource Implications

8. No impact.

Climate Implications

9. The City of London launched its Climate Action Strategy in October 2020 and the strategy is now in implementation stage. A key part of the strategy is conserving and enhancing biodiversity alongside reducing the City of London's carbon emissions. This will be the main objective across the open spaces in the short term.

Legal Implications

10. No Impact.

Risk Implications

11. Risks are recorded and monitored via the Departmental Risk Register.

Equality Implications

12. Ahead of implementing the AWP Projects a Test of Relevance: Equality Analysis will be undertaken and where appropriate a full equalities analysis.

Security Implications

13. Security implications monitored and recorded through the Departmental Risk Register.

Conclusion

14. The draft Hampstead Heath AWP Projects establishes our commitments for 2022-2023. The draft Highgate Wood and Queen's Park AWP Projects will be presented to Members in June 2022.

Appendices

- Appendix 1 - Draft Hampstead Heath Annual Work Programme Projects for 2022-2023

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Heath Constabulary - Projects

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HHC-PR 1	Division	Introduction of vehicle on-board cameras.	Dec-22	Sgts	Outcomes B, C & D
HHC-PR 2	Division	Develop an Enforcement Policy following the introduction of the City of London (Open Spaces) Act 2118 and the use of Fixed Penalty Notices for the enforcement of Byelaws	March 2022 to September 22	Sgts	Outcomes B, C & D
HHC-PR 3	Division	Review radio communications across the Division, investigate feasibility of upgrading the current system to reflect advancement in technology with expected capital costs	April 2022 to December 2022	Sgts	Outcomes B, C & D
HHC-PR 4	Division	Scope the introduction of a remote reporting module / tablet which will allow Constabulary Officers to record incidents and occurrences whilst away from a fixed office	April 2022 to December 2022	Sgts	Outcomes B, C & D

Operational Services - Projects

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-PR 1	Built Assets	Assist in review of Asset Management Plan & Asset Register.	Jun-22	Maintenance Team	Outcome A
OS-PR 2		Complete the rebuilding of waste and recycling infrastructure.	Jul-22	Maintenance Team	Outcome A
OS-PR 3		Install bicycle racks at Queen's Park.	Sep-22	Maintenance Team	Outcome A
OS-PR 4	Fleet & Equipment	Complete the replacement of diesel road going fleet - Electric/hybrid where possible and compliant with ULEZ requirements. Vehicle replacement strategy is outlined in The Hampstead Heath Highgate Wood Keats House and Queens Park Fleet and Plant Management Plan.	2022	Operational Services Supervisor (OSS)	Outcome A
OS-PR 5		Dispose of non-ULEZ compliant vehicles.	Jun-22	Stores and Fleet Operative	Outcome A
OS-PR 6		Ensure replacement pedestrian powered equipment is electric where possible, and in line with current investment.	2022	OSS	Outcome A
OS-PR 7	Sustainability	Support energy efficiency projects, and lead on implementation when funding is in place, including conversion of lighting to LEDs, and provision of photo electric power generation.	2022	OSS	Outcome A
OS-PR 8	H&S	Lead on the review of Divisional H&S Risk, including Departmental, Corporate, and Government response to COVID.	2022	OSS	Outcome A

Golders Hill Park - Projects

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-PR1	GHP Zoo & Queen's Park Farm	Continue to explore sustainable options for the management of the zoo in accordance with Zoo Licensing Act 1981.	TBC	Zoo & Farm Team Leader	Outcomes A & B
GHP-PR2	GH / H Ext / Pergola - Memorial Benches	Embed updated bench survey information and database into routine annual work programme and projects plan. Implement annual bench maintenance schedule with a target of 15 renewals to address benches reaching end of life. Liaise with Support Services for contacting of sponsors.	Mar to Nov 2022	Site Supervisor	Outcomes A & B
GHP-PR3	Desilted Ponds	Install marginal aquatic plantings to newly installed revetments to three ponds - Lily Pond / Water Garden / Swan Pond	Throughout the Year	Ecologist and GHP Gardening Team	Outcomes A & B
GHP-PR4	GHP - Pinetum	Continue with under story (secondary planting) plan for Pinetum.	Spring 2022 and Autumn 2022	Site Supervisor	Outcomes A & B
GHP-PR5	Hill Garden Pergola	Plan and implement new planting plan for identified areas (section from bottom of stairs to the Bothy and phase three of Winter Boarder) within the Hill Garden.	Spring 2022 and Autumn 2022	Site Supervisor	Outcomes A & B
GHP-PR6	GHP Accessible Car Park	Review access arrangements for weekend and bank holiday opening during park opening hours following January / February 2022 Committee Cycle. Implement solution if practicable to do so - subject to Committee approval..	2022	Operations Manager	Outcome C
GHP-PR7	GHP - Lawn Tennis Courts / Croquet Lawns	Put forward alternative landscaping proposals the HHCM and the HHQPHHMC for this underused lower section of the Park - lawn tennis courts and redundant croquet lawns.	2022	Operations Manager	Outcomes A & B
GHP-PR8	HH Ext	Carry out renovation of cricket nets and surrounding infrastructure for two nets.	2022	Sports & Recreation Team Leader	Outcomes A & B
GHP-PR9	Stumpery	Continuation of phase three of the Stumpery in a Covid secure environment - agreed in principle more stumps can be obtained from Epping Forest once government restrictions allow.	Spring 2022	Site Supervisor	Outcome A

Event Management

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
EVT MAN1	OEG Officer Event Group	To meet with OEG once a month and consider applications for Events in accordance with the Open Spaces Policy part two: Hampstead Heath.	Monthly	Leisure & Events Manager	Outcomes B & C
EVT MAN2	Events Programme	To prepare a yearly events programme providing sports cultural and wellbeing activities.		Leisure & Events Manager	Outcomes B & C
EVT MAN3	Events Programme	To Manage events across Hampstead Heath in Line with Events Policy Part One and Part Two.	Throughout the Year	Leisure & Events Manager	Outcomes B & C
EVT MAN4	Events Report	To prepare and write the annual Events report for Consultative and Management Committees.		Leisure & Events Manager	Outcomes B & C
EVT MAN5	Events Management	To manage the three Bank Holiday Fairs through liaison with the Showmen's Guild and the independent ground condition inspector.	Easter Whitsun & Summer Fairs	Leisure & Events Manager	Outcomes B & C
EVT MAN6	Events Management	To liaise with event organisers to ensure an understanding of the process for event applications and criteria for a license being granted.	Throughout the year	Leisure & Events Manager	Outcomes B & C
EVT MAN7	Events Management	Liaise with event organisers of major, large and minor events to ensure that events are safe and appropriate to the character of Hampstead Heath and align with the Heath Vision.	Throughout the year	Leisure & Events Manager	Outcomes B & C

Communications - Projects

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
COM-PR1	Management Strategy	Continue to promote the 2118 - 2128 Management Strategy for Hampstead Heath.	2022	Comms Officer	Outcomes All
COM-PR2	New website	Ensure City Corporation website is kept up-to-date and relevant	2022	Comms Officer	Outcomes B & C
COM-PR3	Waste and recycling improvement project	Create communications campaign to support the improvements made to waste and recycling on Hampstead Heath.	2022	Comms Officer	Outcomes B & C
COM-PR4	Swimming Project	Provide communications support for Swimming, including the Capital Project	2022	Comms Officer	Outcomes B & C

Waste & Recycling - Project

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
WW-PR 1	Waste and Recycling Review	<p>To progress the waste and recycling improvement plan.</p> <p>Three work strand have been identified:-</p> <p>(1) public awareness campaign,</p> <p>(2) operational improvements and</p> <p>(3) cost savings.</p> <p>05.01.2022: Veolia collection service at Parliament Hill suspended until end of March 2022 and collection service now done by Waste and Recycling Team</p>	2022/23	Conservation Manager	Outcomes A - D

Support Services - Projects

Ref	Location / Activity	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SS-PR 1	Achieve a balanced budget	Support the Division in managing budgets in order to ensure that a balanced budget is delivered and that resources are managed effectively.	Monthly	Business Manager	Outcome D
SS-PR 2	Lodge Minor Improvements	Support the City Surveyors Department with the annual Lodge Inspections 2022.	Nov-22	Business Manager	Outcome D
SS-PR 3	Planning Monitoring	To monitoring planning applications and development on a monthly basis.	Monthly	Conservation Manager	Outcome A
SS-PR 4	Benches	Support the bench sponsorship policy, ensuring that the waiting list is managed and maintained and liaising with sponsors and front line staff.	Monthly	Business Manager	Outcome B
SS-PR 5	Apprentices	Provide support to the Division and Environment Department with to ensure that apprentices are successful and achieve the City of London's commitment to the Apprentice Levy.	Monthly	Business Manager	Outcome D
SS-PR 6	Weddings and Civil Ceremonies	Review management of the Hampstead Heath Weddings and Civil Ceremonies service.	On-going	Business Manager	Outcome B

Parliament Hill - Projects

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-PR 1	Nassington Road, Savernake Road Bridge & Hive	Landscape improvements works at Nassington Road, Savernake Road Bridge & Hive	Winter 2022 to Spring 2023	Site Supervisor	Outcome A
PHF-PR 2	PHF- Adventure Playground	Plant trees, shrubs and vegetation in line with landscape plan.	Winter 2022- Spring 2023	Site Supervisor, Education Supervisor	Outcome A
PHF-PR 3	Memorial Benches	Implement target of 15 renewals to address benches reaching end of life. Tag and monitor 15 further bench sites for renewal in 2021-2022. Support Services to update if sponsors not found. Support the wider Memorial Bench Project for the main body of the Heath.	Throughout the year	Site Supervisor	Outcome A

Heath Ranger - Projects

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HHR-PR 1	Mixed Pond	Installation of secure cycle parking, improvement to the public entering and exiting the facilities.	Spring - Summer 2022/23	Site Supervisor	Outcome B
HHR-PR 2	East Heath play Area	Implement and oversee agreed design for improvement of existing equipment and introduction of natural play - (East Heath Play Area Only)	Spring 2022	Site Supervisor	Outcome B
HHR-PR 3	Memorial Bench Project	Liaise with Support Services to implement memorial bench policy to include renewals, waiting list provision, repairs and maintenance.	Throughout the Year	Site Supervisor	Outcomes B & C
HHR-PR 4	All excavation works	Any extensive excavation work, Archaeological monitoring and advice sought prior to breaking ground.	Throughout the Year	Site Supervisor	Outcome C & D

Swimming - Projects

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-PR 1	Bathing Ponds & Lido	Capital Project regarding safety, access and security improvements across the Bathing Ponds and Lido.	Phased project from 2022/23	Leisure & Events Manager / City Surveyors	Outcomes C & D

Heath Tree - Team Projects

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
TT-PR 1	Veteran Tree Management	To promote and develop the continuing management of the Veteran and Ancient trees on Hampstead Heath, Highgate Wood and Queen's Park. Re survey of veteran trees across Hampstead Heath is now complete with 585 trees registered. Next priority is to draft the Veteran tree Management Plan. Continue work to prioritise works to stabilise and conserve veteran trees according to condition. Continue to develop Tree Team's specialism in veteran tree management and conservation. Identify views to retain and those to be abandoned. Ref HH Mgt Strategy: Outcome A, Priority 2, Commitment 7. Currently working with Heath and Hampstead Society on prioritising the 16 identified view sites and have agreed that a significant number of these are no longer recoverable. Embarking on a UCL MSc project in January where views will be a study topic.	Year round	Tree Management Officer & Trees and Conservation Manager	Outcome A
TT-PR 2	Views and Vistas		Year round	Tree Management Officer & Trees and Conservation Manager	Outcome A
TT-PR 3	OPM IPM	Develop project to monitor OPM Parasitoid, Carcelia iliaca. Continue working collaboratively with H&HS and Heath Hands monitoring Carcelia at HH, HW and QP. Expand the area of further captive breeding sites, and try and measure level of parasitism in each nest.	April to June	Tree Management Officer & Trees and Conservation Manager	Outcome A

Conservation & Ecol - Projects

Ref	Location	Details of Proposed Work: April 2022 - March 2023	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
CE-PR 1	Hampstead Heath	Pedestrian and cycle working group: Programme of shared use paths improvements/refurbishment to be rolled out 2021, following recommendation in LUCs 2118 Condition survey.	2022/23	Conservation Supervisor, Trees & Conservation Manager	Outcomes A & B
CE-PR 2	Hampstead Heath	Ponds and Wetlands Plan see Divisional Plan ref A-DP2.	2022/23	Ecology Team, Trees & Conservation Manager, City Surveyors	Outcomes A & B
CE-PR 3	Hampstead Heath	Post Card Project: volunteer assisted project with Ecologist creating data base of interactive old and new postcard views for Hampstead Heath.	2022/23	Ecology Team, Trees & Conservation Manager	Outcomes A & B

Committee	Dated:
Hampstead Heath, Highgate Wood & Queen's Park Committee	9 February 2022
Subject: Fees and Charges 2022-23 & 2023-24	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	2, 3, 4, 5, 11 & 12
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain's Department?	
Report of: Juliemma McLoughlin, Executive Director Environment	For Decision
Report author: Stefania Horne, Environment Department	

Summary

This report sets out the proposed fees and charges for a range of sports and services provided at Hampstead Heath, Highgate Wood & Queen's Park for 2022-23 and 2023-24.

It is proposed that the majority of charges are increased by 4.9%, in line with the Retail Price Index figure (October 2021), or increased to align with relevant benchmarks, or to reflect the direct cost to the charity for providing the activity or service, as set out in appendix 1.

Recommendations

It is recommended that:

- Members agree the proposed fees and charges for 2022-23 and 2023-24, as set out in Appendix 1 of this report.

Main Report

Background

1. Charges for a wide range of services, recreation and sporting activities provided across the City of London Corporation's Open Spaces are reviewed annually, to ensure that prices and ticket options are relevant and appropriate.

2. The income generated from fees and charges contribute towards the cost of providing sports and recreational facilities across Hampstead Heath, Highgate Wood and Queen's Park.
3. Sports fees and charges are not based on full cost recovery and are significantly subsidised by the Charities to promote participation in formal and informal recreation to support health and well-being.

Proposed Charges 2022-23 and 2023-24

4. It is proposed that the majority of charges are increased by 4.9%, in line with the Retail Price Index figure (October 2021), or increased to align with relevant benchmarks, or to reflect the direct cost to the Charity for providing the activity or service, as set out in appendix 1.
5. Officers have undertaken benchmarking to ensure charges remain in-line with local providers.
6. The proposed fees and charges include concessionary rates, offering a 40% discount on the standard adult charge, except where indicated.
7. It is proposed to continue with the simplified pricing structure at the Parliament Hill Lido, and to extend the Junior swimming session tickets charges to the Bathing Ponds.
8. Sauna Season and day tickets are currently suspended due to Covid-19, however 2022-23 charges are proposed to enable this service to resume during the 2022 season, subject to Government Guidance.
9. Following local benchmarking we are proposing to increase car parking charges by 11.11% for 0-2 hours & 2-4 hours, and by 12.5% for additional hours. However, taking account of these increases, the car parks across Hampstead Heath are still less expensive than local comparators. The additional hours charge is set to discourage commuter parking to ensure the parking facilities are available for Heath visitors. A phased approach to increase car parking charges was agreed by Members of this Committee in November 2019. Free parking is provided for Blue Badge holders.

Licenses

10. The application fees for Events have been held at £25 for Community Events and £50 for Commercial Events.

Corporate & Strategic Implications

Strategic Implications

11. The proposed fees and charges contribute towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23. Contribute to a flourishing society (1-4), Support a thriving economy (5) and Shape outstanding environments (9-12).
12. The proposed fees and charges directly support the Hampstead Heath Management Strategy 2018-2028 Strategic Outcomes A: The Heath is maintained as a flourishing green space and historic landscape, B: Improved quality of life for Heath visitors, C: The Heath is inclusive and welcoming to a diverse range of visitors and D: Greater number of and diversity of People taking care of the Heath.
13. The proposed fees and charges support the three objectives and outcomes set out in the Open Spaces Business Plan 2022-23 (a) Open spaces and historic sites are thriving and accessible, (b) Spaces enrich people's lives and (c) Business practices are responsible and sustainable.

Financial Implications

14. The City's Financial Regulations require all Departments to recover full costs when setting charges to persons or external organisations or submit reasons to the appropriate service Committee when that objective is not met. It is therefore at the discretion of individual spending Committees to determine the actual level of fees and charges relative to the services they provide, after taking into account local considerations and priorities.

Legal Implications

15. Hampstead Heath (Charity No. 803392) and Highgate Wood and Queen's Park Kilburn (Charity No. 232986) are registered charities and the City of London Corporation is the corporate trustee for both Charities. When determining fees and charges to persons or external organisations, all Departments should recover full costs, or submit reasons to the appropriate service Committee when that objective is not met. Members are reminded that any decision they take in respect of either Charity must be in the best interests of that Charity.

Risk Implications

16. Risks are recorded and monitored via the Departmental Risk Register.

Equality Implications

17. A Test of Relevance has been completed in relation to the proposed fees and charges. A full Equality Analysis is not recommended.

Climate Implications

18. The City of London Corporation has a newly adopted Climate Action Strategy which seeks to achieve Net 0 by 2040. There will be a range of measures implemented to realise this including increasing carbon sequestration and storage across the Open Spaces alongside biodiversity enhancement and resilience measures.

Conclusion

19. Hampstead Heath, Highgate Wood and Queen's Park continue to provide excellent value for money sports and recreational opportunities. The income generated through fees and charges contributes towards the cost of providing sports and recreational facilities and maintaining Hampstead Heath, Highgate Wood and Queen's Park.
20. It is proposed that the majority of charges are increased by 4.9%, in line with the Retail Price Index figure (October 2021), or increased to align with relevant benchmarks, or to reflect the direct cost to the Charities for providing the activity or service, as set out in appendix 1.

Appendices

- Appendix 1 – Proposed Fees and Charges for 2022-23 & 2023-24
- Appendix 2 – Benchmarking

Contact

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APPENDIX 1 – HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN’S PARK

The proposed charges will operate from 1 April 2022 and include VAT at 20%, except where stated.

NOTES

1. Fees and charges have been increased by the Retail Price Index October 2021 figure of 4.9% (referred to as ‘inflation’ throughout this appendix), and rounded, except where stated. Weddings and Civil Ceremony charges have been rounded up to the nearest £.
2. Concession and Junior charges reflect a 40% discount on the adult ticket prices, except:
 - (*1) Junior swimming session tickets, which reflect a 70% discount on the adult rate.
 - (*2) Junior tennis coaching reflects a 20% discount on the price of adult coaching, to account for increasing coaching staff costs.
 - (*3) Highgate Wood Metro Blind Cricket Team Support Scheme allows a 50% discount on the changing room hire charge to support the Team developing blind cricket.

Concessions apply to people in receipt of State Benefits including: Universal Credit, Job Seekers Allowance, Personal Independence Payments and Housing Benefit as well as people with a Freedom Pass; Disabled Card; Students, those 60 and over and under 16’s.

3. (*4) Club Members receive an additional 30% discount on Season Ticket rates, as per the Athletics Track Club Night Booking Conditions.
- 4.
5. (*5) Car Parking fees for 0-2 and 2-4 hours have been increased by 11.11% and the fee for additional hours over 4 hours has been increased by 12.5%. These fees have been benchmarked and are lower than other local providers.
6. (*6) The Event application fees have been held at £25 for Community Events and £50 for Commercial Events.
7. (*7) The Profession Dog Walking License charge has been benchmarked with The Royal Parks. The launch of the Licensing scheme has been delayed until 1 April 2022, therefore the charge has been held for 2022/23. A pro-rata rate will be available as part of the application process.
8. (*8) Weddings and Civil Ceremonies - The Table Service Charge is included in the venue hire rates from 2022-23 to create an inclusive hire rate.
9. (*9) Compound charges have been increased by 10%.
10. (*10) Sauna Season and day tickets are currently suspended due to Covid-19, however 2022-23 charges are proposed to enable this service to resume during 2022, subject to Government Guidance.

Summary of the proposed changes

Athletics Track

- Day Tickets / 1 hour Session - Increase by inflation.
- Season Tickets - Increase by inflation for 2022-23 and phased increase to align with Benchmark during 2022-24.
- Retain the 30% further discount for affiliated Clubs who form part of the Track Forum.
- Meeting Hire - Increase by inflation for 2022-23 and phased increase to align with Benchmark during 2022-24.
- Club Training Hire - Increase by inflation.
- Schools Hire - Increase by inflation and retain 40% concession based on the Meeting Hire rates.

Cricket

- Match Pitch Hire - Increase by inflation.
- Nets - Increase by inflation
- Changing Room Hire - Increase by inflation.
- Cleaning Charge - Increase by inflation.

Football

- Match Pitch Hire - Increase by inflation.
- Changing Room Hire - Increase by inflation.
- Cleaning Charge - Increase by inflation.

Rugby

- Match Pitch Hire - Increase by inflation.
- Changing Room Hire - Increase by inflation.
- Cleaning Charge - Increase by inflation.

Softball/Rounders

- Reserved Pitch - Increase by inflation.

Petangue

- Hourly Rink Hire (per person) - Increase by inflation.

Bowls

- Public Pay and Play rink hourly charge - Increase by inflation.

Croquet

- Public Pay and Play hourly charge - Increase by inflation.

Pitch & Putt

- Increase by inflation.

Swimming

- Lido 1 & 3 Hour Session Ticket - Increase by inflation.
- Lido Day Ticket - Increase by inflation.
- Sauna Session Ticket - Service is currently suspended due to Covid-19.
- Sauna Season Ticket - Service is currently suspended due to Covid-19.
- Lido Season Tickets - Increase by inflation.
- Lido Sauna Session Ticket - Increase by inflation. Service is currently suspended due to Covid-19.
- Lido Sauna Season Ticket - Increase by inflation. Service is currently suspended due to Covid-19.
- Bathing Ponds Junior Session Ticket – New charge introduced.
- All Facilitates Season Tickets - Increase by inflation.
- Bathing Ponds Session Ticket - Increase by inflation.
- Bathing Ponds Season Tickets - Increase by inflation.

Tennis

- Annual Registration Fee - Increase by inflation.
- Hourly Court Hire - Increase by inflation.
- Coaching - Increase by inflation.

Car Parking

- Increase above inflation by 11.11% for 0-2 and 2-4 hour charges and 12.5% for additional hours.

Meeting Room Hire

- Hire Charge - Increase by inflation.
- Cleaning Charge - Increase by inflation.

Compounds

- Increase above inflation by 10%.

PARLIAMENT HILL ATHLETICS TRACK	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Meetings – Full Day Hire, Mon-Fri (excluding Bank Holidays)	£263.50	£266.92	£280.00
Meetings – AM or PM Hire, Mon-Fri (excluding Bank Holidays)	£132.50	£134.22	£140.80
Meetings – Full Day Hire, Weekends & Bank Holidays	£328.50	£332.77	£349.10
Meetings – AM or PM Hire, Weekends & Bank Holidays	£164.00	£166.12	£174.25
Club Booking – Hourly Hire, Mon-Fri (excluding Bank Holidays)	£23.77	£24.07	£25.25
School Use – Full Day Hire, Mon-Fri (excluding Bank Holidays)	£158.00	£160.15	£168.00
School Use – AM or PM Hire, Mon-Fri (excluding Bank Holidays)	£79.00	£80.53	£84.50
Corporate Event Hire	Price on Application	Price on Application	Price on Application
Hourly Session Ticket – Adult	£4.50	£4.55	£4.80
Hourly Session Ticket – Concession	£3.00	£2.73	£2.90
12 Month Season Ticket – Adult	£79.00	£80.02	£83.95
12 Month Season Ticket – Concession	£47.50	£48.01	£50.35
12 Month Season Ticket – Adult (Club Rate)	£55.30	£56.01	£58.75 ^{*4}
12 Month Season Ticket – Concession (Club Rate)	£33.25	£33.60	£35.30
1 Month Season Ticket – Adult	£22.50	£22.79	£23.90
1 Month Season Ticket – Concession	£13.50	£13.67	£14.35 ^{*4}

CRICKET	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Reserved Match Pitch, Heath Extension (Mon-Sun), Parliament Hill (Mon-Fri) & Highgate Wood (Weekends)	£96.00	£97.24	£102.00
Reserved Match Pitch, Parliament Hill (Weekends)	£105.00	£106.36	£111.55
Junior Pitch, Heath Extension (Mon-Sun) & Parliament Hill (Mon-Fri)	£63.00	£58.34	£61.20
Cricket Net Hourly Hire	£8.00	£8.10	£8.50
Private Changing Room Hire	£46.00	£46.59	£48.85 ^{*3}
Private Changing Room Key Deposit	£25.00	£25.00	£25.00
Cleaning Charge	-	£5.00	£5.25

FOOTBALL	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Reserved Match Pitch	£90.00	£91.17	£95.65
Junior Reserved Match Pitch	£54.00	£54.70	£57.40
School Session Hire	£54.00	£54.70	£57.40
Private Changing Room Hire	£46.00	£46.59	£48.85
Private Changing Room Key Deposit	£25.00	£25.00	£25.00
Cleaning Charge	-	£5.00	£5.25
Goal Net Hire	£15.00	£15.19	£15.95
Goal Net Damage Charge	Cost +20% admin fee	Cost +20% admin fee	Cost +20% admin fee

PETANQUE	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Hourly Rink Hire	£4.00	£4.05	£4.25
Boules Hire Deposit	£20.00	£20.00	£20.00

RUGBY	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Reserved Match Pitch (1PM Kick Off)	£90.00	£91.17	£95.65
Junior Reserved Match Pitch	£54.00	£54.70	£57.40
School Session Hire	£54.00	£54.70	£57.40
Private Changing Room Hire	£46.00	£46.59	£48.85
Private Changing Room Key Deposit	£25.00	£25.00	£25.00
Cleaning Charge	-	£5.00	£5.25

SOFTBALL/ROUNDERS	Charges 1/4/2020	Charges 1/4/2021 (Benchmark)	Proposed Charges 1/4/2022 (+4.9%)
Reserved Match Pitch	£56.50	£69.00	£72.40

BOWLS	Charges 1/4/2020	Charges 1/4/2021 (Benchmark)	Proposed Charges 1/4/2022 (+4.9%)
Hourly Hire - Adult	£4.00	£8.61	£9.05
Hourly Hire - Concession	-	£5.16	£5.45
Bowls Hire Deposit	£20.00	£20.00	£20.00

CROQUET	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Hourly Hire - Adult	£8.50	£8.61	£9.05
Hourly Hire - Concession	-	£5.16	£5.45

PITCH & PUTT	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
One Round - Adult	£6.00	£6.07	£6.35
One Round - Concession	£3.50	£3.64	£3.80

TENNIS	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Annual Membership	£29.75	£30.13	£31.60
Pay & Play Membership	£0	£0	£0
Hourly Court Hire - Adult	£9.25	£9.37	£9.80
Hourly Court Hire - Concession	£5.55	£5.62	£5.90
Junior Group Coaching – Beginners/Improvers 5x 1 hour weekly lessons	£47.50	£48.21	£50.55*2
Group Coaching – Beginners/Improvers 5x 1 hour weekly lessons	£59.50	£60.27	£63.20
Group Coaching – Beginners/Improvers 5x 1.5 hour weekly lessons	£89.25	£90.41	£94.85
Group Coaching – Beginners/Improvers 5x 2 hour weekly lessons	£119.00	£120.54	£126.45

SWIMMING – LIDO	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Lido Early Morning/Evening/Winter - Adult	£4.00	Not available during 2021/22	£4.25
Lido Early Morning/Evening/Winter - Concession	£2.50		£2.55
Lido Early Morning/Winter - Junior			£1.30* ¹
Lido Day Ticket - Adult	£7.00		Not available during 2022/23
Lido Day Ticket - Concession	£4.50		
Lido Day Family Ticket (2 adults & 2 children)	£19.00		
Lido Day Adult & Child Ticket	£10.00		
Lido 1 Hour Session - Adult	£4.00	£4.05	£4.25
Lido 1 Hour Session - Concession	£2.40	£2.43	£2.55
Lido 1 Hour Session - Junior	£1.20	£1.21	£1.30* ¹
Lido 3 Hour Session - Adult	-	£7.09	£7.45
Lido 3 Hour Session - Concession	-	£4.25	£4.45
Lido 3 Hour Session - Junior	-	£2.12	£2.25* ¹
Lido 1 Month Season Ticket - Adult	£48.00	£48.62	£51.00
Lido 1 Month Season Ticket - Concession	£29.00	£29.17	£30.60
Lido 6 Month Season Ticket - Adult	£136.00	£137.76	£144.50
Lido 6 Month Season Ticket - Concession	£82.00	£82.65	£86.70
Lido 12 Month Season Ticket - Adult	£200.00	£202.60	£212.50
Lido 12 Month Season Ticket - Concession	£120.00	£121.56	£127.50
Lido Sauna Session Ticket	£3.00	Not available during 2021/22	£3.15* ¹⁰
Lido Sauna Season Ticket	£63.50		£66.60* ¹⁰

SWIMMING - LIDO & BATHING PONDS	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Lido & Bathing Ponds 6 Month Season Ticket – Adult	£154.00	£156.00	£163.65
Lido & Bathing Ponds 6 Month Season Ticket - Concession	£92.00	£93.60	£98.20
Lido & Bathing Ponds 12 Month Season Ticket - Adult	£222.00	£224.88	£235.90
Lido & Bathing Ponds 12 Month Season Ticket - Concession	£133.00	£134.92	£141.55
Lido & Bathing Ponds 6 Month Season Ticket (Free Morning Swim before 9.30AM - U16's	£0	£0	£0
Lido & Bathing Ponds Season Ticket (Free Morning Swim before 9.30AM - Over 60's	£0	£0	£0

SWIMMING - BATHING PONDS	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Bathing Pond Session - Adult	£4.00	£4.05	£4.25
Bathing Pond Session - Concession	£2.40	£2.43	£2.55
Bathing Pond Session - Junior	-	-	£1.30 ^{*1}
Bathing Ponds 6 Month Season Ticket - Adult	£66.00	£66.85	£70.10
Bathing Ponds 6 Month Season Ticket - Concession	£33.00	£40.11	£42.05
Bathing Ponds 12 Month Season Ticket - Adult	£125.00	£126.62	£132.80
Bathing Ponds 12 Month Season Ticket - Concession	£66.00	£75.97	£79.70

CAR PARKING	Charges 1/4/2020	Charges 1/4/2021 (+9.58%- 12.5%)	Proposed Charges 1/4/2022 (+11.11-12.5%)
0-2 hours	£4.00	£4.50	£5.00* ⁵
2-4 hours	£8.00	£9.00	£10.00* ⁵
Additional hourly charge above 4 hours	£7.30	£8.00	£9.00* ⁵

TRADITIONAL FAIRS	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Pitch hire fee	2.6% increase	1.3% increase	4.9% increase

WALKS	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Bat Walk / Staff Led Group Walk	£7.00	£7.09	£7.45

LICENSES	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Angling	£10.00	£10.13	£10.60
Professional Dog Walking License	-	£300.00	£300.00* ⁷
Replacement Dog Walking License ID	-	£20.00	£20.00
Forest Schools	5% of advertised fees	5% of advertised fees	5% of advertised fees

BANDSTAND HIRE	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Queen's Park, 3 hour hire (including tables & chairs)	£72.00	£72.93	£76.50
Queen's Park, 3 hour hire	£61.50	£62.29	£65.35
Parliament Hill, 3 hour hire	£61.50	£62.29	£65.35
Golders Hill Park, 3 hour hire	£61.50	£62.29	£65.35

HOURLY ROOM HIRE	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (4.9%)
Parliament Hill Meeting Room	£30.00	£30.39	£31.85
Parliament Hill Bowls Pavilion Meeting Room	£30.00	£30.39	£31.85
Hampstead Heath Extension Meeting Room	£20.00	£20.26	£21.25
Queen's Park Meeting Room	£20.00	£20.26	£21.25
Cleaning Charge	-	£5.00	£5.25

COMPOUNDS	Charges 1/4/2020	Charges 1/4/2021 (+10%)	Proposed Charges 1/4/2022 (+10%)
Daily Charge for the siting of skips or scaffolding withing a fenced area.	0.52 per M ² (Minimum daily charge £67.00)	0.57 per M ² (Minimum daily charge £73.70)	0.63 per M ² (Minimum daily charge £81.05 ^{*9})
Weekly Forest School Storage Charge (Highgate Wood)	Price on application	Price on application	Price on application

MEMORIAL BENCHES & PLAQUES	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Engraved Bench (Hampstead Heath & Queen's Park)	£2,565.00	£2,598.34	£2,725.65
Engraved Bench (Pergola & Hill Garden)	£4,617.00	£4,677.02	£4,906.20
Engraved Plaque (Highgate Wood)	Price on Application	Price on Application	Price on Application

EVENTS	Charges 1/4/2020	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)
Application Fee - Community Events	£25.00	£25.00	£25.00 ^{*6}
Application Fee - Commercial Events	£50.00	£50.00	£50.00 ^{*6}
Electricity - Daily connection charge	£51.50	£52.16	£54.70
Electricity - Unit Charge	Unit charge	Unit charge	Unit charge
Water - Daily connection charge	£51.50	£52.16	£54.70
Water - Unit Charge	Unit charge	Unit charge	Unit charge
Waste & Recycling - Hourly collection cost	£51.50	£52.16	£54.70
Waste & Recycling - Disposal cost	£154 per ton	£156 per ton	163.65 per ton
Event Ground Hire Charge	Price on Application	Price on Application	Price on Application
Event Ground Hire Restoration Charge	Price on Application	Price on Application	Price on Application
Event Environmental Impact Charge	Price on Application	Price on Application	Price on Application
Hourly Staff Charge	-	Price on Application	Price on Application

FILMING & PHOTOGRAPHY	Charges 1/4/2020	Charges 1/4/2021	Charges 1/4/2022
Filming	Price on application	Price on application	Price on Application
Photography	Price on Application	Price on Application	Price on Application

WEDDINGS & CIVIL CEREMONIES	Charges 1/4/2021	Charges 1/4/2022 (+1.3%)	Proposed Charges 1/4/2023 (+4.9%)
Hill Garden Shelter - Mon-Thu	£2,724.00	£2,931.00 ^{*1&7}	3,075.00 ^{*8}
Hill Garden Shelter - Friday	£3,293.50	£3,508.00 ^{*1&7}	3,680.00 ^{*8}
Hill Garden Shelter - Weekend	£3,858.00	£4,080.00 ^{*1&7}	4,280.00 ^{*8}
Pergola - Mon-Thu	£2,498.00	£2,702.00 ^{*1&7}	2,835.00 ^{*8}
Pergola - Friday	£2,724.00	£2,931.00 ^{*1&7}	3,075.00 ^{*8}
Pergola - Weekend	£3,068.00	£3,281.00 ^{*1&7}	3,442.00 ^{*8}
Queen's Park Bandstand - Mon - Fri	£1,123.50	£1,309.00 ^{*1&7}	1,374.00 ^{*8}
Queen's Park Bandstand - Weekends	£1,493.00	£1,684.00 ^{*1&7}	1,767.00 ^{*8}
Table Service Charge ^{*8}	£169.00	-	-

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FOOTBALL				
	Adult	Junior	Notes	Link
Haringey New River	Peak - £100/2 hours. Off-Peak - £35/ 2 hours		Grass Pitch. Floodlighting available	New River Sport & Fitness, Haringey Football Pitches Playfinder ^{*1}
Muswell Hill Playing Fields	£113.10	£49.95	Grass. 150 mins booking. Nets and flags not provided. Car Parking charge.	Muswell Hill Playing Fields, Haringey Football Pitches Playfinder ^{*2} Muswell Hill Playing Fields, Haringey Football Pitches Playfinder ^{*2}
O. R Tambo Recreation Ground (formerly Albert Road Rec)	£113.10		Grass. 150 mins booking. Nets and flags not provided. Car Parking charge	O.R. Tambo Recreation Ground (formerly Albert Road Rec), Haringey Football Pitches Playfinder ^{*2}
Bull Lane Playing Fields (N18 1SX)	£113.10	£49.95	Grass. 150 mins booking. Nets and flags not provided. Car Parking charge	Bull Lane Playing Fields, Haringey Football Pitches Playfinder ^{*2} Football Pitches, UK Search Results Playfinder ^{*2}
Whittington Park	£102.50 (non-member) £90.65 (Pay & Play member)	£61.10 (non-member) £47.50 (Pay & Play member)	60 mins hire. Junior access off peak access – Mon-Fri 8am-6pm, Sun & Sat all day.	Our Prices Whittington Park Football Pitch Islington Better ^{*2}

RUGBY				
	Adult	Junior	Notes	Link
Downhills Park, Haringey	£106.77		Grass, 180 min booking.	Downhills Park, Haringey Rugby Pitch Playfinder ^{*2}
New River Sport & Fitness, Haringey	£100		2 hour booking – includes changing room. Not available June – September.	New River Sport & Fitness, Haringey Rugby Pitches Playfinder ^{*2}
Brent	£91.80	£54.00	Price on application for block bookings.	Brent Council - Our sports charges ^{*2}
Barnet	£106.42 (+VAT)	£106.42 (+VAT)	Includes Pavilion. Block booking rates available for 34 week season.	Sport pitches Barnet Council ^{*2}
Hackney Marshes	£91.55 (1 hour – peak). £75.75 (1 hour off-peak)	£45.35 (1 hour – peak). £37.75 (1 hour off-peak)		Our Prices Hackney Marshes Centre Hackney Better ^{*2}

*1 Information accessed 23/11/2021. *2 Information accessed 13/01/2022. *3 Information accessed 17/01/2022.

LIDO	Non-Membership/Season Ticket holder prices			Charges for Members, Season Ticket holders			Membership/ Season Ticket charges				
	Adult	Concession	Junior	Adult	Concession	Junior	Adult	Concession	Junior	Notes	Link
Brockwell Lido (Fusion)	£8	£5 ^{*1}	^{*1}	£0	N/A	N/A	Annual Season Ticket - £320 ^{*2} Winter Season Ticket £107 ^{*3}	N/A	N/A	^{*1} Includes – Children 5+, Over 65's. ^{*2} Season Ticket entitles holder to 1 swim per day, for 1 adult for 1 year. One off payment. Direct Debit not offered for Swimming only Season Ticket. ^{*3} Season Ticket 1 October – 31 March. One off payment. Direct Debit not offered for Swimming only Season Ticket.	https://www.fusion-lifestyle.com/centres/brockwell-lido/memberships/price-list/ ^{*1}
Park Road Pools & Fitness – Haringey (Fusion)	£8	£8	£4.10	N/A	N/A	N/A	N/A	N/A	N/A	No Swimming only annual/monthly membership available. Over 65's Free Access Monday-Friday 9am-5pm. Concessionary discount available for indoor pool swimming only.	https://www.fusion-lifestyle.com/centres/park-road-pools-fitness/memberships/price-list/ ^{*1}
London Fields – Hackney (Better)	£5.25	N/A	£3.05	£3.70	N/A	£2.15	£35 per month / £351 annual membership	N/A	N/A	Peak Times: Mon-Fri 6.30-9am & 4-9.30pm. Sat -Sun 6.30am-1pm. Off-Peak Times: Mon-Fri 9am-4pm. Sat -Sun 1-9.30pm. Adult = 16+ years. Junior = 3-15 years. Student Season Ticket pricing not available without Student ID.	Our Prices London Fields Lido Hackney Better ^{*1}
Charlton Lido – Greenwich (Better)	£10 (£5 ^{*4})	N/A	£5				£35 per month / £351 annual membership	N/A	N/A	^{*4} Senior 60+ years only. Junior = 3-16 years	Our Prices Charlton Lido and Lifestyle Club Greenwich Better ^{*1}
Tootling Bec (Places Leisure)	£8	£5	£5							Junior = 5-15 years. Concession/Student/Unemployed/Senior (65+) = £5. <ul style="list-style-type: none"> Places Leisure Swim Membership: FREE Places Leisure Premium Multi Site Membership: FREE South London Swimming Club Membership: FREE 	Prices at Tooting Bec Lido – Places Leisure ^{*1}
Finchley Lido (Better)	Peak, Non Member - £6.90 Off-Peak, Non Member - £6.90		Non Member - £4.25 Off-Peak, Non Member - £4.25				£35 per month / £351 annual membership	N/A	N/A	Peak Times: Mon-Fri 6.45-9am & 4-10pm. Sat -Sun 8am-1pm. Off-Peak Times: Mon-Fri 9am-4pm. Sat -Sun 1-5pm. <ul style="list-style-type: none"> Up to 50% discounts off activity prices Free swimming for children aged under 8 (Monday – Saturday) Young people aged 8–15 swim for ONLY £1.00 (Monday – Saturday) FREE swimming for looked-after children, care leavers, registered carers and foster carers 	Our Prices Finchley Lido Leisure Centre Barnet Better ^{*1}

^{*1} Information accessed 23/11/2021. ^{*2} Information accessed 13/01/2022. ^{*3} Information accessed 17/01/2022.

BATHING PONDS/ OUTDOOR SWIMMING	Non-Membership/Season Ticket holder prices			Charges for Members, Season Ticket holders			Membership/ Season Ticket charges			Notes	Link
	Adult	Concession	Junior	Adult	Concession	Junior	Adult	Concession	Junior		
West Reservoir – Hackney	£10	N/A	£5	N/A	N/A	N/A	£35 per month / £351 annual membership	N/A	N/A	Peak Times: Mon-Fri 7-9am & 4-7.30pm. Sat -Sun 8am-1pm. Off-Peak Times: Mon-Fri 9am-4pm. Sat -Sun 1-4pm. Adult = 16+ years Junior = 14-16 years	Our Prices West Reservoir Centre Hackney Better ^{*1}
London Royal Docks (Love Open Water)	£8	N/A	N/A	N/A	N/A	N/A	10 swimming credits for £70 (online only)	N/A	N/A	Cold water induction cost £15. NOWCA mandatory Pre-Booking only.	How much does it cost to swim? - LoveOpenWater Swimming ^{*1} ACTIO (nowca.org) ^{*1}
Thames Tidal Swims (Love Open Water)	£7	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Pre-booking only. Tow floats and NOWCA mandatory.	ACTIO (nowca.org) ^{*1}
DSCW Docklands	£8	N/A	N/A	N/A	N/A	N/A	£32 a month. £150 season membership. Block book 10 swims for £70 (online only).	N/A	N/A	Pre-booking only. Tow floats mandatory for under 16's. Membership requires an NOWCA Membership (£12 a year). Annua Membership includes annual NOWCA Membership fee (or a £12 refund if already purchased). Annual Membership = 22% saving on monthly Membership costs.	ACTIO (nowca.org) ^{*1} Swim Only Membership DSWC ^{*1}
Beckenham Place Lake	£6 (£5 Lewisham Residents)	N/A	£3.50 (£3 Lewisham Residents)	N/A	N/A	N/A	£35 a month	£28 a month	£28 a month	First time swimmers need to book a 30 mins cold water swimming induction -£10. £28 Monthly Membership for 8-16 year olds & 60+. Pre-booking only.	Lewisham Council - Swimming in the lake ^{*1}
Tilgate Park Watersports, Crawley	£8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Wednesday evenings 6.30-8.30pm (May-September only). NOWCA required.	Open water swimming evenings - Tilgate Park Water Sports ^{*1}
Serpentine Lido, Hyde Park	N/A	N/A	N/A	N/A	N/A	N/A	£20 annual Membership	£20 annual Membership	£20 annual Membership	Membership 1 Jan- 31 Dec each year.	Serpentine Swimming Club ^{*1}
Merchant Taylor's Lake, Middlesex	£8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Free Swim after 10 swims.	Merchant Taylors' School Lake - ActiveSwim World ^{*1}
Luton Hoo Lake	£8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		Luton Hoo Lake - ActiveSwim World ^{*1}

*1 Information accessed 23/11/2021. *2 Information accessed 13/01/2022. *3 Information accessed 17/01/2022.

TENNIS	Non-Membership/Season Ticket holder prices			Charges for Members, Season Ticket holders			Membership/ Season Ticket charges			Notes	Link
	Adult	Concession	Junior	Adult	Concession	Junior	Adult	Concession	Junior		
Waterlow Park (Camden Active)	£9.10	£4.85	£4.85							Concession – Senior citizens.	Waterlow Park Tennis Courts - Camden Active ^{*1}
Victoria Park, Barnet	£7									A concessionary rate is available by signing up for a free membership. Those eligible as a concession are juniors aged under 16, and veterans aged 60 and over.	Victoria Park (Finchley) / Home (lta.org.uk) ^{*2}
Chingford School of Tennis	£6	N/A	£3 (for 2/3 players. £4 for 4 players))	Free	Free	Free	£189	£55 (Full Time Students only). £102 (19-23 year olds)	£38	Junior = 5-18 years. Mon-Fri 9am-5pm Adult Membership £102.	Chingford School Of Tennis ^{*1} https://chingfordschooloftennis.co.uk/courthire.php ^{*1}
London Fields, Hackney	£4.20		£3.15							Memberships not comparable with COL Tennis offer.	London Fields – Hackney Tennis ^{*1}
Wimbledon Park, Merton	N/A	N/A	N/A	£9.20	N/A	N/A	Free Membership available			Macadam courts charged at flat fee of £9.20.	Wimbledon Park / Home (lta.org.uk) ^{*1}
Tufnell Park Playing Fields, Islington	£11		£5.00	£9.45	£9.45 (peak) Free (off peak)	N/A				Junior 16's. Concession 60+. Junior off peak times – Mon-Fri 8am-6pm, Sat & Sun all day. 60+ off peak times – Mon-Fri 8am-4pm. Tennis only membership not available.	Our Prices Tufnell Park Playing Fields Islington Better ^{*2}

CAR PARKING	Charges	Notes	Link
Camden	£3.55 (1 hour, non-diesel) £4.31 (1 hour, diesel)		https://maps.camden.gov.uk/parking.aspx?area=nw5%201qr&type=Paid%20for%20parking ^{*3}
Your Parking Space	£7.48 (2 hours)	Shirlock Road, NW3. Various locations available	Search Results (yourparkingspace.co.uk) ^{*3}
Royal Free Hospital	£2 (up to 1 hour) £3 (1-3 hours) £4 (3-4 hours) £7 (4-6 hours) £10 (6+ hours)		Parking at our hospitals Getting to our hospitals Contact us The Royal Free ^{*3}

*1 Information accessed 23/11/2021. *2 Information accessed 13/01/2022. *3 Information accessed 17/01/2022.

HAMPSTEAD HEATH CONSULTATIVE COMMITTEE **Monday, 24 January 2022**

Minutes of the meeting of the Hampstead Heath Consultative Committee held at
HYBRID – VIRTUAL AND COMMITTEE ROOMS 3 & 4, 2ND FLOOR, WEST WING,
GUILDHALL on Monday, 24 January 2022 at 5.30 pm

Present

Members:

Anne Fairweather (Chair)
Ray Booth (Barnet Mencap)
Nick Bradfield (Dartmouth Park Conservation Area Advisory Committee)
Matthew Frith (London Wildlife Trust)
Merlin Fox (Heath Hands)
Colin Gregory (Hampstead Garden Suburb Residents' Association)
Michael Hammerson (Highgate Society)
Dr Gaye Henson (Marylebone Birdwatching Society)
Helen Payne (Friends of Kenwood)
Richard Sumray (London Council for Recreation and Sport)
Simon Taylor (Hampstead Rugby Club)
Prof. Jeff Waage (Heath and Hampstead Society)
David Walton (Representative of Clubs using facilities on the Heath)
John Weston (Hampstead Conservation Area Advisory Committee)
Ellin Stein (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee)
Simon Williams (Vale of Health Society)

Officers:

Richard Holt	- Town Clerk's Department
Stefania Horne	- Superintendent, Hampstead Heath
Richard Gentry	- Constabulary and Queen's Park Manager
Declan Gallagher	- Operational Service Manager
Jonathan Meares	- Highgate Wood, Conservation & Trees Manager
Paul Maskell	- Leisure and Events Manager
Katherine Radusin	- PA to Superintendent of Hampstead Heath
James Bailey	- Patrick Parsons representative

1. APOLOGIES

Apologies were received from Steven Ripley, Sharlene McGee, Cindy Galvin and the Deputy Chairman William Upton QC.

The Chair welcomed Stefania Horne, the new Superintendent of Hampstead Heath, to her first meeting of the Committee. The Superintendent thanked the

Chair for her welcome and commented on her excitement in joining the City of London Corporation and the chance to contribute to the management of Hampstead Heath particularly noting its important role within London's green infrastructure.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

The Committee considered the minutes of previous meeting of the Hampstead Heath Consultative Committee held on 1 November 2021.

A member of the Committee thanked the previous clerk of the committee for her work in supporting the Committee.

Responding to a Member's query in relation to gift aid the Chair explained that fund raising across all of the City of London Corporation managed open spaces was to be considered in the second phase of the Target Operating Model (TOM) which would include a review of the charities and their funding raising framework.

Replying to the Member's question regarding a finger point sign at the Savernake Road entrance to Hampstead Heath, it was explained that Officers from the London Borough of Camden had been contacted regarding the installation of a sign, but no response had yet been received. It was added that once there was further information on this the Committee will be updated.

RECEIVED- That the minutes of the previous meeting of the Hampstead Heath Consultative Committee be approved as an accurate record.

4. **HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE MINUTES**

Members noted the draft minutes of the Hampstead Heath, Highgate Wood & Queen's Park Committee meeting held on 1 December 2021.

5. **HAMPSTEAD HEATH SPORTS & WELLBEING FORUM ACTION POINTS**

Members noted the draft action points of the Hampstead Heath Sports & Wellbeing Forum meeting held on 11 January 2022.

6. **SUPERINTENDENT'S UPDATE**

Members received a report of the Executive Director of Environment concerning the Superintendent's Update.

RESOLVED:- Members of the Hampstead Heath Consultative Committee:

- Provide feedback on the Golders Hill Accessible Car Park proposals set out in appendix 2
- Provide feedback on the draft Annual Work Programme Projects for 2022-23 (appendix 4)

- Provide feedback on the Mosaic Proposal, as outlined in paragraph 15-20 and appendix 5
- Provide feedback on the draft spring-autumn 2022 swimming proposals (appendix 6)
- Provide feedback on the Greater London Authority proposal to install a drinking fountain at South End Green, as set out in paragraphs 26-30 and appendix 7 and 8

6.1 **Appendix 1 - Divisional Plan 2021-24**

The Committee received a report of the Executive Director Environment on the Divisional Plan 2021-24 .

The Superintendent provided an update to the Committee on planning matters relevant to Hampstead Heath focusing on the Murphy's Yard site. It was added that there were upcoming meetings to be held with the developers of the site and Camden to raise the City of London Corporation's concerns regarding the proposed development. A Committee Member highlighted the impact on views, ecology and footfall to the Heath and asked if the developers had made any estimation of this impact. The Superintendent confirmed that no discussions on this matter had been undertaken, however this would be included in the next stage of the consultation with the developer and would be included in the City of London Corporation's draft letter of representation. The Chair highlighted that the demographic of those living in the development was a factor to be considered in the mitigation for this development.

A Committee Member noted that the impact of footfall on the Heath was a matter which, in part due to the COVID19 pandemic, was an issue broader than the development. Responding to a Committee Member's query regarding developer's contributions, the Superintendent explained that there could be opportunities via CIL or S106 and that there will be a wider discussion with the Council on planning matters and contributions. It was added that due to the scale of the proposed development the Greater London Authority would also be involved in the planning approval process.

The Superintendent, replying to concerns raised by the Committee Member, confirmed that the impact to the wildlife corridors was a factor being considered as part of the City's representation regarding the development. The Chair and Superintendent confirmed that the response to Camden Council regarding the development would be received by the Hampstead Heath Consultative Committee in due course.

Responding to a Committee Member's query regarding the Target Operating model, the Superintendent provided an update noting that the consultation with staff was due to start on the 27th of January and added further that an update would be provided to the Committee once the process was at an appropriate stage.

The Superintendent updated on the on the Hampstead Heath Extension Playground project noting that a further update with agreed designs would be available after a meeting which was due to take place in early February.

In relation to the Hampstead Heath Divisional Plan a Committee Member suggested that a communications initiative to inform the public of the effect of the increased footfall during COVID19 on Hampstead Heath adding that a permanent display on the history of the Heath would also be helpful. In addition, it was commented that the corporate aims relating to planning and archaeology needed to be more specific to properly achieve the effective management of Hampstead Heath.

The Superintendent provided an update on the 2021 events noting the relative success of these events and the reasons behind these factors. In addition, an update on the discussions with Showman's Guild was also provided.

7. **APPENDIX 2 - GOLDERS HILL ACCESSIBLE CAR PARK IMPROVEMENTS OPTIONS REPORT**

The Committee received a report and presentation from the City of London's Consultants Patrick Parsons on the Golders Hill Accessible Car Park Improvements Options Report (Appendix 2).

Replying to a point highlighted by a Committee Member the Chair noted that there was clearly a balance required with signage between being clearly visible and not adversely affecting the aesthetics of the site.

The Committee discussed their concerns regarding enforcement at the Golders Hill Accessible Car Park noting that this would be vital in the successful implementation of report's recommendations. The Superintendent agreed that enforcement would be key explaining that compliance Officers and the Hampstead Heath Constabulary are in position to issue Fixed Penalty Notices with Hampstead Heath Keepers also provided training on enforcement measures.

The Superintendent responded to a Committee Member's question by explaining that options one and two would be implemented as a first phase, after which a review would be undertaken to ascertain the success of the measures and whether any modifications are required. A Committee Member suggested that a fixed period for review be determined.

8. **APPENDIX 3 - ZONED MAP**

The Committee received a Zoned Map and oral update from the Executive Director Environment on the Commercial Dog Walkers Code of Conduct. It was explained that the Terms of Reference for the appeals committee, required under the 2018 act, were being finalised.

Responding to a Committee Member's query the Superintendent explained the process for Professional dog walkers to differentiate between the different zones as outlined on the map, and the measures to be undertaken by Staff to assist this differentiation. The Chair confirmed that this would kept under review. In addition, it was added that the Hampstead Heath Constabulary would carry out enforcement if required.

Following a comment by a Member of the Committee the Chair agreed that the start of the Professional Dog Walkers Licencing Scheme would be a timely opportunity to engage with all dog walkers using the Heath in relation to the dog walking Code of Conduct.

9. **APPENDIX 4 - DRAFT ANNUAL WORK PROGRAMME PROJECTS 2022-23**

The Superintendent updated the Committee on the letting of Golders Hill Café noting that a long-standing tenant had retired, and that interim arrangements were in place. A tendering exercise is being considered for a more permanent let. A Committee Member highlighted that community involvement in this process was vital.

The Committee received a report of the Executive Director Environment which provided the Draft Annual Work Programme Projects 2022-23 (Appendix 4).

The Superintendent replied to a Committee Member's query by confirming it was her understanding that the budget would not affect the Annual Work Programme 2022-23 but that a review was to be completed on this. The Chair added that budget reductions had been managed as to not adversely affect services which was partly why there had not been a substantive update to the Committee on the budgetary position for a while. Following a suggestion from a committee member the Chair agreed that an update on the TOM and final budget be provided to the Committee once finalised.

The Superintendent updated the Committee on the Parliament Hill Fields Athletics Track noting that the requested funds had been approved by the Policy and Resources Committee. A Committee member requested that this project be proceeded at as fast pace as is possible to ensure further deterioration of the track doesn't take place. The Committee noted their thanks for the investment in the facilities of the Heath.

10. **APPENDIX 5 - CITY OF LONDON CORPORATION GREEN SPACES FUNDING BID FOR MOSAIC MAP**

The Committee received a report of the Executive Director City of London Corporation on the Green Spaces Funding Bid for Mosaic Map (Appendix 5).

The Committee suggested that the proposed Mosaic Map would be more appropriately situated on a wall rather than the ground as it would be easier to maintain and would be better viewed. A Committee Member commented that the design needed to consider and include the diversity of Heath users.

11. **APPENDIX 6 - DRAFT 2022 SWIMMING ARRANGEMENTS**

The Committee received a report of the Executive Director Environment on the Draft 2022 Swimming Arrangements (Appendix 6).

The Chair highlighted that the proposals for the swimming had been produced to balance between pre-booking and elements of free flowing as appropriate.

The Superintendent noted the lessons learnt from previous busy swimming seasons to establish flexible and effective arrangements for swimming.

It was added that, whilst it was planned to only have the pre-booking system in place for the busy summer months, pre-booking would be introduced at other times if required.

Responding to a Committee Member's query the Superintendent confirmed that a bid had been made to create reedbeds at the Boating Pond with works hoped to be ready by the end of the year.

12. APPENDIX 7 - WATER FOUNTAIN SUGGESTED LOCATION (SOUTH END GREEN)

The Committee received a report of the Executive Director Environment on the Water Fountain Suggested Location – South End Green (Appendix 7).

The Superintendent explained that the Greater London Authority had requested that the City of London Corporation consider a proposal to install a water fountain at the South End Green entrance to Hampstead Heath. The Committee noted that they were in support of the aim to limit single use plastics however felt that the proposed design of the bottle filler was not in keeping with the Heath and should be sited on the Heath.

13. APPENDIX 8 - WATER FOUNTAIN DESIGN

The Committee received the Water Fountain Design (Appendix 8).

14. FEES AND CHARGES 2022-23 & 2023-24

The Committee received a report of the Executive Director Environment regarding Fees and Charges 2022-23 & 2023-24.

It was noted that the majority of the fees and charges are in line with inflation and that the increases have been subject to benchmarking.

A Committee Member highlighted that the prices for pitch hire were comparatively high and could affect the continued use of these pitches by sports clubs, and the Hampstead Rugby Club. A response was provided that charges have been benchmarked, however they will look at this issue and a response will be provided.

RESOLVED-That the report be noted.

15. HEATH HANDS UPDATE

Members noted a verbal update from Heath Hands representative.

A Committee Member observed the increasing importance of Heath Hands to the management of the Heath and the contribution to the wellbeing of the community. The Chair extended her thanks to the Heath Hands to their contribution to the Heath partially noting the importance of diversity to their outreach work.

RESOLVED- That the update be received.

16. **QUESTIONS**

There were no questions.

17. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There were no items of urgent business.

The Committee noted that this was the final meeting of the Committee which the Chair would be attending and thanked the Chair for her contribution to the Heath.

18. **DATE OF NEXT MEETING**

Members noted the dates of the 2022 meetings:

- 23 May 2022
- 5 September 2022
- 7 November 2022

The meeting ended at 7.10 pm

Chair

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